

ADDINGTON PARISH COUNCIL
Minutes of a Parish Council Meeting held in the Pavilion, Park Road
held on Wednesday 6 July 2022 at 19:00hrs

Present: Cllr. Mrs. P. Garrett – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk,
Mr. S. Macdonald-Gay, Mr. P. Robinson, Mrs. C. Short

In Attendance: Louise Goldsmith (Clerk), County Councillor Sarah Hohler

51/22] APOLOGIES FOR ABSENCE:

An apology for absence was received from Borough Councillors Ann Kemp and Piers Montague and the reasons for absence was accepted.

52/22] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION:

None received.

53/22] MINUTES OF THE LAST MEETING:

It was proposed and **resolved** that the Chairman, sign the minutes of the Parish Council meeting held on the 1 June 2022 as a true and accurate record of the meeting.

54/22 OPEN SESSION: No members of the public present.

55/22] REPORTS

a) County Councillor – KCC is delighted with the results of the recent Ofsted report on the Children's Service. The service scored outstanding in three areas and good in a fourth making Kent one of the best services in the country. KCC will have a stand at the County Show at Detling this weekend which is focusing on the Reconnect Kent Children and Young People Programme. Reconnect Kent is a KCC led community-based programme designed to get Kent's children and young people thriving following the pandemic. County Councillor Sarah Hohler attended a conference on Kent and Medway museums at the Amelia Centre recently where good practices and ideas were shared. The renovation of Canterbury Cathedral is nearing completion and the support of KCC has been recognised. Turner Contemporary Margate is actively looking for a new Chairman of the Trustees. Planning permission has been granted for a new solar park at Offham on an eighteen acre site. KCC will be voting on Monday 11 July 2022 whether to support the proposed closure of 39 bus routes across Kent. County Councillor Sarah Hohler agreed to recommend to KCC that the recently approved Strategic Plan is shared with Parish Councils and has already requested that progress against the strategic objectives is communicated to parish councils. County Councillor Sarah Hohler also agreed to write a letter of support for the grant funding application for outside gym equipment and to contact Mark Simmons at KCC about a long overdue assessment of the road surface of the A20 running through Addington following the Smart Motorways works.

19:22hrs County Councillor Sarah Hohler left the meeting

b) Borough Councillor – There was no report.

c) Kent Police – PCSO James Robinson has advised the Clerk of the following incidents. On the 11 June plant equipment was stolen from Trottiscliffe Road and on the 12 June number plates were stolen from a vehicle parked in The Links. The Parish Council has reported three incidents of nuisance vehicles, namely quad bikers, riding in the quarry on Park Road again between the 2 and 3 June. This resulted in a Section 59 been issued to the owner of the quad bike.

56/22] CLERKS REPORT/PAST MATTER (Information purposes only)

1] Monthly check of the defibrillator – The Clerk advised Members that both of the defibrillators in the village have been checked this month and an update provided on WebNos.

2] CiLCA -The Clerk has passed Unit 2.

Initials:

3] Review of the Emergency Plan for Addington – The Clerk has placed a further request on the website and Facebook and in the next edition of the newsletter for residents to volunteer their services and equipment in the event of an emergency and is continuing to reach out to residents to update the Plan to ensure all the information is up to date.

57/22] PLANNING

a) Applications:

1] 22/01101/FL - Sandbanks, East Street, Addington, ME19 5DH

Demolition and removal of detached double garage, erection of a two-storey side extension and enlargement of rear garden room.

Resolved: No objection.

2] 22/01285/LB – The Angel Inn, Addington Green, Addington, ME19 5BB

Listed Building Application: External repairs to windows and joinery, localised repairs to render and redecoration of façade.

Resolved: No objection.

b) Approvals: None to consider.

c) Refusals: None to consider.

d) Withdrawn applications: None to consider.

e) Planning Appeals: None to consider

f) Other Planning Issues:

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – Enforcement has advised that the static unit has now been removed. Enforcement is waiting for the planning agent to advise when a planning proposal is to be submitted for the chalet building and parcel of land which is being used to store 5/6 trailers. The Clerk was asked to remind Enforcement that a retrospective ‘change of use’ application is required.

2] Fish & Chip Shop at the Vineyard – Enforcement recently inspected the site and noted that most of the ‘Fishyard’ signage remains. Enforcement has received no response from the owners regarding removing this signage and will now consider whether there is scope to serve an enforcement notice.

3] To consider the protection of green spaces within Addington from development - Members were in agreement that most of the Parish Council owned land is protected from development. Ancient statutes prevent any development on village greens and the recreation ground is protected in perpetuity by the Fields in Trust initiative. The Clerk was asked to check that the Pineys is registered as village green and to source a copy of the report on the protection of trees in the village following a walkabout in 2018 with the tree warden for Hadlow and Trottscliffe.

58/22 RESOLUTIONS

1. Proposal to install Adult Gym Equipment on the recreation ground

- a) To consider two quotes – Members considered a quote from Caloo for approximately £30,000 (including VAT) and a second quote from Sunshine Gym offering alternative equipment for a budget of both £30,000.00 and £40,000.00 (including VAT). It was agreed that a budget of £30,000.00 should provide sufficient equipment. It was suggested that the Clerk compares the guarantees of each company.
- b) To agree to submit an application for a FCC Community Action Fund Award – Members considered a draft of the application form to request a grant of approximately £25,000.00 from the FCC Community Action Fund Award given that the Parish Council is able to claim back the VAT. The Clerk will obtain further letters of support from local organisations for the proposal and submit these along with the results of the consultation.

Resolved: The Clerk to finalise, sign and submit a grant application form to FCC Community Action Fund and for the Parish Council to contribute 10.75% of the total cost. A letter confirming this contribution was signed by the Chair and Vice-Chair.

2. Policies:

Initials:

Resolved to adopt a Publication Scheme circulated by the Clerk

3. **Proposal to make a financial contribution to the village hall committee for a scheme to install solar panels on the village hall**

Resolved: The Parish Council would look favourably on financially supporting the project but before making a final decision would like more information on the installation cost.

4. **July edition of the newsletter for distribution:**

Resolved to approve the July edition of the newsletter for distribution

5. **To agree a provisional date to consider any planning proposals that require a response before the next meeting**

Resolved: A provisional meeting date of the 10 August 2022 was agreed to consider any urgent planning proposals

6. **To receive feedback from the website accessibility training course**

The Clerk gave some feedback from the course run by KALC. The course mainly gave information on the requirements for accessible websites but did give some guidance on making documents more accessible. Cllr, Macdonald-Gay offered to investigate how documents can be created within Microsoft Office packages and assess the inbuilt "Accessibility" function to check if a document has any accessibility issues.

7. **Financial:** A statement as at 6 July 2022 was circulated:

Balances as at 6 July 2022:

Unity Trust Account: £21,181.02

National Savings Account: £25,549.55

Receipts: None

Payments:

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary – June)	£625.60
HMRC	(Tax – June)	£156.40
Mrs L S Goldsmith	(Expenses, email, zoom x 2 months	£316.16
Gel Creative	(Monthly website maintenance)	£100.00
Recreation Ground Committee	(Reimbursement Beacon and moles)	£ 88.00
Viking	(Ink)	£ 56.31
Bartlett Tree Expert	(Oak Tree Treatment)	£ 528.00
Brian Taylor	(Reimbursement Jubilee)	£153.07
Addington Village Cricket Club	(Reimbursement Jubilee)	£247.86
Jacksons Fencing	(Final payment hite barrier)	£2,790.54
Mrs L S Goldsmith	(Salary – July post dated)	£625.60
HMRC	(Tax – July post-dated)	£156.40
Total		£5,843.94

RESOLVED: To make the above payments electronically and to be authorised online by Cllrs. Short and Garrett.

The Clerk advised Members that only a Standing Order can be set up for the payment of salaries on the account and given that the HMRC payment varies each month it would be easier to continue paying salaries and the HMRC payment by BACS.

59/22] PARISH MATTERS:

1] Highways:

- a) Highways & PROW enquiries Outstanding:

1] Enquiry 606806 - Several bollard lights on the A20 located on the islands near to Seven Mile Lane are not working – further works awaited.

Initials:

- 2] Enquiry 624014 – flooding on carriageway near to Hernewell Farm – KCC has attended and works now programmed
- 3] Enquiry 638837 - Layby outside Woodlands, Sandy Lane, the breaking up of the road surface has been reported. KCC has risk assessed and say no action is required.
- 5] Enquiry 638834 - Junction Trottiscliffe Road/A20, mutiple potholes reported – KCC has completed the works.
- 6] Enquiry 638832 - St Vincents Lane, verges encroaching on to the road has been reported. KCC has risk assessed and say no action is required. The Clerk was asked to request a copy of the risk assessment.
- 7] A20 road surface –The A20 has suffered significant damage from the increased use by cars and in particular lorries during the Smart Motorway Works. The Clerk has contacted Mark Simmons at KCC, copying in County Councillor Sarah Hohler, reminding them of their promise to assess the road and to carry out any remedial works. A response is awaited.
- 8] Enquiry 639829- A20 – path blocked by overgrown vegetation outside Bonheure. The portal states works have been completed. The Clerk was asked to re-report as no works have taken place.
- 9] Enquiry 639830 - A20 – drain blocked outside Merrythought. KCC has investigated and works programme.

b) New requiring attention:

- 1] Enquiry 641195 – hedge blocking light in East Street – reported for a resident
- 2] Fly-tipping at junction of the A20 and Ford Lane – has been reported.
- 3] Footpath between Heathfield and Clearway is blocked with vegetation.
- 4] Clerk to re-report the diseased trees on public footpath MR170

c) **Highways Improvement Plan:** Members noted the information recently circulated on the re-organisation of KCC Highways. An update on the action points in the Highways Improvement Plan is awaited. Members noted correspondence from the Chair of Plaxtol Parish Council to KCC asking Members to reconsider the proposed cuts to bus services across Kent and agreed that the Clerk should write to KCC and support this request.

2] **Renewal Recreation Ground Lease:** Mariam Baraki from Wellers Law Group is checking the Land Registry documents to ensure that the pockets of land in question have all been registered and will then issue an amended draft lease.

3] **Queen’s Platinum Jubilee Celebrations:** Cllr. Chalk advised Members that there has been lots of positive feedback regarding all the events held over the Platinum Jubilee Weekend. The lighting of the beacon and the barn dance were particularly well attended. The working group took Mr & Mrs Taylor out for a meal to thank them for all their hard work in taking the lead and organising the events. The Clerk was asked to write on behalf of the Parish Council and thank all the key helpers and organisers for all their hard work in making this such a momentous occasion.

4] **Open Spaces:** Members were disappointed to hear that the Cypress trees planted by National Highways at East Street have not been watered and are suffering. The Clerk was asked to contact National Highways, copying in MP Tom Tugendhat, to remind them of their obligations and to ask them to arrange for the trees to be watered and cared for long term.

60/22] REPRESENTATION AT MEETINGS:

- a) Village Hall Committee – Cllr. Chalk advised that the Village Hall Committee is holding another barn dance in November following the success of the one held for the Platinum Jubilee.
- b) Recreation Ground Committee – Cllr. Robinson advised that T&MBC recently carried out the annual hygiene inspection.
- c) Parish Partnership Panel – There has been no meeting.
- d) Standards Committee – Cllr. Short attended the meeting held on the 8 June 2022 and advised that there was nothing significant to report.
- e) KALC Area Committee – There has been no meeting.

61/22] CORRESPONDENCE/CONSULTATIONS

a) For information:

- 1] Area 2 Planning Committee – 10 August 2022
- 2] Joint Transportation Board – 19 September 2022
- 3] Parish Partnership Panel – 1 September 2022
- 4] Standards Committee – 23 January 2023
- 5] KALC Area Meeting – 21 July 2022

b) New requiring attention:

- 1] Proposals for Review of Polling Districts and Polling Places and includes a corrected Annex 7 – It was noted that there is to be no changes for Addington.
- 2] Tonbridge Castle and Grounds consultation – Cllr. Robinson agreed to complete the survey on behalf of the Parish Council.

62/22] ITEMS FOR THE NEXT MEETING:

Nothing additional.

63/22] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on the 7 September 2022 at 7pm in the Sports Pavilion Park Road, Addington.

64/22] ANY CONFIDENTIAL MATTERS:

There were none to consider.

With no further business to transact the meeting was closed at 20:30hrs

Signed _____ Chairman Date _____

Initials: