

ADDINGTON PARISH COUNCIL
Minutes of a Parish Council Meeting held in the Pavilion, Park Road
held on Wednesday 7 December 2022 at 19:00hrs

Present: Cllr. Mrs. P. Garrett - Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk,
Mr. P. Robinson

In Attendance: Louise Goldsmith (Clerk),
County Councillor Sarah Hohler and Borough Councillor Ann Kemp and Borough Councillor Martin Coffin (arrived 20:02hrs)

108/22] APOLOGIES FOR ABSENCE:

An apology for absence was received from Councillor Short and Macdonald-Gay and the reasons for absence were accepted.

109/22] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION:

Cllr. Garrett declared a pecuniary interest 114/22 (a).

110/22] MINUTES OF THE LAST MEETING:

In the absence of a hard copy of the minutes of the Parish Council meeting held on the 2 November 2022 the signing was postponed to the next meeting.

111/22] OPEN SESSION

It was noted that the Clerk has received a letter from the Mayor of Seglien in France stating that a gentleman, Brian Towner, born in Addington in 1943 died on the 3 November 2022 in Seglien.

112/22] REPORTS:

a) County Councillor – County Councillor Sarah Hohler advised Members that KCC is now offering free and confidential advice for people struggling with finances. Country Parks in Kent continue to thrive and KCC is in the process of installing additional facilities including baby changing facilities. Various events are held across the Country Parks over the Christmas period. Parishes, charities and community groups can set up a community transport scheme to give those who cannot easily access other public transport access to a bus or car service. This might be a local village bus to transport villagers to the nearest town for shopping or a volunteer car service to take people to medical appointments. Community-led groups or organisations can apply for a community transport grant to either set up a new scheme or support an existing one. The closing date for applications is the 15 January 2023. County Councillor Sarah Hohler advised that the new Enforcement Officer at KCC is collating information regarding an alleged breach of a number of planning conditions at the quarry. Cllr. Robinson asked if County Councillor Sarah Hohler could find out how the parish could claim some of the mineral extraction tax that the quarry pays to Government. County Councillor expressed her dismay with the condition of the ancient woodland adjacent to Seven Mile Lane.

19:20 County Councillor Sarah Hohler left the meeting.

b) Borough Councillor – Borough Councillor Ann Kemp reminded Members that T&MBC is still accepting applications for grants to be awarded from the UK Shared Prosperity Fund. T&MBC has secured £1m in funding from the Government and this can be used to support youth sports groups and clubs. T&MBC is working through the responses to the consultation on the Local Plan and have been pleasantly surprised by the number of responses. Given the recent announcement by Michael Gove, (Secretary of State for Levelling Up, Housing and Communities), that mandatory housing targets may be scrapped, T&MBC is considering whether to delay a re-submission. T&MBC is also keen to understand how TWBC is going to respond to comments received from the Planning Inspectorate on their draft Local Plan. Borough Councillor Ann Kemp had no update on the ancient woodland enforcement case.

19:31hrs Borough Councillor Ann Kemp left the meeting

Initials:

c) Kent Police – PCSO James Robinson has advised the Clerk that there was no crime in Addington in November 2022. It was noted that Cllr. Robinson has recently reported another incident of quad bikes on the quarry.

113/22] CLERKS REPORT/PAST MATTER (Information purposes only)

1] Monthly check of the defibrillator – The Clerk advised Members that both of the defibrillators in the village have been checked this month and an update provided on WebNos. The Clerk has replaced the pads on both defibrillators and the battery on the one in London Road.

2] Newsletter – The Clerk advised that a further 15 residents have signed up for electronic copies of future newsletters. 20% of residents have now signed up for electronic copies, however it has been agreed to continue with delivering hard copies of the newsletter for the next few editions.

114/22] PLANNING

a) Applications:

19:42hrs Cllr. Garrett declared a pecuniary interest and left the meeting. Cllr. Robinson took over as Chair

1] TM/22/02511/FL – Westbank, London Road, Addington, ME19 5PL

Rear two storey extension and development of existing roof space into habitable living space (re-submission of application TM/12/00600/FL). *Resolved: Neutral. Given the contours of the site we are concerned about surface water drainage and would like to see this addressed. If T&MBC is mindful to approve the proposal we would like a condition set that working hours are restricted to protect the residential amenity of the neighbouring properties.*

19:50hrs Cllr. Garrett returned to the meeting and took over as Chair

2] TM/22/02499/PDVAS – New Barn, Addington Green, Addington, ME19 5BE

Prior Notification: The enlargement of a dwellinghouse by the construction of an additional storey.

Resolved: No objections but we are concerned about the additional vehicle movements on the track both during and after construction.

3] TM/22/02440/FL – The Sycamores, London Road, Addington, ME19 5DA

Additional floor, two storey front extension, two storey rear extension and single storey side extension for form an annex. *Resolved: Object. We feel the proposal represents an over development of the site. We are concerned about the proximity of the proposed side extension to the boundary and the effect this will have on the residential amenity of the neighbouring property.*

4] TM/22/02425/FL – The Sun House, East Street, Addington, ME19 5DH

Erection of a detached outbuilding. *Resolved: No objection.*

b) Approvals None to consider.

c) Refusals

1] 22/01974/FL – 1 Greenways, London Road, Addington, ME19 5A

Single storey side and rear extension with lower ground floor level and attached garage.

d) Appeals

1] TM/22/00628/FL – Westbank, London Road, Addington, ME19 5PL

Two storey side extension, alterations to roof including dormer windows and alterations to porch roof – non determination. *Dismissed.*

2] TM/21/02135/FL – Offham Service Station, London Road Addington

Temporary change of use of land to hand car wash and stationing of portacabin to act as staff welfare unit (3 years) – appeal against refusal decision. *In progress.*

e) Other Planning Issues:

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – Enforcement has advised that Investigations continue and a meeting about the site is to be held with the Development Manager next week.

2] 22/002222/TPOT - Land to the side of the Jet Garage, London Road – Enforcement has advised the Clerk that the owners were on site last week to undertake works to comply with the Enforcement Notice. The unauthorised roadway, gate posts and fences have been removed. Some hardcore material has been left in the form of a bund which appears to be in place to prevent unauthorised access. It was noted that the residents have not received a response to their Freedom of Information request.

3] Aldon Lane, alleged encampment- Enforcement has advised that investigations will continue with the Development Manager next week to discuss potential enforcement action.

115/22 RESOLUTIONS

1. Policies

RESOLVED: To adopt a Co-Option Policy. A person specification will be drawn up each time interviews take place.

2. Civility and Respect Pledge

RESOLVED: To adopt the pledge.

3. Dates of Meetings 2023

RESOLVED: To adopt the meeting dates for 2023.

4. Annual Parish Meeting 2023

Kent Fire and Rescue Service Education Team is offering to hold Fire Safety in the Home talks for residents across Kent, The Clerk has contacted them to discuss dates.

RESOLVED: To hold the Annual Parish Meeting on Thursday 6 April 2022 at 7pm in the village hall and for the Kent, Fire and Rescue Service to hold a Fire Safety in the Home talk.

5. Financial

a) To receive the monthly review of the accounts and budget:

Members noted the review of the accounts and budget circulated by the Clerk. No further action required.

b) Website Maintenance

It was noted that the website administrator is struggling to convert documents and maintain the website and Facebook page for the invoiced two hours a month.

Resolved: To increase the website administrator's monthly fee to £150.00 representing 3 hours work per month from the 1 April 2023 and for the Clerk only to post items on the Parish Council Facebook page.

c) NALC Pay Award

Resolved: To award a backdated pay rise of a total of £350.00, subject to PAYE, to the Clerk.

d) Smaller Authorities Audit Appointments appointment of external auditor 2022-2027

It was noted the SAAA has appointed Mazars LLP as the external auditor.

e) Budget 2023-2024:

It was noted that Cllrs. Garrett, Short and the Clerk met on the 2 December 2022 to discuss the draft budget for 2023-2024. The Clerk has now received the calculation from T&MBC for the Council Tax base. It was agreed that the Clerk should circulate the draft budget for approval at the next meeting.

f) To approve the Financial Statement and make arrangements for authorisation

RESOLVED: To approve the Financial Statement and for Cllrs. Chalk and Garrett to authorise the payments online.

Balances as at 2 November 2022:

Unity Trust Account: £21,022.12

National Savings Account: £25,549.55

Receipts: None

Initials:

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary – November & backdated)	£964.00
HMRC	(Tax – November)	£241.00
Mrs L S Goldsmith	(Expenses –including email account and	£210.33
Gel Creative	(Monthly website maintenance)	£100.00
Community Heartbeat Trust	(Replacement pads and battery)	£537.60
Four Seasons	(Grounds Maintenance)	£ 92.90
Addington Recreation Ground	(Donation)	£500.00
Total		£2,645.83

102/22] PARISH MATTERS:

1] Highways:

a) Highways & PROW enquiries Outstanding:

1] Enquiry 606806: Several bollard lights on the A20 located on the islands near to Seven Mile Lane are not working and have been out of action for over 18 months. The Street Lighting Team at KCC has now advised that the existing solarbol bollards are being replaced with the new flecta type and that works were due to be carried out either in November or December.

2] Enquiry 624014: Flooding on carriageway near to Hernewell Farm. Works completed.

3] Enquiry 641195: A hedge blocking the light to a property in East Street has been reported. Work has been planned as part of KCC's regular schedule and will be undertaken shortly.

4] Dying trees at East Street: The Clerk has reported the dying trees at the end of East Street to National Highways who planted the trees and have previously agreed to keep them watered. There has been no response and the Clerk has now contacted Tom Tugendhat, who was instrumental in getting the trees planted, to advise him of their demise.

5] Enquiry 659235: Potholes adjacent to the village green on Trottiscliffe Road. Works completed.

6] Enquiry 664608: Drains blocked on London Road by Merrythought. Works completed.

b) New requiring attention:

1] MR172 - the post is leaning at the entrance to the footpath from London Road.

2] Parking East Street – a van owner is regularly blocking the access for any emergency vehicles. The Clerk will ask the Highways Steward if anything can be done.

3] Cars parked on the grass outside Heathfield – sight lines impaired.

2] Highways Improvement Plan:

BT payphone has advised the Clerk that the Parish Council could remove the BT Box and relocate the defibrillator. However, it was agreed that the cost of doing this would be prohibitive and that this is a good central location for the defibrillator. The Clerk has purchased a new sign for the BT Box and will also install some notices asking people to not park in front of the box. It was agreed that the cost of installing double yellow lines in this location was also prohibitive.

3] Renewal Recreation Ground Lease:

The Clerk is still waiting for a draft copy of the statement of truth.

4] CF-2214 Grant Application Land Communities Fund for an outside Gym:

It was noted that the Clerk has not received any updates from the FCC Communities Foundation. A decision is expected by the end of the year.

5] Addington Quarry:

See item 112/22 (a);

6] Kings Coronation 6 May 2022:

It was noted that the Clerk has contacted the village organisations about providing refreshments and possibly activities for the screening of the Coronation due to take place on the recreation ground. The Village Hall Committee has offered to help on the day and has advised that the hire of the village hall is free. Cllr. Robinson advised that there will be no home cricket games on this date.

7] Parish Alliance:

It was noted that Borough Councillor Mike Taylor has agreed to attend the next meeting to discuss how the Parish Alliance works and the benefits of Addington joining.

8] Open Spaces:

- a) To receive an update on the height restriction barrier – The Clerk was pleased to report that Jacksons have now fitted a restraining bracket to prevent the locking rod being lifted out. Cllr. Robinson has kindly planted silver birch saplings on the car park verge to plug the gaps.
- b) Planting of wildflower meadows – Four Seasons has advised that the bulk of the cost quoted to re-seed the wildflower border on Addington green and to plant the triangle adjacent to the green was for manual work and skip hire needed to clear the triangle. Members agreed that the Clerk should request a revised quote to just replant the border on the green and to extend it to the road.

117/22] REPRESENTATION AT MEETINGS:

- a) Village Hall Committee – Cllr. Chalk advised that the installation of the solar panels has been put back to February 2023 and the committee is looking to see if they could link the supply to the sports pavilion. The Committee is having a Christmas get together on the 15 December 2022.
- b) Recreation Ground Committee – Cllr. Robinson advised that energy conservation measures are being implemented. The Committee has reduced the security lighting and have adjusted the coin operated heating in line with the new tariff. The Committee will be changing all lights to LED. The broken roof tiles on the pavilion have been repaired and Cllr. Robinson has planted a further 200 saplings to create a peripheral hedge on the recreation ground bringing the total number of saplings planted to over 2000. The Committee is also researching grants for solar panel heating.
- c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 3 November 2022. Matthew Scott, Kent’s Police and Crime Commissioner and Inspector Mark Stubberfield explained that Kent Police is keen to tackle the recent increase in anti-social behaviour. Special focus is being given to prevention of violence against women and girls. The Cabinet Members for Strategic Planning and Infrastructure advised that over 2000 responses had been received to the Local Plan consultation and that it has been acknowledged that many residents struggled to navigate the consultation documents. Cllr. Adams expressed her disappointment with the format of the meeting and the way in which it was conducted.
- d) Standards Committee – There has been no meeting.
- e) KALC Area Committee – Nobody attended the AGM held on the 19 November 2022.

118/22] CORRESPONDENCE/CONSULTATIONS

- a) For information:
 - 1] Area 2 Planning Committee – 7 December 2022
 - 2] Joint Transportation Board – 6 March 2023
 - 3] Parish Partnership Panel – 9 February 2023
 - 4] Standards Committee – 23 January 2023
 - 5] KALC Area Meeting – 15 December 2022
- b) New requiring attention:
 - 1] Boundary Commission 2023 Boundary Review

119/22] ITEMS FOR THE NEXT MEETING:

Lower Thames Crossing. To discuss how to get a speed reduction on the A20.

120/22] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Wednesday 4 January 2023 at 7pm in the Sports Pavilion Park Road, Addington.

121/22] ANY CONFIDENTIAL MATTERS:

There were none to consider.

With no further business to transact the meeting was closed at 21:00hrs

Signed _____ Chairman Date _____

Initials: