

**ADDINGTON PARISH COUNCIL**  
**Minutes of a Parish Council Meeting held in the Pavilion, Park Road**  
**held on Wednesday 6 April 2022 at 19:42hrs**

**Present:** Cllr. Mrs. P. Garrett – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk  
Mr. S. Macdonald-Gay, Mr. P. Robinson,

**In Attendance:** Louise Goldsmith (Clerk), County Councillor Sarah Hohler

**01/22] APOLOGIES FOR ABSENCE:**

An apology for absence was received from Councillor Mrs. C. Short and the reason for absence was accepted.

**02/22] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION:**

None.

**03/22] MINUTES OF THE LAST MEETING:**

It was proposed and agreed that the Chairman, sign the minutes of the Parish Council meeting held on the 2 March 2022 as a true and accurate record of the meeting

**04/22] REPORTS**

a) County Councillor – County Councillor Sarah Hohler had recently attended a fund-raising event at Ightham Mote. MPs Tom Tugendhat and Michael Gove presented at the event. MP Michael Gove introduced his new strategy for housing and gave assurances that the government's aim is to make sure everyone has the same access to services. County Councillor Sarah Hohler urged Members to encourage local residents to respond to the KCC Consultation on cutting bus services which could mean the loss of the 58 bus service for the village. KCC claim that there has been a 70% reduction in the number of passengers since the pandemic began which along with an increase in fuel costs and a shortage of drivers has forced them to consult on cutting services. County Councillor Sarah Hohler advised that KCC is still investigating a possible two breaches of planning at the quarry and that there is still concern about the effects of the silica sand. Cllr. Robinson asked if County Councillor Sarah Hohler could remind KCC about the importance of a reduction in speed on the roads not only in terms of safety but that there is sufficient data to demonstrate that speeding vehicles create more harmful emissions. Cllr. Robinson also asked if something could be done in terms of legislation to assist charitable trusts such as the recreation ground that do not benefit from any current assistance with purchasing fuel.

*19:20hrs County Councillor Sarah Hohler left the meeting*

b) Borough Councillor – There was no report. The Clerk to ask the Borough Councillors if T&MBC has an Enforcement Plan. The Clerk has circulated a plan produced by Ashford Borough Council which clearly explains how enforcement operate.

c) Kent Police – There has been no reported crime in Addington during March 2022 and very little in the surrounding villages. On Monday 7 March 2022 a car parked in Woodgate Road, Ryarsh was broken into and on the 9 March 2022 a property in New Pound Lane, Mereworth was broken into.

**05/22] MATTERS ARISING:**

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The Clerk has requested that KCC install some hatch lining on the tarmac to prevent cars parking near to the BT box. This request is being investigated.

2] T&MBC Local Plan Development – Cllr. Garrett advised that T&MBC state on their website that they aim to submit the New Local Plan to the Inspector by January 2024 with adoption likely to be early 2025.

3] Queen's Platinum Jubilee – Cllr. Chalk reported that the working group met on the 30 March 2022. The working group has applied for a grant from the Lottery Fund to support any expenditure. 'Save the Date' posters have been placed around the village and on Facebook. On the 2 June 2022 the Beacon will be lit at 9.45pm and drinks and nibbles will be served in the village hall beforehand and it is hoped to play some clips/a video on the life of the Queen. The family day will be on Saturday 4 June from 2pm-5pm. Lots of activities are

planned to include a soft ball match, live band, bouncy castle, BBQ. The Cricket club will organise a BBQ and bar and The Angel Inn is bringing their mobile horsebox bar and serving Pimms. The Church has also offered to provide tea and cakes free of charge. Tickets for the barn dance in the evening will go on sale soon once the price has been determined. The price of the tickets is dependent on whether the grant application is approved. Cllr. Chalk was advised to check the total capacity of the hall in terms of fire regulations. A flyer giving details of all the events will be hand delivered to all households. The Clerk has prepared a draft risk assessment for the Beacon event. A request to place a banner on Addington Green was refused as these are not permitted on village greens.

4] T&MBC Waste Collections – Members were pleased to note that the bin service is now back to normal with all collections taking place. Cllr, Adams reported that both her bins were left lying on the ground this week and that this seems to be a regular occurrence. The Clerk was asked to report to this issue to T&MBC.

