

28 August 2024

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF ADDINGTON PARISH COUNCIL  
To take place on Wednesday 4 September 2024 at 7pm in the Village Hall, Park Road  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Louise Goldsmith*

Louise S. Goldsmith, Clerk to Addington Parish Council

## AGENDA

### 66/24] APOLOGIES FOR ABSENCE

### 67/24] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

### 68/24] INTENTION TO RECORD THE MEETING

### 69/24] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 10 July 2024 and if in order to authorise the Chair to sign as a true and accurate record. *(LGA 1972 sch.12 para. 41(1))*

### 70/24] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Addington. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. *(Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)).*

### 71/24] REPORTS: a) County Councillor      b) Borough Councillor's      c) Crime Report

### 72/24] CLERKS REPORT/PAST MATTERS (Information purposes only)

### 73/24] PLANNING

#### a) Applications:

1] 24/01319/PA: Silverwood, East Street, Addington

Proposed building of patio, pergola and natural swimming pool in garden.

2] 24/01230/PA: Dolphin, 24 Clearway, Addington

Retrospective application for garden wall to front and sides with sliding entrance gate.

3] 24/01343/PA: Churchfield, Addington

Notice is here given that it is proposed to reduce the height of a row of trees (T1) by approx 50%, so to a height of 4.5 m. T1 consists of a row of 10 unkemp, straggly and ill maintained/ivy covered trees of mixed species with an average height of 9 m. They stand within the Conservation Area of land owned by The Seekers Trust, to the west of St Margarets church and have little amenity value, being almost totally out of view.

4] 24/01288/PA: Land known as Meadow Crest Farm, London Road, Addington

Details of condition 8 (Contamination report) pursuant to planning permission TM/22/00769/FL (Part demolition and conversion of part of the existing agricultural building into 4 residential properties and the construction of a detached 2 bedroom dwelling, with associated parking facilities and bin storage).

- b) Approvals:
  - 1] 24/00851/PA: Westbank, London Road, Addington  
Replacement dwelling with new external works and landscaped gardens
  - 2] 24/00876/PA: Greenways, 5 London Road, Addington  
Proposal for first floor extension, internal alterations and associated works
- c) Refusals:
  - 1] 24/00816/PA: The Highlands, London Road, Addington  
Proposed demolition of existing oak framed double garage and log store to be replaced by single storey timber two bed overflow accommodation.
- d) Application Withdrawn:
  - 1] 24/00879/PA: Lomar Cottage, East Street, Addington  
Outline application: All matters reserved for 1 x single dwelling.
  - 2] 24/00785/PA: Merlins Brook, Park Road, Addington  
Prior Notification: Change of use of agricultural building to residential Dwelling (Part 3 Class Q): Conversion of existing agricultural building to a detached 3x Bed Dwelling
- e) Appeals:
  - 1] Ref: 3343956: Greenways, London Road, Addington: Appeal against decision of T&MBC to refuse planning application 23/03100 (single storey rear extension and attached side garage).
- f) Other Planning Issues
  - 1] 20/00030/USEH\_Mayhill House London Road
  - 2] 22/00222/TPOT: ancient woodland, land east of B2016
  - 3] 23/00200/USEM: Aldon Lane: alleged unauthorised storage of caravan
  - 4] 23/02012/TPOC: Tree Preservation Order application
  - 5] Land West of Roughetts Road, Ryarsh: Any update on a Planning application for the proposed extraction of aggregate sand.
  - 6] KALC Planning Seminar
  - 7] Land Search Park Road

#### 74/24] RESOLUTIONS

1. **Proposal for a new defibrillator:** To receive an update and agree to a proposal from the Village Hall Committee.
2. **Staffing**
  - a) To receive feedback from the interview panel and approve the appointment of a new Clerk and RFO
  - b) To agree a handover procedure and the leaving date of the outgoing Clerk.
3. **Policies**
  - a) To approve a Social Media and Communications Policy
4. **Anima Training**  
Proposal to arrange an Anima training event.
5. **Proposal to change the date of the October Meeting**
6. **Financial:**
  - a) To note the completion of the limited assurance review year ending 31 March 2024
  - b) Notice of Conclusion of Audit
  - c) To discuss the new requirements for email management and website domain
  - d) Mazars: External Auditor: To discuss concerns.
  - e) Proposal to purchase a printer and projector
  - f) Proposal to install protection for the solar panels on the village hall roof
  - g) To approve the Financial Statement for May 2024 and make arrangements for authorisation.

#### 75/24] PARISH MATTERS:

1. **Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
  - c) Transporter unloading on to the A20
  - d) Parish Seminar
2. **Open Spaces:**
  - a) Annual Tree Survey
  - b) Trees at East Street

**76/24] REPRESENTATION AT MEETINGS:**

- a) Village Hall
- b) Recreation Ground
- c) Parish Partnership Panel/Agile presentation
- d) Standards Committee
- e) KALC Area Committee

**77/24] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Area 2 Planning Committee: 18 September 2024
  - 2] Joint Transportation Board: 16 September 2024
  - 3] Parish Partnership Panel: 21 November 2024
  - 4] Standards Committee: 20 January 2025
  - 5] KALC: 26 September 2024
  
- b) New requiring attention
  - 1] National Planning Policy Framework Consultation

**78/24] ITEMS FOR THE NEXT MEETING**

**79/24] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting: Date to be confirmed.

**80/24] ANY CONFIDENTIAL MATTERS**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.*