

**ADDINGTON PARISH COUNCIL**  
Mrs. L. Goldsmith (Clerk)  
5 Artisan Road, Headcorn, Kent, TN27 9AZ  
Tel: 07900 693572 Email: [clerk@addingtonpc.onmicrosoft.com](mailto:clerk@addingtonpc.onmicrosoft.com)

6 July 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF ADDINGTON PARISH COUNCIL  
To take place on Wednesday 12 July 2023 at 7pm in the Village Hall, Park Road  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Louise Goldsmith*

Louise S. Goldsmith, Clerk to Addington Parish Council

**AGENDA**

**Administration:** Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

**36/23] APOLOGIES FOR ABSENCE**

**37/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS**

**38/23] APPROVAL OF MINUTES**

To consider the minutes of the Annual Parish Council Meeting held on the 17 May 2023 and if in order to authorise the Chair to sign as a true and accurate record. (*LGA 1972 sch.12 para. 41(1)*)

**39/23] OPEN SESSION**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Addington. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)*).

**40/23] REPORTS:** a) County Councillor      b) Borough Councillor's      c) Crime Report

**41/23] CLERKS REPORT/PAST MATTERS (Information purposes only)**

**42/23] PLANNING**

a) Applications:

1] 23/01275/FL – Squirrels Keep, Trottscliffe Road, Addington, ME19 5AZ

Demolition of existing pitched roof and the construction of a new first floor accommodation with a pitched roof

2] 23/01270/LDE – Big Motoring World, London Road, Addington, ME19 5PL

Lawful Development Certificate Existing: Continued use of HGV turning facilities re condition 4 of planning permission TM/10/00938/FL.

3] 23/01146/FL – Land west of Wrotham Heath House, London Road

Section 73 application to remove condition 1 objection.

b) Approvals:

1] 23/00684/FL – New Barn, Addington Green, Addington, ME19 5BE

Proposed porch, single storey rear extension with additional first floor and roof extension to main part of the dwelling. Fenestration changes, Proposed swimming pool and plant room building. (Revision to TM/22/01624/FL and TM/22/02499/PDVDAS)

2] 23/00635/FL – Mayhill Barn, London Road, Addington, ME19 5AN

Conversion of existing garage into 1 bedroom annexe and associated external alterations.

3] 23/00356/FL – The Kindlings, London Road, Addington, ME19 5DA

Erection of detached garage and roof alterations to include hip to gable conversion, addition of front and rear dormers and velux windows.

4] 23/01035/TPOC – The Cedars, Trottscliffe Road, Addington

T1 Blue Cedar – reduce extremities by 15% to reduce stress and prevent failure of branches. T2 of Tree Preservation Order.

5] 23/00858/FL – The Sun House, East Street, Addington, ME19 5DH

Erection of a detached outbuilding (resubmission from previous application TM/22/02425/FL)

c) Refusals: None to consider.

d) Application Withdrawn: None to consider.

e) Appeal in progress

1] 22/00010/REF – Offham Service Station, London Road Addington

Temporary change of use of land to hand car wash and stationing of portacabin to act as staff welfare unit (3 years) – appeal against refusal decision.

2] 22/00628/FL – Westbank, London Road, Addington.

Two storey side extension, alterations to roof including dormer window and alterations to porch roof – failure of T&MBC to give a decision within the appropriate time period.

f) Other Planning Issues

1] 20/00030/USEH – Mayhill House, London Road, Addington

2] 22/00222/TPOT – ancient woodland, land east of B2016

3] 23/00063/COM – Humphries and Parks, London Road, alleged unauthorised breach of lighting condition.

4] Aldon Lane – alleged unauthorised caravan

#### 43/23] RESOLUTIONS

1. **Proposal to go through a formal tender process to obtain quotes for an outdoor gym and external table tennis table.**
2. **Proposal to submit a planning application for the removal of the ancient oak tree on Addington Green**
3. **To ratify a decision between meetings to hold future meetings in the village hall**
4. **To consider quotes for the renewal of the village hall lease**
5. **To ratify a decision between meetings to make a contribution of £500.00 to the Parish Alliance to pay for external reports to object to planning application 23/00681/OAEA**
6. **Policies**  
**To review and adopt a Health & Safety Policy**
7. **Financial:**
  - a) To ratify a decision between meetings to make a donation to St Margaret's Parochial Church
  - b) To consider a request from Leybourne Parish Council for a contribution towards the purchase of Leybourne Woods
  - c) To approve the Financial Statement for June 2023 and June July 2023 and make arrangements for authorisation

#### 44/23] PARISH MATTERS:

1. **Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
2. **Highways Improvement Plan:** To receive an update on an initiative to get a speed reduction on London Road through Addington
3. **Community Bus Service:** To receive an update.
4. **Recreation Ground Lease:** To receive an update
5. **Climate Change Initiatives:** To consider a draft questionnaire and the next steps
6. **Open Spaces**
7. **Co-option**

#### 45/23] REPRESENTATION AT MEETINGS:

- |                             |                        |
|-----------------------------|------------------------|
| a) Village Hall             | b) Recreation Ground   |
| c) Parish Partnership Panel | d) Standards Committee |

e) KALC Area Committee

**46/23] CORRESPONDENCE/CONSULTATIONS**

a) For Information

- 1] Area 2 Planning Committee – 9 August 2023
- 2] Joint Transportation Board – 18 September 2023
- 3] Parish Partnership Panel – 31 August 2023
- 4] Standards Committee – 12 July 2023
- 5] KALC – 13 July 2023

b) New requiring attention

- 1] Emerging Local Transport Plan Consultation
- 2] Draft Minerals and Waste Local Plan 2023-39 and Draft Kent Mineral Sites Plan Regulation 18 Public Consultation

**47/23] ITEMS FOR THE NEXT MEETING**

**48/23] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held on Wednesday 6 September 2023

**49/23] ANY CONFIDENTIAL MATTERS**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.