5] Proposal to consider the renewal of the Recreation Ground Lease – Comments on the draft lease have been sent to Roger Taylor at Wellers Law Group and a further draft is awaited.

6] Review of the Emergency Plan for Addington – The Clerk has circulated a first draft of an updated Emergency Plan. All the key emergency contact numbers have been checked. Members discussed further amendments and agreed that the Clerk should place a request on the website and Facebook for residents to volunteer their services and equipment in the event of an emergency.

7] NALC Smaller Councils Committee - NALC has a Committee specifically dedicated to smaller councils and would like to hear what issues Smaller Councils would like them to address and what services NALC could consider offering to meet these needs. The Clerk was asked to suggest that the Committee considers carbon literacy as a topic.

## **06/22| FINANCE**

A statement as at 6 April 2022 was circulated:

### **Balances as at 6 April 2022:**

Unity Trust Account:	£19,097.01
National Savings Account:	£25,546.99

**Receipts:** None

#### **a) Payments:**

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Mrs L Goldsmith	(Salary – March Plus backdated payrise)	£735.16
HMRC	(Tax – March)	£187.60
Mrs L S Goldsmith	(Expenses –including email account)	£210.33
Gel Creative	(Monthly website maintenance)	£100.00
Small Works Building Co.	(Defibrillator cleaning)	£377.00
Four Seasons Gardens Ltd	(Grounds Maintenance)	£92.90
Clerk & Councils Direct	(Annual Subscription)	£12.00
Jacksons Fencing	(Barrier gate & installation)	£1,923.60
Parochial Church Council	(Donation)	£1,000.00
<b>Total</b>		<b>£4,638.59</b>

**Resolved:** To make the above payments electronically and to be authorised online by Cllrs. Short and Garrett.

#### **b) Other matters:**

1] Proposal to make a donation to the PCC: **Resolved:** To make a donation of £1000.00 to the upkeep of the cemetery.

2] End of Year Accounts and preparations for the AGAR: It was noted that Lionel Robbins, the internal auditor will be inspecting the accounts on the 18 May 2022. The Clerk has received instructions from PKF Littlejohn about the completion of the Annual Governance Accountability Return and it was noted that this must be submitted by the 1 July 2022.

3] National Salary Award: It was noted that the National Joint Council for Local Government Services has agreed the new rates of pay applicable from 1 April 2021. A backdated payment of £147.00 was agreed for the Clerk which is subject to PAYE.

4] KALC Bitesize Courses: **Resolved**: The Clerk, Cllr. Short and Adams to attend online training on setting a Precept at a cost of £14.00 each (excluding VAT).

**07/22] MEMBERS OF THE PUBLIC:** None present.

## **08/22] PLANNING**

### **a) Applications:**

1] 22/00440/FL - The Willows, East Street, Addington, ME19 5DH

Demolition of existing garage and construction of double storey side extension.

**Resolved**: No objection.

### **b) Approvals:**

1] 22/00243/NMA – 2 The Links, Addington, ME19 5RX

Non Material Amendment to planning permission TM/20/02805/FL to increase the width of the front and rear dormers.

2] 22/00027/FL – The Caravan, East Street, Addington, ME19 5DH

Removal of existing residential caravan and outbuildings and erection of single detached dwelling with associated hard and soft landscaping.

c) Refusals: None to consider

d) Withdrawn applications: None to consider.

### **e) Planning Appeals:**

1] TM/20/01876/OA – West Malling Golf Club, outline application erection of 3 dwellings. Noted that an appeal has been made

### **f) Other Planning Issues:**

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – The Clerk has asked Enforcement for an update.

2] Fish & Chip Shop at the Vineyard – Enforcement has written to the registered owners of the site requesting removal of all ‘Fishyard’ associated signage within 28 days of the date of letter. If they fail to remove the signage Enforcement will take further action at the site.

3] Parish Infrastructure Statement – Chelsea Honey-Bradfield, Senior Development Obligations Officer at T&MBC, had presented to Members at the Annual Parish Meeting and provided some useful information on the whole process of S106 Agreements. The Parish Council now needs to complete a Parish Infrastructure Statement which will outline projects within the parish that could potentially be funded/partially funded by a contribution within a S106 agreement subject to meeting the statutory requirements. The Clerk will prepare a ‘wishlist’ of potential projects for the next meeting.

