

ADDINGTON PARISH COUNCIL
Minutes of a Parish Council Meeting held in Addington Village Hall
on the 1 September 2021 at 20:00hrs

Present: Cllr. Mrs P. Garrett – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk and Mr. P. Robinson
Borough Councillor Ann Kemp and 8 members of the public

69/21 APOLOGIES FOR ABSENCE: County Councillor Sarah Hohler, Borough Councillor Piers Montague and Cllrs. Mr. S. Macdonald-Gay and Mrs. C. Short,

70/21] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

There were none.

71/21] MINUTES OF THE LAST MEETING:

It was proposed and agreed that the Chairman, sign the minutes of the Parish Council meeting held on the 7 July and 11 August 2021.

20:04hrs The Chairman proposed and it was agreed to take item 73/21 (7) next

73/21] MATTERS ARISING – ITEM 7

7] Presentation of KALC Awards – Cllr. Garrett gave a short speech in honour of both the belated Mrs. Joan Scott and Mrs. Audrey Reeves, winners of the KALC Community Award 2020 and 2021 respectively. Joan Scott received the Award in recognition of 45 years as a member of the Village Hall Committee and almost as many years as a Church Warden. Audrey Reeves was instrumental in organising the annual Addington and Trottscliffe Flower and Produce Show for many years and also in running the monthly ‘Derby and Joan Club’ providing transport, teas and games for senior people. Cllr. Garrett presented the certificate for Joan Scott to members of her family and to Audrey Reeves in person. The Clerk will post photographs of the presentation on facebook, the website and will submit a short article to the local newspapers.

20:09hrs 2 members of the public left the meeting

72/21] REPORTS

a) County Councillor – County Councillor Sarah Hohler was unable to attend the meeting but had sent a report. County Councillor Sarah Hohler is waiting for an update from County Councillor Harry Rayner regarding whether the TW10 bus service can be reinstated and for an update from MP Tom Tugendhat regarding the screening and sound proofing at East Street Footbridge. Members had asked County Councillor Sarah Hohler for KCC’s view on the proposed lorry park at Wrotham. County Councillor Sarah Hohler has advised that at the beginning of 2021, a Traffic Regulation Order came into force using temporary powers given to KCC by the DfT, but not renewed on their expiry in June 2021. They were part of the campaign to “Keep Lorries out of Lives”, protecting residents of Kent from inappropriate parking in laybys, country lanes and residential roads. It has always been KCC’s policy that before a policy is applied to control lorry parking there is a need to encourage government and the private sector to develop lorry parks to accommodate them overnight. In 2018 KCC Officers prepared a list of potential sites on land that KCC owns. None of these have been developed but KCC was approached at that time by MOTO, a major motorway service operator, and discussions did take place about the perceived need for lorry parking facilities in Kent. In 2021 MOTO came forward with a plan to develop the land behind the Mote on the A20 for lorry parking. They approached TMBC for pre-application advice. The essence of the advice was that the site is in the Green Belt, close to the AONB and unlikely to be permitted for development. MOTO then approached the parish councils of Wrotham and Borough Green to brief them, and then approached KCC. They have since gone out to consultation online and with a leaflet. MOTO own the land in the apex of the M26 and A20 and would access it via a new roundabout on the A20. Two hundred spaces would be provided with a ‘facilities’ building and landscaping to shield the parked vehicles from public view. HGV drivers would be charged per night. KCC has pointed out that that this length of highway (top of Wrotham

Hill to M26) is already very congested. MOTO's current promotional literature relies to some extent on the conversations they had with KCC officers three years ago when it was acknowledged that there was a need for lorry parking in Kent and suggests that KCC approves their decision to plan for development at Wrotham. County Councillor Sarah Hohler is keen to highlight that this is not true and that KCC was unaware of their interest in the site until six weeks ago. KCC is interested in their proposal, firstly because MOTO are proposing to contribute part of the solution to the problem of lorry parking in the county, and secondly because they are proposing to connect to our network. However, any planning proposal will be decided by T&MBC and not KCC who will just be a consultee. County Councillor Sarah Hohler also advised that the Fraud Team at KCC have spent two days training Civil Enforcement Officers in two districts on a new system aimed at tackling the fraudulent use of the Disabled Persons' Blue Badge Scheme'.

b) Borough Councillor – Regarding the proposal for a lorry park at Wrotham Borough Councillor Ann Kemp advised that T&MBC is waiting for a planning application from Moto and will then consider their position. Borough Councillor Ann Kemp was pleased to report that normal recycling collections are now back on track. Garden waste collections and the bulky waste service are not expected to restart for some time as Urbaser is struggling to find and retain HGV drivers. Urbaser is providing daily updates to T&MBC so that Officers can review the situation in light of the ongoing shortage of staff due to the national HGV driver shortage and Covid-related issues. Urbaser is now offering the highest rates of pay for HGV drivers in Kent to try and attract new drivers. Borough Councillor Ann Kemp advised that T&MBC has decided to not appeal against the decision of the Planning Inspectorate regarding the submitted Local Plan and will be looking to start the whole process off again including the consultation. Cllr. Robinson asked if Borough Councillor Ann Kemp could advise on the position of T&MBC regarding the consultation on the proposed South Thames Crossing as this could have serious consequences in terms of an increase in the volume of cars and HGVs travelling through Addington. Borough Councillor Ann Kemp agreed to discuss this with T&MBC. Borough Councillor Ann Kemp explained that the new Leader and the Cabinet are scrutinising the budget to see where savings can be made.

20:18hrs Borough Councillor Ann Kemp left the meeting

c) Kent Police – On the 9 July 2021 a horse box being used as a bar at the Angel Inn, Addington Green was damaged. On the 21 July 2021 a car parked on London Road, Addington was broken into but nothing was stolen. On the 10 August 2021 a catalytic convertor was stolen from a vehicle parked in Taylors Lane, Trottscliffe. Cllr. Garrett reported the sad news that a young gentleman was found injured and subsequently died at the Kent Horse Show held last weekend at Meadow Crest Farm.

73/21] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The Clerk advised that Community Hearbeat Trust do not require the electrics to be checked each year. The monthly checks are sufficient to confirm that the battery is being charged. Both BT boxes have been cleaned. The Clerk was also asked to find out when the Parish Council might be liable to pay the electricity. The agreement was that BT would continue to pay the electricity for the first 7 years following the adoption of the boxes. The Clerk advised that the Parish Council should wait for BT to make contact regarding taking over the electricity account. Cllr. Garrett advised that a truck is regularly blocking the access to the defibrillator at the Jet Garage. The Clerk agreed to pop an advisory note on this vehicle if this continues to happen.

2] T&MBC Local Plan Development - see item 72/21 (b).

3] East Street Footbridge, planting, light and noise issues - Highways England has provided a plan of the proposed replanting. Four Seasons have placed rabbit guards around the newly planted saplings. Highways England has now collected the barrier and sign dumped at the entrance of the trackway at East Street North and have advised that the trees are now being watered on a regular basis and that they will monitor their recovery. A meeting is yet to be arranged between MP Tom Tugendhat and Highways England to discuss the local resident's concerns about the type and height of trees planted. MP Tom Tugendhat was unfortunately unable to attend the recent KALC meeting where it was hoped issues with Highways England would be discussed. The Woodland Trust has confirmed that the 105 sapling pack should be delivered in November 2021. A working party will need to be organised to plant the saplings and it was suggested that the Clerk places a request for volunteers to come forward on Facebook.

20:23hrs Cllr. Garrett proposed and it was resolved to suspend the meeting for a discussion to take place with representatives from the Village Hall Committee and the Church on the Queen's Platinum Jubilee Celebrations.

20:35hrs the meeting was reconvened

4] Queen's Platinum Jubilee – It was noted that the Clerk has booked the village hall for Saturday 4 June 2022 for an afternoon and/or evening event. Members remain keen that all the organisations in the village take part and the Clerk has contacted them all for their support and suggestions for celebrating the Jubilee. The following approach was agreed:

1) Thursday 2 June 2021 – lighting of the Beacon. Suggested that drinks are provided in the village hall.
2) Saturday 4 July 2021 – subject to Cllr. Robinson being able to postpone/cancel the scheduled cricket match to hold a village event in the afternoon on the recreation ground with games, stalls, face painting etc. In the evening it is proposed to hold a barn dance in the village hall. This will be a ticketed event and a decision will be made about whether food and drink is to be provided or if attendees will need to bring their own.

3) It was suggested and agreed that a separate Committee is formed to include representatives from all the organisations in the village. Graham and Christine Halliday-Saddler (Church), Cllr. Chalk (Parish Council), Brian Taylor (Village Hall Committee) and Andy Rimmer (Recreation Ground Committee). Brian Taylor agreed to speak to the proprietor at The Angel Inn and the Clerk will follow up with The Seekers Trust.

4] The Clerk has applied for a free tree from the Woodland Trust Queen's Green Canopy (QGC) which is a tree planting initiative created to mark the Platinum Jubilee in 2022.

5] Communications – The Clerk is now able to share Facebook posts with another village Facebook page and is seeking other neighbourhood Facebook pages to tap into. The Clerk will prepare the next edition of the newsletter for approval at the next meeting.

6] T&MBC Waste Collections – see item 72/21 (b).

8] Vacancy on the Parish Council – Cllr. Garrett encouraged Members to discuss the vacancy with local residents and to point out the importance of having a proactive Parish Council with local people.

74/21] FINANCE

a) A statement as at 1 September 2021 was circulated:

Balances as at 1 September 2021:

Unity Trust Account: £24,981.07
National Savings Account: £25,546.99

Payments:

<u>Supplier</u>	<u>Description</u>	<u>Cheque</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary – August)	300001	£596.00
HMRC	(Tax – August)	300002	£149.00
Mrs L S Goldsmith	(Expenses – August)	300003	£256.50
Four Seasons Gardens	(Grounds Maintenance)	300004	£681.44
Squeak'n'Clean	(BT box cleaning x 2)	300005	£ 80.00
Les Henry Associates	(Highway Safety Report)	300006	£300.00
Mrs L S Goldsmith	(Data Protection Renewal Fee - reimbursement)	300007	£ 40.00
SLCC	(1/3 Membership Cost)	30008	£ 61.67

b) Other matters:

1] Unity Trust Online Account – The Clerk was pleased to report that the Unity Trust account is now open and the funds from the NatWest account have been transferred across. Members agreed to contact Unity Trust to sort out any issues they have with logging into the online account.

2] Proposal to close the Natwest Bank Accounts – It was proposed and **resolved** that Councillors Garrett and Short sign a letter to NatWest to close both the current and savings account.

3] Clerks Conference – It was **resolved** to share the £60.00 (including VAT) cost of the Clerk attending the virtual conference on the 28 September 2021

4] Cheques for signature – It was **resolved** to make all payments due this month by cheque until the issues some Members are experiencing with the online facility are sorted out.

75/21 MEMBERS OF THE PUBLIC:

The Clerk had received correspondence from a local resident concerned about a split tree in St Vincents Lane. A member of the public has also expressed their concern about the constant presence of water on the road in a section of St Vincents Lane. The Clerk has also received a follow up request for the hedges in Park Road to be cut. The Clerk has received correspondence from a concerned resident about potentially diseased trees on the footpath running from East Street to Mill House Lane. A number of residents have reported footpaths blocked with vegetation and being impassable. Concern has also been raised about the Kent Horse Show this year where witnesses saw horses being ridden down the busy A20. A member of the public at the meeting asked if the Parish Council could do something about the parked cars on the corner of East Street and Trottscliffe Road.

20:49hrs 3 members of the public left the meeting

76/21] PLANNING

a) Applications:

1] 20/01963/LDP – Ivanhay, Sandy Lane, Addington, TN15 7SB

Lawful Development Certificate Proposed: Construction of new detached playroom/gym building and games room/study. *Resolved: To leave T&MBC to decide if this proposal is lawful and to remind T&MBC about the status of the protected woodland and that trees have already been removed.*

b) Approvals:

1] TM/21/01301/FL – Mount Cottage, Aldon Lane, Addington, ME19 5PG

Proposed single storey rear extension

2] TM/21/01608/FL – The Jays, East Street, Addington, ME19 5DE

Proposed timber framed garage to the rear of the property

c) Refusals: None to consider

d) Withdrawn applications: None to consider

e) Planning Appeals: None to consider

f) Other Matters

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – Enforcement has advised that the case remains under investigation against the alleged residential use of a chalet style bungalow in the curtilage of Mayhill House. An Enforcement Notice has been served regarding the static unit. The owners have indicated that planning permission will be sought however an application has not been received yet.

2] 20/00324/WORKH – Adjacent the Vineyard Restaurant, London Road, Addington - alleged unauthorised work to form new porch and patio. Enforcement has inspected the site and have advised that the works do not need planning permission as considered de-minimis and too minor to constitute development as defined by Section 55 of the Town and Country Planning Act 1990.

3] 21/00149/TPOH – Ivanyhay, Sandy Lane, Addington - alleged unauthorised removal of trees – A date for a site visit to confirm that the tree surgeon has carried out only the specified works in his report is yet to be set.

4] 21/00153/ADVH – The Vineyard, London Road, Addington – regarding alleged unauthorised sign/adverts – Enforcement has confirmed that the signage could potentially fall within Class 5 of the Town and Country Planning (Control of Advertisements) Regulations 2007. They have requested measurements from the owners.

5] Fish & Chip Shop at the Vineyard – The Clerk has requested that Enforcement inspect the site to ensure that the emissions from the cooking are being correctly ventilated.

6] S106 Agreements/Planning Obligations – The Clerk has asked if an officer could attend a Parish Council meeting to explain the changes to the S106 protocol.

7] Addington Quarry – Members noted that the road is due to re-open. The landscaping of the area needs to be addressed, County Councillor Sarah Hohler has raised the issue with KCC of lorries arriving outside operating hours and disturbing residents in Ford Lane.

8] Lorry Park – see item 72/21 (a) and (b). Cllr. Garrett advised that residents along London Road have received a leaflet from Moto asking them for their views on the proposed lorry park. Members discussed

their concerns about the increase in HGV movements through Addington should the proposal be approved. The Clerk advised that the website for Moto suggests that a planning application will be submitted this Autumn to T&MBC.

77/21] HIGHWAYS:

a) Highways & PROW enquiries Outstanding:

- 1] Enquiry 484292 – verges in St Vincents Lane are being eroded. *The Highways Steward has advised works are being programmed*
- 2] Enquiry 506566 - Breaking up of the road and trench appearing in vicinity of the Angel Inn and Park Road – *works now programmed for the 12 September 2021*
- 3] Enquiry 524272 Londerek, East Street – hedges as you enter East Street are very overgrown and full of brambles. Works now completed.
- 4] Enquiry 577370 – ruts on the road in East Street- *works completed to part of the road.*
- 5] Near to The Sycamores, London Road – dangerous metal post sticking up out of the ground – *now removed*
- 6] Issues with parking in East Street – the Clerk is waiting for the Highways Steward to confirm a date to meet to discuss the ongoing parking issues in East Street
- 3] Welfare of birds – The Clerk has reported this issue and nothing can be done.
- 4] Blocked drains in Trottiscliffe Road – *the drains have recently been cleared*
- 5] Park Road – the Clerk has reported that the hedge needs cutting

b) New requiring attention

- 1] Enquiry 594761 - Cracked carriageway eastern entrance to Jet Garage, London Road
- 2] Split tree on St Vincents Lane
- 3] MR172 – Bonheure to Merrythought – footpath blocked by brambles
- 4] Fault 210879780 – St Vincents Lane to Ford Lane – footpath blocked by brambles
- 5] Footpath from East Street to Mill House Lane – diseased trees to be reported
- 6] Ogging outside Heathfield on A20 – the Clerk to report that ogging has been laid where the verge was churned up by lorries
- 7] Footpath from Mill Lane to East Street – the fence bordering the dwelling Kingfishers is falling across the footpath
- 8] Cars parking on the corner of East Street and Trottiscliffe Road – the Clerk to discuss with the Highways Steward
- 9] Kent Horse Show – legalities of horses being ridden on the busy A20 to be investigated

c) Other matters:

