

31 August 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF ADDINGTON PARISH COUNCIL  
To take place on Wednesday 6 September 2023 at 7pm in the Village Hall, Park Road  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Louise Goldsmith*

Louise S. Goldsmith, Clerk to Addington Parish Council

## AGENDA

**Administration:** Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

**50/23] APOLOGIES FOR ABSENCE**

**51/23] CO-OPTION**

**52/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS**

**53/23] APPROVAL OF MINUTES**

To consider the minutes of the Parish Council Meeting held on the 12 July 2023 and if in order to authorise the Chair to sign as a true and accurate record. *(LGA 1972 sch.12 para. 41(1))*

**54/23] OPEN SESSION**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Addington. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. *(Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)).*

**55/23] REPORTS:** a) County Councillor      b) Borough Councillor's      c) Crime Report

**56/23] CLERKS REPORT/PAST MATTERS (Information purposes only)**

**57/23] PLANNING**

a) Applications:

1] 23/01571/TNCA – Addington Green, Addington

Removal of English Oak (*Quercus Robur*) located on the village green in line with the recommendation of option 3 in accompanying report. (To note as this is an application from the Parish Council)

2] 23/01469/FL – The Caravan, East Street, Addington, ME19 5DH

Removal of existing caravan and outbuildings and erection of single 4 bedroom detached dwelling with associated hard and soft landscaping.

b) Approvals:

1] 23/01275/FL – Squirrels Keep, Trottscliffe Road, Addington, ME19 5AZ

Demolition of existing pitched roof and the construction of a new first floor accommodation with a pitched roof

2] 23/01270/LDE – Big Motoring World, London Road, Addington, ME19 5PL

Lawful Development Certificate Existing: Continued use of HGV turning facilities re condition 4 of planning permission TM/10/00938/FL.

c) Refusals:

1] 23/01146/FL – Land west of Wrotham Heath House, London Road

Section 73 application to remove condition 1 objection.

- d) Application Withdrawn: None to consider.
- e) Appeal in progress
  - 1] 22/00010/REF – Offham Service Station, London Road Addington  
Temporary change of use of land to hand car wash and stationing of portacabin to act as staff welfare unit (3 years) – appeal against refusal decision.
  - 2] 22/00628/FL – Westbank, London Road, Addington.  
Two storey side extension, alterations to roof including dormer window and alterations to porch roof – failure of T&MBC to give a decision within the appropriate time period.
- f) Other Planning Issues
  - 1] 20/00030/USEH: Mayhill House, London Road, Addington
  - 2] 22/00222/TPOT: ancient woodland, land east of B2016
  - 3] 23/00063/CO: Humphries and Parks, London Road, alleged unauthorised breach of lighting condition.
  - 4] 23/00200/USEM: Aldon Lane – alleged unauthorised storage of caravan

#### **58/23] RESOLUTIONS**

1. **To consider the tenders for an outdoor gym and external table tennis table and accept a quote.**
2. **Financial:**
  - a) To note the completion of the limited assurance review year ending 31 March 2023
  - b) Notice of Conclusion of Audit
  - c) VAT refund
  - d) To approve the Financial Statement for September 2023 and make arrangements for authorisation

#### **59/23] PARISH MATTERS:**

1. **Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
2. **Highways Improvement Plan:** To receive any update.
3. **Renewal of Leases:** To receive an update on the renewal of both the recreation ground and village hall leases.
4. **Climate Change Initiatives:** To consider the responses received to the consultation and consider the next steps.
5. **Open Spaces**

#### **60/23] REPRESENTATION AT MEETINGS:**

- a) Village Hall
- b) Recreation Ground
- c) Parish Partnership Panel
- d) Standards Committee
- e) KALC Area Committee

#### **61/23] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Area 2 Planning Committee – 20 September 2023
  - 2] Joint Transportation Board – 18 September 2023
  - 3] Parish Partnership Panel – 2 November 2023
  - 4] Standards Committee – 22 January 2024
  - 5] KALC – 28 September 2023
- b) New requiring attention
  - KCC Budget Consultation 2024-2025
  - Kent Community Warden Service Review
  - National Highways and Transport Survey 2023-2024
  - Annual Survey on the performance of Kent Police

#### **62/23] ITEMS FOR THE NEXT MEETING**

#### **63/23] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held on Wednesday 4 October 2023

#### **64/23] ANY CONFIDENTIAL MATTERS**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.*