## **09/22] HIGHWAYS:**

### **a) Highways & PROW enquiries Outstanding:**

1] Fault 220148228 - Footpath from East Street to Mill House Lane – the Clerk has reported a number of diseased trees adjacent to this footpath.

2] Fault 210910210 - Footpath from Mill Lane to East Street – the Clerk has reported that the fence bordering the dwelling Kingfishers is falling across the footpath.

3] Enquiries 597903,597906,597907 – request for remedial works to a number of trees in the village – KCC have written to the owners of the trees and requested works.

4] Enquiry 606806 - Several bollard lights on the A20 located on the islands near to Seven Mile Lane are not working – further works awaited.

5] Enquiry 616950 – Plowenders lay-by – mud on the road- T&MBC has raised a works order to clear the mud.

6] Enquiry 624014 – flooding on carriageway near to Hernwell Farm – enquiry under investigation

7] Enquiry 628426 - Park Road – debris left behind following recent works reported

8] Enquiry 628431 - West of Aldon Lane – tree across the footpath now cleared

9] Enquiry 628429 - East side of Hernwell – the Clerk to report that the canopy of tree is across

the footpath – KCC advised no works required

10] Enquiry 628436 - East Street – the Clerk has reported piles of vegetation left on the ground on the corner – enquiry under investigation

11] Enquiry 628378 – hatching request at Jet Garage – enquiry under investigation

12] East Street – street sign damaged – reported to T&MBC

b) New requiring attention: Nothing additional.

c) Other matters:

1] Highways Improvement Plan and School Bus Service – A follow-up meeting with Claire Venner, Schemes Project A ‘walkabout’ of the village has been arranged with Claire Venner, Schemes Project Manager for Friday 8 April 2022. The Clerk and Cllr. Garrett are hoping to attend.

#### **10/22] REPORTS OF MEETINGS:**

- a) Village Hall Committee – There has been no meeting.
- b) Recreation Ground Committee – Cllr. Robinson advised that preparations are underway for the start of the cricket season this month.
- c) Parish Partnership Panel – There has been no meeting.
- d) Standards Committee – There has been no meeting.
- e) KALC Area Committee – Cllr. Garrett expressed her disappointment with the NALC webinar on Making Communities safer stating that the presentations lacked content. The webinar only lasted 90 minutes and both Cllrs. Garrett and Short felt that it did not represent good value for money. It was also deemed unsuitable for a company to be allowed to advertise. As suggested by Cllr. Garrett the Clerk has applied to NALC for a copy of the ‘Make a Change’ resource material designed to help Parish Councils promote and encourage residents to become Councillors.

#### **11/22] OPEN SPACES:**

1] Proposal to resurface the trackway: Members noted that the residents would like to resurface the trackway and have been advised to send a proposal to the Clerk for consideration. It was also noted that the residents would like to hold a BBQ on the green in August. The Clerk will advise the residents that they will need to provide a risk assessment and proof of public liability insurance.

#### **12/22] CORRESPONDENCE:**

a) For information:

- 1] Area 2 Planning Committee – 6 April 2022
- 2] Joint Transportation Board – 6 June 2022
- 3] Parish Partnership Panel – 26 May 2022
- 4] Standards Committee – 8 June 2022
- 5] KALC Area Meeting – TBC

b) New requiring attention:

1] Tonbridge & Malling Active Travel Strategy- Cycle Routes Consultation: Cllr. Robinson agreed to complete the survey on behalf of the Parish Council.

2] KCC Bus Funding Reduction Consultation: The Clerk has already sent a response on behalf of the Parish Council and details about the consultation are on Facebook and the website.

#### **13/22] ANY OTHER BUSINESS:**

Flower meadow on the Green – the Clerk to seek advice from the grounds maintenance contractor Moles – Cllr. Robinson advised that quite a few residents around the green have employed the services of the local mole catcher which should help the issue on the green.

#### **14/22] ITEMS FOR THE NEXT MEETING:**

Website Accessibility

**15/22| DATE OF THE NEXT MEETING:**

The Annual Parish Council Meeting will be held on the 4 May 2022 at 7pm in the Sports Pavilion  
Park Road, Addington.

**16/22| ANY CONFIDENTIAL MATTERS:**

There were none.

The meeting was closed at 21:00hrs

Signed \_\_\_\_\_ Chairman    Date \_\_\_\_\_