

## ADDINGTON PARISH COUNCIL

Minutes of a Parish Council Meeting held in Addington Village Hall on the 7 July 2021 at 20:00hrs

**Present:** Cllr. Mrs P. Garrett – Chairman, Cllrs. Mrs. A. Adams and Mr. P. Robinson County Councillor Harry Rayner

**53/21 APOLOGIES FOR ABSENCE:** County Councillor Sarah Hohler, Borough Councillor Ann Kemp and Councillors Mr. S. Macdonald-Gay, Mrs. L. Chalk and Mrs. C. Short

### **54/21] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

There were none.

### **55/21] MINUTES OF THE LAST MEETING:**

It was proposed and agreed that the Chairman, sign the minutes of the Parish Council meeting held on the 2 June 2021.

### **56/21] REPORTS**

a) County Councillor – County Councillor Harry Rayner attended the meeting on behalf of Sarah Hohler and advised Members to expect a planning application for a 250 HGV lorry park in the vicinity of Nepicar Farm in the Autumn. There is concern about the number of extra vehicle movements, forecasted to be 250-500 per day, this will bring to the area. However, KCC has a requirement to find more sites suitable for HGV lorry parks. County Councillor Harry Rayner advised Members that the Borough Green sandpits is now on a watch list for a possible breach of its mineral planning consent. Cllr. Robinson mentioned that the reinstatement of the Levy fund would benefit local communities. County Councillor Harry Rayner advised Members that he is willing to approach the managers of Go-Coach to try and ascertain what the chances are of reinstating the original TW10 bus service and at what cost. County Councillor Harry Rayner suggested that the Parish Council could offer to help finance this service if the cost is not excessive. Members were in agreement that this is their preferred option and look forward to receiving a further update from County Councillor Harry Rayner. The Clerk will forward some background information to County Councillor Harry Rayner and a copy of the report prepared by Les Henry Associates.

b) Borough Councillor – Borough Councillor Ann Kemp was unable to attend the meeting. Members expressed their disappointment with the temporary suspension of the recycling collection service which is apparently due to a national shortage of HGV drivers. A full service is expected to resume from the 12 July 2021. Apparently, Urbaser is putting in measure to prevent this from happening again but Members remain dismayed with the service received since they took over the contract last year.

c) Kent Police – There has been no crime in Addington or nearby areas in June 2021. Members noted that there has been a couple of attempted car thefts in Offham and Mereworth.

### **57/21] MATTERS ARISING:**

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The Clerk will arrange for an annual inspection of the electrics in each BT box and suggested they are cleaned again. Members **resolved** to pay for a further clean of both boxes. The Clerk was also asked to find out when the Parish Council might be liable to pay the electricity. The agreement was that BT would continue to pay the electricity for the first 7 years following the adoption of the boxes

2] T&MBC Local Plan Development – T&MBC has recently received the Local Plan Inspector's Final Report which confirms the Inspector's preliminary decision that in their opinion there was a failure of the Duty to Cooperate in respect of the singular cross boundary issue of unmet housing need in Sevenoaks. The contents of the report and a review of the options for the future delivery of a Local Plan was discussed at the Planning and Transportation Advisory Board meeting on the 29 June 2021.

*20:10hrs the meeting was suspended to allow County Councillor Harry Rayner to speak*

County Councillor Harry Rayner advised Members that T&MBC is likely to re-start the whole process and prepare a new Local Plan. Full Cabinet will need to make this decision. The whole process is expected to take at least 4-5 years. There is likely to be a separate guiding committee and it will be financed from a £170,000 government grant. Without a Local Plan T&MBC is more vulnerable to planning proposals but restrictions on development in the green belt and in Areas of Outstanding Natural Beauty will still apply.

*20:14hrs the meeting was reconvened and County Councillor Harry Rayner left the meeting*

3] East Street Footbridge, planting, light and noise issues – MP Tom Tugendhat is waiting for a meeting with the Highways England project team to arrange an on-site meeting to discuss a way forward regarding the resident's concerns about the type and height of tree planted and their long term maintenance. Highways England assured the Parish Council that they would reinstate the area used for the construction work and have still not provided a plan of the proposed replanting. An update is promised next week when the Highways England officer returns from paternity leave. The planting of mixed trees, south of the cypress trees, have rabbit guards but no stakes and are already collapsing. Members agreed a quote of £299.99 (including VAT) for Four Seasons to supply and fit stakes to these trees. The Clerk has applied for Woodland Trust 105 sapling pack to be planted in this area, the saplings are expected to be delivered by the end of November. The Clerk has also asked Highways England again to collect the barrier and sign dumped at the entrance of the trackway at East Street North. Meanwhile representatives from the Highways England Smart Motorway Team met with a resident in East Street to discuss and agree further planting to act as screening for the motorway. It was noted that the proposed planting, which is expected to be done in November, will take many years to be effective. Members noted that MP Tom Tugendhat will be attending the next KALC meeting due to be held on the 25 July 2021 and suggested that a question on Highways England should be asked.

4] Queen's Platinum Jubilee – The Clerk has booked the village hall for Saturday 4 June 2022 for an afternoon and evening event. Members are keen that all the organisations in the village take part and the Clerk is in the process of contacting them all for their support and suggestions for celebrating the Jubilee. The Clerk has applied for a free tree from the Woodland Trust Queen's Green Canopy (QGC) which is a tree planting initiative created to mark the Platinum Jubilee in 2022. The long tradition of celebrating Royal Jubilees, Weddings and Coronations with the lighting of beacons will be continued with the Platinum Jubilee. Beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories. For the first time, beacons will also be lit in each of the capital cities of the Commonwealth countries to celebrate The Queen's Platinum Jubilee. Members agreed that the Clerk should apply to the Pageantmaster to take part in the lighting of the beacons expected to take place on the 2 June 2022.

5] Communications – Members approved the latest version of the Newsletter which the Clerk had prepared and will now distribute to everyone on the circulation list. The Clerk has asked the website administrator if it is possible for people to sign up for the newsletter from the website. Articles from the website will be placed on the Facebook page. The Clerk is keen to link up with a Facebook page set up by a group of residents in East Street and will speak with them to see if this is going to be possible. Members agreed to distribute copies of the newsletter to new residents in the village and to make a point of welcoming them to the area.

6] Vacancy on the Parish Council – Cllr. Garrett encouraged Members to discuss the vacancy with local residents and to point out the importance of having a proactive Parish Council with local people.

## **58/21| FINANCE**

a) A statement as at 6 July 2021 was circulated:

### **Balances as at 7 July 2021:**

Business Reserve Account	£0.00
Current Account	£28,286.87
National Savings Account:	£25,546.99

**Receipts:** NS&I Interest: £182.61

**Payments:**

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary – June & July)	2166	£1,160.00
HMRC	(Tax – June & July)	2167	£ 290.00
Mrs L S Goldsmith	(Expenses – June & July)	2168	£ 286.12
Mrs L S Goldsmith	(33% Norton, Microsoft Office & Ink)	2169	£ 105.21
Glasdon	(Bench)	2170	£ 864.10
Lionel Robbins	(Internal Audit)	2171	£ 90.00
Citizens Advice Bureau	(Donation)	2172	£ 100.00
Mr P Robinson	(Mole catching)	2173	£ 50.00
Four Seasons Gardens	(Grounds Maintenance)	2174	£ 360.37

**Transfer from Business Reserve Account to Current Account: All funds now in the Current Account in readiness for the transfer to the Unity Trust Account**

b) Other matters:

1] Unity Trust Online Account – The Clerk has submitted all the paperwork and information to Unity Trust and is hoping that the new online account will be open within 2-3 weeks. The Clerk reported that Unity Trust Bank will arrange for the funds in the NatWest Account to be transferred across. The Clerk has transferred all the funds from the Reserve Account into the Current Account with the aim of closing the NatWest Accounts when the Unity Trust account is open. The Clerk suggested that Members consider transferring more money into the National Savings Account. It was agreed to discuss this again once the new account is set up.

2] Citizens Advice Bureau – Members **resolved** to make a donation of £100.00 to the Citizens Advice Bureau to support their work in providing this service for the village.

c) Cheques for Signature – Approved**59/21 MEMBERS OF THE PUBLIC:**

The Clerk had received correspondence from local residents requesting that the drains in Trottiscliffe road are inspected and cleaned and that the hedge is cut back along the field side of Park Road leading to the village hall. Concern has been expressed about the alleged shooting of bird life in the village. A number of residents have raised concerns about the number of cars parked in East Street which are creating access issues.

