

**ADDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held in Addington Village Hall, Park Road**  
**held on Wednesday 10 July 2024 at 19:00hrs**

**Present: Cllr. Mrs. P. Garrett – Chairman, Cllrs: Mrs. A. Adams, Mrs. L. Chalk, Mr. M. Cole,  
Mrs. C. Short and Mr. D. Tighe**

**In Attendance: Louise Goldsmith (Clerk), County Councillor Sarah Hohler**

**51/24] APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. Robinson and the reasons for absence was accepted.

**52/24] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION:**

Cllr. Garrett declared a pecuniary interest in agenda item 58/24 (a) (1).

**53/24] INTENTIONS TO RECORD THE MEETING**

**It was noted that there have been no requests to record the meeting.**

**54/24] MINUTES OF THE LAST MEETING:**

It was proposed and **resolved** that the Chairman signs the minutes of the Parish Council meeting held on the 3 June 2024 as a true and accurate record of the meeting.

**55/24] OPEN SESSION:**

No members of the public present.

**56/24] REPORTS:**

a) County Councillor:

County Councillor Sarah Hohler advised that works to repair potholes will be ongoing until October and that resurfacing works are due to take place on the A20 this weekend (see item 60/24 (c)). KCC has been awarded £35m from the Department of Transport which has enabled them to not increase the price of the KCC Travel Saver scheme for students. KCC's Fostering Service has joined forces with other South East local authorities to recruit more foster carers. With over 11,000 children in foster care across the South East there is an urgent need to recruit more foster carers. The Local Authority Fostering South East is a new virtual fostering hub bringing together the expertise of 20 Councils. The new hub will provide a centralised platform of advice and support. Anyone interested in fostering can contact the regional hub by calling 0300 131 2797.

*19:13hrs County Councillor Sarah Hohler left the meeting*

b) Borough Councillor: There was no report.

c) Kent Police: There was a theft of number plates from a vehicle parked in Taylors Lane, Trottiscliffe on the 18 June 2024. On the 6 June someone broke into a property in Teston Lane Offham and stole the car key and the car. On either the 30 June or 1 July someone stole a car from Church Road, Offham. Local knowledge suggests that on the 26 May a property in London Road was burgled.

**57/24] CLERKS REPORT/PAST MATTERS (Information purposes only)**

1] Monthly check of the defibrillator: The Clerk advised Members that both of the defibrillators in the village have been checked this month and an update provided on WebNos.

**58/24] PLANNING:**

a) Applications:

*19:31hrs Cllr. Garrett declared a pecuniary interest and left the meeting*

1] 24/00851/PA: Westbank, London Road, Addington

Replacement dwelling with new external works and landscaped gardens.

**Resolved:** *No objection. There has been a number of confusing applications for this site and the applicant has been carrying out unauthorised works which have caused a number of*

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issues for the neighbouring properties. That said, the current condition of the site is such that something needs to happen. We would like a condition set that the applicant withdraws all the previous applications for this site including the current appeal. We would like the Planning Officer to ensure minimum disruption to the residential amenity of the neighbouring properties. We would also like the current fencing around the plot to be replaced with something that is more in keeping with the area. We request that, if permitted, working hours are put in place to minimise the effects of any noise or disruption to the neighbouring properties that have been suffering for many months.

19:41hrs Cllr. Garrett returned to the meeting

2] 24/00879/PA: Lomar Cottage, East Street, Addington

Outline application: All matters reserved for 1 x single dwelling.

*Resolved: Object. We believe the proposal represents an overdevelopment of the site in a road which already had difficulties with access and parking. We do not agree with the statement that this is a generous plot. The site is inappropriate for further infilling due to the narrowness of the road and the proximity of the neighbouring and Listed dwellings. We would like to highlight that the Design and Access Statement gives inaccurate information about the forms of transport in the area. We do not have a tram service in Kent and can only think the agent is wrongly referring to transport modes an area called Addington in another County, Surrey.*

3] 24/00876/PA: Greenways, 5 London Road, Addington

Proposal for first floor extension, internal alterations and associated works.

*Resolved: No comment.*

b) Approvals:

1] 24/00575/PA: Dolphin, 24 Clearway, Addington

Proposed formation of front gable to create an additional bedroom. Removal of window and installation of concertina doors to the lounge (rear elevation) and a front new entrance canopy.

