

ADDINGTON PARISH COUNCIL
Minutes of a Parish Council Meeting held in Addington Village Hall
on the 3 November 2021 at 20:00hrs

Present: Cllr. Mrs P. Garrett – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk, Mr. P. Robinson & Mrs. C. Short

In Attendance: Louise Goldsmith (Clerk), Borough Councillor Ann Kenp

101/21 APOLOGIES FOR ABSENCE:

An apology for absence was received from Borough Councillor Piers Montague and Cllr. Macdonald-Gay.

102/21] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION:

There were none.

103/21] MINUTES OF THE LAST MEETING:

It was proposed and agreed that the Chairman, sign the minutes of the Parish Council meeting held on the 6 October 2021 as a true and accurate record of the meeting.

104/21] REPORTS

- a) County Councillor – There was no report. It was suggested and agreed that the Clerk contacts County Councillor Sarah Hohler and requests a virtual meeting to discuss a number of parish issues to include receiving an update on the TW10 bus service and the alleged breaches of permitted hours, lorry movements exceeding permitted totals and Vehicle Operating Licenses at the quarry.
- b) Borough Councillor – Borough Councillor Ann Kemp explained that T&MBC is in the process of sending a Housing Needs Survey out to a sample of households. T&MBC will shortly be commencing the process for a call for sites and will need to find sites to build an additional 2,574 dwellings to be included in the revised Local Plan. Following the resignation of Cllr Lee O’Toole, a vacancy has arisen at West Malling and Leybourne ward. If the election is contested there will be a poll on the 9 December 2021. Waste Services are in the process of carrying out a one-off garden waste collection. Progress is slow as only two crews can be spared and residents understandably are leaving a lot of garden waste out for collection.

20:18hrs Borough Councillor Ann Kemp left the meeting

- c) Kent Police – There has been no reported crime in Addington during October 2021. Trottiscliffe continues to suffer with a spate of crime. On the 6 October 2021 someone managed to interrupt the break-in of a property in Church Lane. On the 8 October 2021 a fence to a further residential property in Church Lane was damaged. On the 23 October another fence was damaged to a residential property in Ford Lane. Cllr. Garrett explained that ‘Community Voice’ is a potentially interesting new initiative to improve engagement between the parishes, the public at large and Kent Police. It was agreed that the Clerk should sign up for the initiative and then publish any useful information in the newsletter.

105/21] MATTERS ARISING:

- 1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos.
- 2] T&MBC Local Plan Development – see item 104/21 (b).
- 3] East Street Footbridge, planting, light and noise issues – Luli Hermes, National Highways has advised that there is no further planting planned for East Street. The Clerk posted a request on Facebook and in the newsletter and four volunteers have offered to come and help plant the 105 saplings at East Street that are due to be delivered by The Woodland Trust in November 2021.
- 4] Queen’s Platinum Jubilee – Cllr. Chalk explained that the committee is trying to arrange a virtual meeting and looking to attract more residents to support the group. Members agreed that the Parish Council should be able to offer some financial support to include providing drinks for the Beacon event. It was agreed to discuss what finances could be made available at the precept setting meeting.

5] Newsletter – The Clerk offered to draft a Christmas issue of the newsletter to be distributed if sufficient information items can be identified. Cllrs. Garrett and Robinson are in the process of delivering a copy of the current newsletter to residents that have recently moved in to the village.

6] T&MBC Waste Collections – Garden waste collections and the bulky waste service are not expected to restart for some time as Urbaser is struggling to find and retain HGV drivers. The one-off garden collection service is in process.

7] Proposal to consider the renewal of the Recreation Ground Lease – The Clerk has instructed Brachers LLP to consider the renewal of the Recreation Ground Lease. The Clerk advised that the partner looking after this case is currently on jury service. Hopefully some progress will be made for the next meeting. It was agreed to consider renewing the lease of the village hall once the process for the recreation ground is completed.

8] Local Boundary Commission for England – The independent electoral review has recommended a new patterns of wards. Addington and Trottiscliffe will become part of a ward to be called Pilgrims with Ightham. Addington will join the Wrotham ward creating a ward with parishes in the north-west of the borough, each with a shared interest and nestled on and at the foot of the North Downs. The proposal does mean that Addington will benefit from the representation of two Borough Councillors. It was resolved that the Clerk should respond positively to the consultation on behalf of the Parish Council stating that the proposal offers a good solution for Addington.

106/21] FINANCE

a) A statement as at 3 November 2021 was circulated:

Balances as at 3 November 2021:

Unity Trust Account: £20,007.52
National Savings Account: £25,546.99

Receipts: VAT refund for 2020/21 - £938.72

Payments:

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary – October)	£ 596.00
HMRC	(Tax – October)	£149.00
Mrs L S Goldsmith	(Expenses – October)	£ 233.69
Four Seasons Gardens	(Grounds Maintenance)	£1,049.33
The Small Works Building	(Maintenance jobs)	£ 604.49
Total		£2,632.51

Resolved: To make the above payments electronically and to be authorised online by Cllrs. Chalk and Garrett.

b) Other matters:

- 1] To set a date for a Precept discussion meeting – It was agreed that Cllrs. Garrett, Short and the Clerk will meet virtually on the 7 December at 2pm to discuss the precept for 2022/23.
- 2] Grass cutting contract 2022 – It was **resolved** that the Clerk should try to obtain three quotes for the grass maintenance contract for a three year long term agreement.
- 3] VAT Claim: Members noted that the Clerk has received a refund of £938.72 for VAT paid on items purchased between 1 April 2020 and the 31 March 2021.

107/21 MEMBERS OF THE PUBLIC:

Members noted that the Clerk has been contacted by a member of the public concerned about the financial future of The Seekers Trust and asking if the Parish Council could help. The member of public has also contacted County Councillor Sarah Hohler.

108/21| PLANNING

a) Applications:

1] 21/02402/FL – Unit B Endeavour Park, London Road, Addington, ME19 5SH

Addition of one floor and low pitched roof to create a three storey building. Alterations to the car parking to increase the number of spaces from 15 to 17 spaces. Provision of a cycle store and path to this store, provision of four additional electric vehicle charging points to enable 6 charging points in total to be provided. Alterations to the fenestration by lowering the current cill heights and installation of a large glazed window to the front entrance area. Bin storage will remain in the existing location.

Resolved: Object. We have concerns about the height of the building with the addition of a third floor. We note that pre-planning application advice was sought but we disagree that the height of the building is in keeping with others in the area. The buildings in Endeavour Park are already out of character with those in the area and this particular building is very close to a residential property.

b) Applications received after distribution of the agenda: None received.

c) Approvals

1] TM/21/01658/FL – Bumblebee Barn, East Street, Addington, ME19 5DG

Demolition of existing buildings; erection of detached dwelling with parking, associated hard and soft landscaping. Erection of detached garages; relocation of existing access gates within the site and creation of second driveway to proposed dwelling.

2] 20/01963/LDP – Ivanhay, Sandy Lane, Addington, TN15 7SB

Lawful Development Certificate Proposed: Construction of new detached playroom/gym building and games room/study.

d) Refusals

1] TM/21/01483/FL – Brookfield House, St Vincents Lane, Addington, ME19 5BW

Proposed single storey/first floor side extensions and replacement garages to front (Resubmission of TM/18/02873/FL approved 25 January 2019).

d) Withdrawn applications: None to Consider.

e) Planning Appeals

1] TM/20/01876/OA – West Malling Golf Club, outline application erection of 3 dwellings – Members noted that that the applicant has lodged an appeal regarding the above proposal and the decision of T&MBC.

f) Other Matters

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – The Clerk has not received an update from Enforcement but has reported the additional building.

2] 21/00149/TPOH – Ivanhay, Sandy Lane, Addington - alleged unauthorised removal of trees – Members noted that the condition relating to landscaping and tree planting has been approved by T&MBC.

3] 21/00153/ADVH – The Vineyard, London Road, Addington – regarding alleged unauthorised sign/adverts – Enforcement has confirmed that the signage could potentially fall within Class 5 of the Town and Country Planning (Control of Advertisements) Regulations 2007. The Clerk has not received an update from Enforcement.

4] S106 Agreements/Planning Obligations – The Clerk was asked to request a date to meet with Officers to discuss S106 agreements and planning obligations as it has been several months since such a meeting was offered.

5] Concerns about the effects of silica sand – The Clerk had contacted KCC who have reported that advice from Public Health England and the Health and Safety Executive is that the likelihood of those living near silica sand quarries being affected by silicosis is negligible and that provided appropriate dust mitigation measures are in place at the quarry adverse health impacts on local people are unlikely (although they may perceive dust to be a nuisance). KCC has also advised that the potential impact of mineral working at Wrotham Quarry (including that associated with dust / air quality) was assessed and found to be acceptable when each of the relevant planning permissions were granted and planning conditions were imposed in each case requiring appropriate measures be taken to minimise any impacts (as recommended in Government Guidance). KCC has advised that there has been no need to undertake its own research. Members discussed the above response from KCC and remain concerned about the situation. The Clerk was asked to find out when the last testing of air quality was carried out as the response from KCC suggests that there has been no testing since planning permission was granted. The Clerk was also asked to find out what current legislation suggests about the regular testing of the air

quality at quarry sites. It was agreed that the Clerk should request that this issue is included in the agenda for the next KALC meeting for Cllr. Short discuss Members' concerns with other parishes in the area.

6] Design Codes - At the last meeting Members discussed a suggestion that developing Design Codes could help safeguard the design of the village. The Clerk has been advised by the consultants that developing a Planning Aid Character Appraisal guidance with a group of volunteers would be the best way forward. This would involve walkabouts and mapping exercises to identify the main character areas. The final Design Codes would then be based on the Character Assessment findings. The consultant has offered to meet Members to discuss the process and costs involved. Members were in agreement that before inviting the consultant to a meeting to discuss the next steps and formally quote that the Clerk should ask the Planning Department at T&MBC if they would adopt any Design Codes developed and how they would use them in determining planning proposals for Addington.

7] Street naming consultation – Members **resolved** to support the suggested road name of 'Haybarn Close' for 3 dwellings to be erected on the former site of two storage buildings in Woodgate Road.

109/21] HIGHWAYS:

a) Highways & PROW enquiries Outstanding:

1] Enquiry 484292 – verges in St Vincents Lane are being eroded. *The Highways Steward has advised that KCC is trying to allocate a budget to do the works- where is the budget as was promised works. The Clerk was asked to remind Highways that works were promised following a 'walkabout' last year and that there should be no further delays.*

2] Enquiry 506566 - Breaking up of the road and trench appearing in vicinity of the Angel Inn and Park Road – works completed.

3] Issues with parking in East Street – KCC do not feel that any signage is appropriate.

4] Enquiry 596236 - Park Road – hedge needs cutting - enquiry attended and works required.

5] Enquiry 594761 – cracked carriageway at the eastern entrance to Jet Garage, job attended and more work required.

6] Enquiry 596231 – split tree trunk on St Vincents Lane – KCC has inspected but no fault found

7] Fault 210949868 - Footpath from East Street to Mill House Lane – the Clerk has reported a number of diseased trees adjacent to this footpath.

8] Enquiry 596234 - Ogging outside Heathfield on A20 – the Clerk has reported that ogging has been laid where the verge was churned up by lorries. KCC has inspected but no fault found.

9] Fault 210910210 - Footpath from Mill Lane to East Street – the Clerk has reported that the fence bordering the dwelling Kingfishers is falling across the footpath.

10] Kent Horse Show – legalities of horses being ridden on the busy A20 to be investigated.

11] Enquiry 597902 – Fingerpost at junction of Mill House Lane and Trottscliffe Road – the Clerk has asked for this to be refurbished and KCC has inspected and is investigating.

12] Enquiries (various – 597903, 597904, 597905, 597906, 597907) – request for remedial works to a number of trees in the village – KCC is in the process of assessing.

15] Heathfield, A20 – cars are parked and regularly blocking the verge and footpath. The Clerk has advised the PCSO.

b) New requiring attention

1] Several bollard lights on the A20 located on the islands near to Seven Mile Lane are not working.

c) Other matters:

1] School bus issues with children crossing the A20 – There was no update.

2] Highways Improvement Plan – Members attended a virtual meeting with the new Schemes Planning & Delivery Project Manager on the 8 October 2021. Members agreed that that this seemed to be a positive meeting and a number of highway issues were discussed. A follow-up virtual meeting has been arranged for the 14 January 2022 at 10am.

110/21] REPORTS OF MEETINGS:

a) Village Hall Committee - Cllr. Chalk reported that a meeting was held on the 18 October 2021. The Committee has carried out some repairs to the windows and have ordered a memorial bench in honour of Joan Scott. The Committee is looking to refresh the white lines in the car park and install either extractor fans or window openers in the toilets to allow for the passage of fresh air. An online

bank account has been opened and a 'wish' list of future projects is being developed. To be compliant the access is being updated for disabled users to include the relaying of the path and the creation of an 'in' and 'out' route. The Committee has also recently appointed a new Treasurer and Secretary.

- b) Recreation Ground Committee – Cllr. Robinson reported that the trees that the Tree Warden noticed as being diseased were removed this week. Fields in Trust continue to promote the protection of recreation grounds in its new strategy Green Spaces for Good.
- c) Parish Partnership Panel – the next meeting is due to be held on the 4 November 2021. The Clerk has given apologies for Cllr. Adams as it is understood that this meeting is not being held virtually.
- d) Standards Committee – Cllr. Short attended the meeting held on the 11 October 2021 and advised that the Code of Conduct has been tweaked slightly. The Clerk agreed to obtain a copy of the revised Code and find out if Parish Councils are meant to be formally adopting the new version.
- e) KALC Area Committee – Cllr. Short advised Members that she accepted the position of Vice-Chairman for the KALC Area Committee at the meeting held on the 21 October 2021. Members congratulated Cllr. Short on her appointment. The minutes of the meeting have been circulated. Cllr. Short explained that the main focus of the meeting was to try and agree a format for the future of Parish Partnership meetings which is to be discussed and hopefully agreed with T&MBC. In summary Parish Councils would like the Parish Partnership meetings to be more interactive. Cllr. Short is due to attend the AGM which is being held virtually on the 13 November 2021.

111/21| OPEN SPACES:

1] Annual Tree Inspection Walk – Members noted that Day Tree Fellers have completed the works to the trees on Addington Green, East Steet North, East Street and the village hall car park. Following a meeting on the 12 October 2021 Bartletts Tree Experts has suggested that a impulse tomography equipment is used to assess the density of the tree using a system called PICUS. Members ratified a decision between meetings to accept a quote of £650.00 (excluding VAT) for these works to be carried out. The survey is due to take place on Thursday 11 November 2021. The Clerk has advised the residents of the green of the works to the trees and agreed to let them know about the Remembrance Service due to be held on the green on the 14 November 2021.

2] East Street North Village Green, remedial and planting works –Members noted that Four Seasons have completed the hedge cutting. Members **resolved** to accept a quote of £468.60 for bulbs to be planted randomly in two patches at East Street North. The Small Works Building Company have finished renovating the wrought iron bench and will install this under the allotted tree at East Street North now that the branches have been cut back to form a den.

3] Update on remedial works – Cllr. Garrett reported that the remedial works to the bus stop have now been completed. Both noticeboards in The Clearway have also now been renovated. Members agreed that The Small Works Building Company have done an excellent job refurbishing all the noticeboards, the bus stop and benches.

112/21| CORRESPONDENCE:

- a) For information:
 - 1] Area 2 Planning Committee – 3 November 2021
 - 2] Joint Transportation Board – 22 November 2021
 - 3] Parish Partnership Panel – 4 November 2021
 - 4] Standards Committee – 11 January 2021
 - 5] KALC Area Meeting – 9 December 2021 AGM: 13 November 2021
- b) On circulation (electronically): -
 - 1] Parish News – October 2021
- c) New requiring attention:
 - 1] Police & Crime Plan Survey – it was noted that Cllr. Robinson has responded to the survey on behalf of the Parish Council.

2] Community Warden Survey – Cllr. Chalk offered to find out more about the service offered by a Community Warden in Ryarsh. It was noted that this warden is due to hold a public information event in Ryarsh tomorrow.

3] Survey on the impact of in-person meetings – Members discussed the many benefits of virtual meetings as opposed to in-person meetings and were in agreement that virtual meetings were preferred. The Clerk agreed to respond to the consultation on behalf of the Parish Council.

4] National Transport & Highways Survey – Cllr. Robinson offered to complete the survey on behalf of the Parish Council.

113/21 ANY OTHER BUSINESS: Nothing additional.

114/21] ITEMS FOR THE NEXT MEETING:

Cllrs. Garrett and Chalk gave their apologies for the next meeting.

115/21] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 1 December 2021 at 8pm in the Village Hall Park Road, Addington.

116/21] ANY CONFIDENTIAL MATTERS:

There were none.

The meeting was closed at 22:00 hrs

Signed _____ Chairman Date _____