**60/21] PLANNING**a) Applications:

1] TM/21/01608/FL – The Jays, East Street, Addington, ME19 5DE

Proposed timber framed garage to the rear of the property.

*Resolved: No objection subject to a condition being set to address the discharge of the rainwater.*

2] TM/21/01483/FL – Brookfield House, St Vincents Lane, Addington, ME19 5BW

Proposed single storey/first floor side extensions and replacement garages to front (Resubmission of TM/18/02873/FL approved 25 January 2019). *Resolved: No objection*

3] TM/21/01474/FL – Squirrels Keep, Trottiscliffe Road, Addington, ME19 5AZ

Demolition of existing pitched roof and the construction of a new first floor accommodation with a pitched roof over. *Resolved: No objection*

b) Applications received after distribution of the agenda: None received

c) Approvals: None to consider

d) Refusal: None to consider

e) Withdrawn applications None to consider

f) Planning Appeals: No new appeals

g) Other Matters

1] 20/00030/USEH – Mayhill House, London Road, Addington – alleged unauthorised hardstanding and caravans – Enforcement has advised that the case remains under investigation against the alleged

residential use of a chalet style bungalow in the curtilage of Mayhill House. An Enforcement Notice has been served regarding the static unit. The Clerk is waiting for further updates from Enforcement.

2] 20/00324/WORKH – Adjacent the Vineyard Restaurant, London Road, Addington - alleged unauthorised work to form new porch and patio area - Enforcement is waiting for a response to the letter sent to the premises owners to advise them that planning permission is required. It is anticipated that a planning application will be submitted.

3] 21/00149/TPOH – Ivanyhay, Sandy Lane, Addington - alleged unauthorised removal of trees – A date for a site visit to confirm that the tree surgeon has carried out only the specified works in his report is yet to be set.

4] 21/00153/ADVH – The Vineyard, London Road, Addington – regarding alleged unauthorised sign/adverts – Enforcement has inspected the site and adverts noted. They will need to be assessed against the provisions set out in the Town and Country Planning (Control of Advertisement) Regulations 2007 which sets out what advertisements benefit from deemed consent and which advertisements will require express written consent.

5] The Birches, Sandy Lane -Enforcement has advised that they are looking to serve a tree replanting Notice at this site and are working on what should be in this Notice and it will be served stating that the owner must undertake the works in the next planting season.

6] Fish & Chip Shop at the Vineyard – The Clerk was asked to request that Enforcement inspect the site to ensure that the emissions from the cooking are being correctly ventilated.

7] S106 Agreements/Planning Obligations – T&MBC has now agreed a protocol on how it deals with section 106 agreements and is keen to engage with Parish Councils on how they can contribute to the process. The Clerk was asked to investigate this initiative further as T&MBC has offered to provide further discussion and training if needed.

8] Addington Quarry – The Clerk has received complaints about the number of lorries entering and exiting the quarry and that these movements are taking place outside the agreed hours. Lorries have been reportedly arriving at the quarry in the early hours and disturbing residents in Ford Lane. County Councillor Sarah Hohler is also aware of the issue and the Clerk will discuss this with KCC and Ferns.

## **61/21] HIGHWAYS:**

### a) Highways & PROW enquiries Outstanding: (as at 5 May 2021)

1] Enquiry 484292 – verges in St Vincents Lane are being eroded. *The Highways Steward has advised works are being programmed*

2] Enquiry 506566 - Breaking up of the road and trench appearing in vicinity of the Angel Inn and Park Road – *works are programmed*

3] Enquiry 524272 Londerek, East Street – hedges as you enter East Street are very overgrown and full of brambles. *The Highways Steward has reminded the soft landscapes team that these works are overdue but will need to wait for the nesting season to end*

4] Enquiry 577370 – ruts on the road in East Street- *works being programmed*

5] Enquiry 577363 - vegetation is blocking the sightlines exiting The Clearway on to the A20 – *this has now been cleared*

6] The Clearway - the road name sign on the north side at the St Vincents entrance is smashed and needs replacing - *the Clerk has reported to T&MBC*