- 1] School bus issues with children crossing the A20 – The Clerk has submitted the report prepared by Les Henry to KCC, copying in County Councillors Sarah Hohler and Harry Rayner and has requested that the original school bus service is reinstated. KCC has advised that Go-Coach remain resistant to running the vehicle around the villages but are happy to make arrangements to provide an option to set down and pick up on the villages side of the A20. Members would still like to see the original service reinstated and do not agree that the students in Addington and Trottiscliffe should be penalised and forced to travel to catch a bus to get to school which currently also involves crossing the busy A20. County Councillor Harry Rayner has been discussed this issue with Go Coach and will hopefully provide an update soon.
- 2] Highways Improvement Plan –The report from Les Henry Associates on addressing the speed limit on the A20 and the requirement for a replacement flashing speed sign at the junction of the A20 and Trottiscliffe Road has now been received. It was noted that Clare Venner has taken over from Ian Grigor as the new Schemes Planning & Delivery Project Manager and will be the main point of contact for safety related schemes. The Clerk suggested and it was agreed to request a virtual meeting with Clare Venner to discuss the current Highways Improvement Plan for Addington. The Clerk will also submit the recently received report to KCC.
- 3] KCC Road Safety Strategy Launch Vision Zero 15 September 2021 – Members agreed to notify the Clerk if they are able to attend this launch which can be attended in person or virtually.

4] KCC Highways Asset Management Plan - Members noted with interest the recently circulated KCC Highways Asset Management Plan.

78/21] REPORTS OF MEETINGS:

- a) Village Hall Committee – Cllr. Chalk advised that a meeting was held on the 5 August. A number of improvements to the hall were discussed. The Clerk has circulated the new guidance on Covid for users of the hall. An application for a grant for a replacement rear fire door, works to the footpaths and new covid signage has been submitted to KCC.
- b) Recreation Ground Committee – The RoSPA inspection took place last month. A few minor issues on the woodland play area need to be addressed and there were no issues with the new playground area. Cllr. Robinson advised that the Committee is planning to conduct monthly inspections of the playground areas and developing a proforma for this. Cllr. Robinson requested that the Parish Council considers renewing the lease for the recreation ground which was set at 99 years in 1968 and explained that having a long lease can be critical for some grant funding applications. Cllr. Robinson suggested that the Parish Council should formalise the land utilisation exchange agreement for the southern elevation of the village hall. The extension of the village hall storage and patio encroaches on the Recreation Ground Trust Deed and terms of the lease. It was **resolved** to minute a Heads of Agreement record that both the Village Hall Committee and Recreation Ground Committee agreed to a land utilisation exchange for the extension to the village hall storage and patio.
- c) Parish Partnership Panel – There has been no meeting.
- d) Standards Committee – There has been no meeting.
- e) KALC Area Committee – Cllr. Short attended the meeting held on the 25 August 2021. The Clerk also attended this meeting for another parish and advised that most of the discussion centred on the future format of the Parish Partnership meetings and the Parish Charter.

79/21] OPEN SPACES:

- 1] East Street North Village Green, remedial and planting works – Members noted that Four Seasons have tidied up the whole area and removed the tree that had fallen across the trackway. They hope to cut the hedges this month. The Clerk has asked Four Seasons to quote to install the bench and will also ask them to remove the broken lectern.
- 2] Annual Tree Inspection Walk – A walk around the village with the tree warden has been booked for the 15 September 2021. Cllrs. Garrett and Adams and the Clerk will accompany the tree warden. The Clerk will confirm the time and place to meet.

80/21] CORRESPONDENCE:

- a) For information:
 - 1] Area 2 Planning Committee – 22 September 2021
 - 2] Joint Transportation Board – 20 September 2021
 - 3] Parish Partnership Panel – 2 September 2021
 - 4] Standards Committee – 11 October
 - 5] KALC Area Meeting – 17 October 2021 – AGM: 13 November 2021
- b) On circulation (electronically): -
 - 1] Parish News – August 2021
- c) New requiring attention:
 - 1] KCC Household Waste Recycling Centres Booking System Consultation – Cllr. Garrett agreed to respond on behalf of the Parish Council.
 - 2] Lower Thames Crossing Community Impacts Consultation - Cllr. Robinson agreed to respond on behalf of the Parish Council
 - 3] KCC Budget 2022-2023 Consultation - Cllr. Garrett agreed to respond on behalf of the Parish Council

4] The Big Energy Saving Network Project – noted.

81/21 ANY OTHER BUSINESS:

Question – could rural parishes charge a ‘Fresh Air’ fee given London charges a ‘Congestion’ fee?

82/21] ITEMS FOR THE NEXT MEETING:

Proposal to consider a renewal of the Recreation Ground lease.

83/21] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 6 October 2021 at 8pm in the Village Hall Park Road, Addington.

84/21] ANY CONFIDENTIAL MATTERS:

There were none.

The meeting was closed at 21.31hrs

Signed _____ Chairman Date _____