2] 24/00253/PA: 7 The Links, Addington

Proposed single storey rear extension (Retrospective).

c) Refusals:

1] 24/00431/PA: Peathams, Woodgate Road, Addington

Demolition of the existing conservatory and rear extension. New replacement single -storey and two-storey rear extension conversion of existing attached garage and erection of car port.

d) Application Withdrawn: None to consider.

e) Appeals

Ref: 3343956: Greenways, London Road, Addington: Appeal against decision of T&MBC to refuse planning application 23/03100 (single storey rear extension and attached side garage).

f) Other Planning Issues:

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravan: The Planning Enforcement Manager is reviewing this case with Enforcement Officers to ensure that notices have been served as needed.

2] 22/00222/TPOT - Land to the side of the Jet Garage, London Road: Enforcement has advised work to comply with a previous notice has started but has not yet been completed. The Planning Enforcement Manager is following up on this case to consider what further steps are available to T&MBC.

3] 23/00200/USEM Aldon Lane: T&MBC has advised that enforcement action is proposed for this site and is being progressed for internal approval.

5] Land West of Roughetts Road, Ryarsh: A planning application for the proposed extraction of aggregate sand is awaited.

**59/24] RESOLUTIONS:**

- 1. **Proposal for new noticeboards:** To consider the design of the replacement noticeboards which Cllr. Tighe has kindly offered to build.  
**Resolved: A three panel noticeboard in Trottiscliffe Road, a two panel noticeboard in both East Street and The Clearway. All to have a pitched roof and uppercase lettering in Times New Roman font and for one panel to be lockable.**
- 2. **23/02012/TPOC: Tree Preservation Order Consent:** To consider the comments of the Tree and Landscape Officer at T&MBC and agree a way forward.  
T&MBC has advised that the inclusion of a tree within a Tree Preservation Order does not alter the ownership of that tree nor the responsibility for the maintenance which remains with the owner. T&MBC is therefore unable to accept liability for the ancient oak tree. The Tree and Landscape Officer at T&MBC has suggested that the Parish Council could amend their application to just pruning treatment which would reduce some of the risk but not to the level if the tree was removed. Members discussed this suggestion and their concerns about the stability of the tree.  
**Resolved: Given that T&MBC will not accept liability for the tree to continue with the current application to remove the entire tree and grind/remove stump.**
- 3. **Staffing**
  - a) To receive the resignation of the current Clerk and RFO  
**Resolved: To accept the resignation of the current Clerk and RFO dated the 3 July 2024.**
  - b) To agree the wording of the job advert and job description for the new Clerk/RFO  
**Resolved: To agree the wording of the job advert and description circulated.**
  - c) To agree a date to interview any prospective applicants  
**Resolved: To carry out the interviews mid- August.**
- 4. **Financial:**
  - a) **Community Grant Fund Application:** T&MBC has advised that due to the number of applications they have received for funding that they can only finance half the cost of proposed defibrillator and cabinet to be installed on an external wall on the pavilion. The defibrillator will benefit users of both the village hall and pavilion. The Village Hall Committee were considering purchasing a defibrillator as the Bridge Club had offered to assist financially. It was therefore suggested and agreed that the Clerk approaches the Village Hall Committee to see if they would be willing to assist with the shortfall. The Clerk advised that the Parish Council could also use funds available in the Community Project budget if needed.
  - b) **Model Financial Regulations:** To receive and approve the revised regulations  
**Resolved: To adopt the revised Financial Regulations.**
  - c) To approve the **Financial Statement** for July 2024 and make arrangements for authorisation.  
**RESOLVED: To approve the Financial Statement for July 2024 and for Cllrs. Garrett and Short to authorise the payments online.**

**Balances as at 10 July 2024:**

Unity Trust Current Account:	£13,977.40
Unity Trust Savings Account:	£21,621.53

Total: £35,598.93

**Receipts: Unity Bank Interest: £147.47**

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**Payments in July:**

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary)	£743.20
HMRC	(Tax)	£185.80
Mrs L S Goldsmith	(Expenses, printing email account reimburse)	£185.99
Gel Creative	(Monthly website maintenance)	£150.00
Capel Groundcare	(Grounds Maintenance Monthly)	£236.80
Addington Recreation Cttee	(Beacon lighting kit)	£ 50.00
Unity Bank	(Service Charge)	£ 18.00
Mrs L S Goldsmith	(Salary postdated)	£743.20
HMRC	(Tax postdated)	£185.80
<b>Total</b>		<b>£2,622.68</b>

**60/24] PARISH MATTERS:**

**1] Highways:**

**a) Highways & PROW enquiries Outstanding:**

- 1] Enquiry 751039: East Street North Trackway: Shrubs/vegetation causing obstruction: Further works required. The Clerk to follow up with KCC.
- 2] Tree across footpath MR177. Reported.
- 3] Cars parking on the village green: Agreed to monitor.
- 4] St Vincents Lane water leak: The Clerk to contact South East Water and the Environmental Agency.

