

ADDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Addington Village Hall Wednesday 1st October 2025 at 7.00pm

Present: Cllr Patricia Garrett (Chair) Cllr Matt Coles Cllr Dominic Tighe
Cllr Ann Adams

Steve Hill – Clerk
Public – 1

25/93 Apologies for Absence

Cllr Patricia Garrett on holiday, Cllr Peter Robinson delayed from previous meeting and Cllr Dodger Sian due to KCC business commitments.

25/94 Declarations of Interest/Request for Dispensation

None declared.

25/95 Minutes of 3 September 2025 Council Meeting.

The minutes were proposed and **resolved** that the Chairman signs the minutes as a true and accurate record the meeting.

25/96 Open Public Session

No public attendees.

25/97 Report from Borough Councillors & County Councillors

Cllr Dodger Sian (KCC) – As previously discussed, his members grant will be divided equally between the seven Parishes he supports, resulting in Addington Parish Council receiving £514.18.

Resolution: Addington PC need to identify a suitable project for this grant. **Resolved:** Cllrs agreed that expanding the equipment at the outside gym with addition freestanding equipment and storage would be an excellent use for the grant.

Cllr Robin Betts (TMBC) – No report received.

25/98 Crime Report

No crimes reported in Addington for September 2025.

25/99 Clerks Report (for information only)

To acknowledge closed actions and updates from previous meeting.

- 1) Defibrillator Training Village Hall – a £100 Donation was made to Red Cross on behalf of APC.
- 2) Planning Enforcement – Robin Betts and Tom Tugendhat have been sent a list of outstanding planning issues, no update apart from the email from Tom.
- 3) Village Green East Street – The Laurels have not been replaced, unknown if National Highways have sent people to water them as two dead. Chased National Highways for replacement date. - The reply received: *“regarding the dead trees near the M20 footbridge by East Street North. At present, our team advise we’ll be replacing 2 of these laurel trees, after some of the replanting carried out earlier this year failed. We’re currently liaising with our partners to confirm when the*

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replanting can take place. While we're unable to provide an exact date at this time, we anticipate the work will be carried out within the next 4 to 5 weeks, subject to resource availability."

- 4) External Audit – All forms completed, and various questionnaires sent to Mazars for approval – Reply received from Mazars and we have passed with one minor note.
- 5) Notice of conclusion of audit – Posted Annual Return for the year ended 31st March 2025 on notice boards for one month, shows people how to get info on our accounts.
- 6) Defibrillators – Monthly check 25th September all working OK and reported on WEBNOS and The Circuit. Graffiti found on Telephone Box opposite Angel Pub, made arrangement to have them cleaned and graffiti removed.
- 7) WEB Site partially Built – adding content and building site, could stop old site soon.
- 8) Letter sent to Tom Tugendhat – Letter sent to request support for Addington's various Woodland issues, no new update.
- 9) HIP – Discussions – Produced email with our comments and views regarding the ATC in Trottscliffe Road saying it's in the wrong place and it is the Green where the traffic needs to slow down. **Awaiting response.**
- 10) All Cllrs now Added to UTB Banking – Just one Cllr not working with UTB, waiting update.
- 11) **MS 365** – Still having issues trying to close old MS 365 Basic Account – Email now sent to MS, been given a new person to deal with issues. Also unable to Turn Off the Auto Renew facility.

25/100 Planning

a) Applications:

25/01482/PA Planning Permission (Minor Development)

Location: MAYHILL HOUSE, LONDON ROAD, ADDINGTON, WEST MALLING, ME19 5AN

Change of use of land from C3 (Residential) to Sui generis (Mixed use- C3 and B8 Storage of vehicles and trailers) including the laying of associated hard surfacing (Retrospective)

Case Officer: Amy Myer

Application comment date: 8th October

<https://planning.agileapplications.co.uk/tmhc/application-details/160840>

Cllrs are neutral on this planning request so will not comment, as this is not an option the TMBC portal.

25/01489/PA Planning Permission (Householder)

Location: BLACKMANS, TROTTSCLIFFE ROAD, ADDINGTON, WEST MALLING, ME19 5AZ

Proposal: An 8m x 4.3m timber framed garden building measuring 3.3m in height.

Case Officer: Suzanne Leach

Application comment date: 5th November

<https://planning.agileapplications.co.uk/tmhc/application-details/160851>

Cllrs have no objections this planning request.

25/01479/PA Minor Material Amendment S73 (Minor Development)

Location: WESTBANK, LONDON ROAD, ADDINGTON, WEST MALLING, ME19 5PL

Proposal: Section 73 application to vary condition 2 (Plans list) of planning permission TM/24/00851/PA (Replacement dwelling with new external works and landscaped garden (Revision to TM/23/03374)) to allow for the change of window on the first floor South elevation and change from window to door on the ground floor West elevation

Case Officer: Susan Field

Application comment date: 7th November

<https://planning.agileapplications.co.uk/tmhc/application-details/160841>

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The Parish Council have objected to the window replacement as it looks as if the window will be changed to doors to gain access to the flat roof terrace, which would then give sight to adjacent properties and increase the noise level to neighbours. Further clarification required.

- b) Approvals: None to be considered.
- c) Refusals: None to be considered.
- d) Applications withdrawn: None to consider.
- e) Appeals: None to consider.
- f) Enforcement Cases Received:

Enforcement notice issued 19/08/2025 - 23/00200/USEM Field south of London Road and East of Aldon Lane (Case Ref: TT53693) – 17 October is when the enforcement notice will be actioned.

- g) Enforcement Cases Closed: None to consider.
- h) Other Planning Issues:
Clerk to contact the Parish Alliance regarding the MOTO planning position to get an update.

25/101 Resolutions

- 1) **Resolution** – Cllr to consider and agree project for KCC Grant (Ratify Adult Gym)
Resolved: Cllrs ratified the decision to use the KCC Grant towards outdoor gym equipment.

Resolutions – No others to be considered.

25/102 Financial Resolutions

- a. Financial statement and bank reconciliation was received and approved by councillors. Bank reconciliation statement signed by Cllr Dominic Tighe and Cllr Matt Coles.

Balances as of 30 September 2025:

Unity Trust Current Account:	£ 826.66
Unity Trust Savings Account:	£ 44,172.94
UTB Total Balance:	<u>£ 44,999.60</u>

- b. To authorise payments made out of and at meeting.

Payments made out of meeting:

CB Ref:	Details	Amount	VAT*	Total	Auth
53	ICO Membership 2025	47.00		47.00	DD
54	Office Allowances September	76.66		76.66	SO
55	S Hill – September Salary	--		--	SO
56	UTB Service Charge September	6.00		6.00	DD

* VAT to be reclaimed.

Payments for authorising by email due to no August meeting:

Cashbook Ref:	Details	Amount	VAT*	Total	Auth
57	Gel WEB Maintenance Sept	150.00		150.00	DT & MC
58	Gel WEB Hosting & Domain Name	30.00		30.00	DT & MC
59	Ink Cartridgesave Black + Cyan	130.31	26.07	156.38	DT & MC
60	Capel Groundcare – Sept 2025	329.25	65.85	395.10	DT & MC
61	S Hill – Expenses Sept 2025	181.10	7.36	188.46	DT & MC
TOTAL		720.66	99.28	919.94	

* VAT to be reclaimed

Cllr Dominic Tighe and Cllr Matt Coles agreed to sign UTB payment authorisations.

- c. Other Financial Matters – Paid £100 Donation to RED Cross for Training.
Received Phase Two of TMBC Precept £17,500.00
Received UTB Q2 Interest of £172.94

25/103 Parish Matters

- a. **Highways:** Email sent to KCC regarding ATC Results in Trottiscliffe Road requesting addition investigations, as the wrong area was tested for speeding.
- b. **Big Motoring World issues and escalation** – Cllr Sian agreed to investigate with the Cabinet Minister for Highways and Transport (Peter Osbourn) the safety issues regarding the ongoing problems of multiple car transport lorries parking on the A20 adjacent to Big Motoring World. – Waiting his response. **Email sent to Adrian Stanfield as he was Interim Chief Executive in 2024. He informed he no longer holds that role, and Eleanor Hoyle (Director of Planning, Housing and Environmental Health) will provide an update.**
- c. **Recreation Ground & Village Hall Car Park:** TMBC have turned down request for funds, discussion to be had with FERNs – Clerk will follow up with Ferns and contact the Executive Assistant to the Directors.
- d. **Play Area** – Inspection report actions – Cllr Robinson and Cllr Coles will investigate the outstanding issues.
- e. **Woodland** – Ancient Woodland replanting – no further information has been received from TMBC. Clerk has sent letter to Tom Tugendhat after his success in getting a result for the Woodland in Hectorage Road in Tonbridge.
Ancient woodland, west of Seven Mile Lane: It is now 22 months since any information, other than looking to replant, has been received by TMBC. Meanwhile the issue of hardcore laid throughout the site and damaging the floor of this forest has not been mentioned. **Clerk to contact Eleanor Hoyle and Tom Tugendhat.**
- f. **Remembrance** – PCC wish to use Village Green on 9th November – Clerk has received Risk assessment and waiting to see PL Insurance certificate.

25/104 Reports from Committees and Representatives on other bodies:

- a. **Village Hall** – Lorna attended giving an update of events at the Village Hall, and saying operating funds are good and they had a meeting 25th September. Damage from a Cricket ball to the solar panels again, but this time they have the evidence on CCTV. The Macmillan coffee morning was a big success with a generous contribution from Ferns and the local Masons. They have also arranged a quiz night in October in aid of Demelza children's hospice.

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- b. **Recreation Grounds** – No update available.
- c. **Standards Committee** – No update available.
- d. **KALC Area Committee** – No meetings.
- e. **Parish Partnership Panel** – No update.

25/105 Correspondence/Consultation

- Email received from resident regarding the Proposed Quarry Extension of Wrotham Quarry, Addington, West Malling – will add next months to agenda.

25/106 Items for Next Meeting

- Cllrs to send Agenda items to Clerk.
- BMW unloading issues to be escalated.
- TMBC ancient woodlands pursual to continue.
- MOTO Update
- Google Address incorrect
- Cost of drainage video
- Discussion with Golf Club regarding responsibilities – Thanks for support to date

25/107 Closed Session – Discuss confidential matters

None to discuss.

25/108 Close of Meeting

With no further business the meeting was closed at 08.48pm

25/109 Date of Next Meeting – Wednesday 5th November 2025

Signed..... Chairman Date.....