**b) New requiring attention:**

St Vincents/A20 on west side of the junction two big holes and the road surface is breaking up. Hedge to side of ranch fencing outside Merrythought requires further works. Hedge to side of ranch fencing at Endeavour Park requires further works as affecting sightlines. The Addington village sign on the A20 by Stubblesdown is blocked by vegetation. Damaged signs at the junction of Trottscliffe Road and the A20.

**c) Road surface improvements to the A20**

KCC is looking to improve the road surface of the A20 London Road, Addington between the junctions of the B2016 Seven Mile Lane and Ashton Way. These road surface improvement works are programmed to start on the 11 July 2024 with a new road surface being laid. On the 20 July 2024 an additional treatment called ‘Lockchip’ will be applied and should take 2 days to complete. These activities will be undertaken during a short working window between the hours of 9.30am and 3.30pm.

**d) Transporter unloading vehicles on to the A20**

**Resolved: The Clerk to discuss the problem of transporters parking on the A20 and unloading vehicles with Kent Police and suggest that this activity is a breach of the Road Traffic Act 1988 Section 22. The Act states that a person in charge of a vehicle that remains at rest in a dangerous position on a road is guilty of an offence.**

**2] D-Day Celebrations 6 June 2024**

Cllr. Garrett reported that a commemorative event held in the village hall on Thursday 6 June 2024 was well attended. It was suggested and agreed that the Clerk sends a letter to both Brian Taylor and Graham Halliday-Saddler thanking them for all their hard work in organising this event.

**3] Open Spaces**

Annual Tree Survey: The Clerk was asked to arrange the annual walkabout with the Tree Warden to inspect the trees on Parish Council owned land. Cllrs. Garrett, Chalk and the Clerk to attend. Cllr. Chalk reported that the newly planted trees at the end of East Street are dying. The Clerk to inform National Highways.

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**61/24] REPRESENTATION AT MEETINGS:**

- a) **Village Hall Committee:** There has been no meeting.
- b) **Recreation Ground Committee:** Cllr. Robinson sent the following report  
The woodland playground area has been flailed mowed and cleared of debris and the brambles have been cut back. New shackles have been purchased for the large swing and investigations continue to solve the issue with the rolling log bearings. The RoSPA inspection will be taking place this month. The Recreation Ground Committee is discussing CCTV cover enhancements with the Village Hall Committee. The number of Trustees is being expanded. It was noted that Ferns have assisted with clearing the public right of way by the quarry. The Clerk was asked to thank Ferns on behalf of the Parish Council.
- c) **Parish Partnership Panel:** There has been no meeting.
- d) **Standards Committee:** There has been no meeting.
- e) **KALC Area Committee:** Cllr. Short reported that KALC is looking to hold more workshops on Climate Change. KALC also discussed the merit of parishes preparing a Neighbourhood Plan and agreed that the cost and time commitment for smaller parishes is often prohibitive. KALC is concerned that recently there has been a low uptake on training courses. The new KALC website is now live. At a meeting with Matt Boughton, Leader of T&MBC, concerns about Parish Councils not receiving updates from planning enforcement were raised along with concerns about the lack of updates and interaction with Borough Councillors. Matt Boughton has offered to assist with both these concerns and also advised that the draft Local Plan is due to go out to consultation shortly.

*21:00hrs In line with the Standing Orders it was agreed to continue with the meetings.*

**62/24] CORRESPONDENCE/CONSULTATIONS**

- a) For information:
  - 1] Area 2 Planning Committee: 7 August 2024
  - 2] Joint Transportation Board: 16 September 2024
  - 3] Parish Partnership Panel: 29 August 2024
  - 4] Standards Committee: 20 January 2025
  - 5] KALC Area Meeting: 11 July 2024 (virtual)
- b) **New requiring attention:**
  - 1] KCC Budget Consultation 2025-2026. Noted.

**63/24] ITEMS FOR THE NEXT MEETING:**

Land search on Park Road. Purchase of a printer and projector.

**64/24] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held on Wednesday 4 September 2024 at 19:00hrs in the village hall.

**65/24] ANY CONFIDENTIAL MATTERS:**

**There were none to consider.**

With no further business to transact the meeting was closed at 21:04hrs.

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_

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