7] Addington Quarry – The Clerk had reported Member's concerns about Addington Lane not fully re-opening to KCC and has also spoken to Ferns. KCC has advised that they had hoped that the works would have now been completed. Although KCC gave approval for the temporary transportation of sand from the extension area to the plant site using Addington Lane between the former Pearson's Pit and old Addington Sandpit entrances for a period not beyond the end of 2020, no specific date was set for the completion of the tunnel works. The completion of these works is dependent on highways related approvals and certification. It was originally anticipated that the approval and certification would be issued by April 2021 but unfortunately this was not possible as the consultants acting for the Ferns Group and KCC Highways and Transportation were still working on a number of technical issues that need to be resolved before final certification can be given to KCC as the Highway Authority. The final certification is needed before the road can be fully reinstated and re-opened. Ferns has reassured KCC and the Clerk that the road will be reinstated as soon as possible after final certification and that the associated

remedial works either side of the road (including replacement planting) will be undertaken as soon as reasonably possible thereafter. KCC has asked Ferns to ensure that all reasonable efforts be made to ensure that the temporary traffic lights are working as necessary and Ferns have apologised for the inconvenience caused.

b) New requiring attention

- 1] Near to The Sycamores, London Road – dangerous metal post sticking up out of the ground has not been removed – the Clerk has re-reported
- 2] Issues with parking in East Street – the Clerk will report the problem of cars regularly blocking the road to the Highways Steward to see what can be done. The fact emergency vehicles could not get through could represent a safety hazard.
- 3] Welfare of birds – The Clerk will report the issue of the welfare of birds to the PCSO.
- 4] Drains in Trottiscliffe Road – the Clerk to ask KCC to inspect
- 5] Park Road – the Clerk to report that the hedge needs cutting

c) Other matters:

- 1] School bus issues with children crossing the A20 – The Clerk has submitted the report prepared by Les Henry to KCC, copying in County Councillors Sarah Hohler and Harry Rayner and has requested that the original school bus service is reinstated. KCC has advised that Go-Coach remain resistant to running the vehicle around the villages but are happy to make arrangements to provide an option to set down and pick up on the villages side of the A20. Their preference would be to make use of the marked stop in the lay-by opposite the Beefeater further west towards Wrotham Heath which they would serve in the AM and PM. This would of course demand a bit more leg work for students coming from the villages but would negate the need to cross the A20. Members would still like to see the original service reinstated and do not agree that the students in Addington and Trottiscliffe should be penalised and forced to travel to catch a bus to get to school which currently also involves crossing the busy A20. (see item )
- 2] National Bus Strategy - KCC has been asked to create a Bus Service Improvement Plan for Kent. Members noted that KCC is keen to hear the views of residents. The Clerk will place information on the consultation in the newsletter and on Facebook.
- 2] Highways Improvement Plan –Mr. Henry has advised the Clerk that he hopes to complete the report to address the speed limit on the A20 and the requirement for a replacement flashing speed sign at the junction of the A20 and Trottiscliffe Road next week.

**62/21] REPORTS OF MEETINGS:**

- a) Village Hall Committee – Cllr. Garrett reported that the Committee have found a new treasurer, Mr. Paul Fennell, who will act as deputy until the current Treasurer resigns at the end of the financial year.
- b) Recreation Ground Committee – Cllr. Robinson reported that the newly installed CCTV is up and running and can be accessed via mobile phones. A few tweaks are needed to the system to improve the ability to see car number plates in the car park. RoSPA is due to inspect the playground this month but it is not expected that any issues will be found. The annual PAT testing for both the village hall and sports pavilion will be taking place on the 19 July 2021.
- c) Parish Partnership Panel – There has been no meeting.
- d) Standards Committee – There has been no meeting.
- e) KALC Area Committee – There has been no meeting.

**63/21] OPEN SPACES:**

1] East Street North Village Green, remedial and planting works – Members thanked Cllr. Robinson for transporting the new bench to the village green at East Street North. Cllr. Robinson will look to fully install it in the next few weeks. Four Seasons has assessed the area and have suggested strimming some of the overgrown ground vegetation which they will try and complete soon. The Clerk will also ask them to assist with the removal of a small tree that has fallen down across the footpath.

2] Tree Warden – A walk around the village with the tree warden has been booked for the 15 September 2021.

3] Moles on Addington green – Members were pleased to note that any further damage to the green by moles has stopped as two have been caught at a cost of £50.00.

**64/21] CORRESPONDENCE:**

- a) For information:
  - 1] Area 2 Planning Committee – 11 August 2021
  - 2] Joint Transportation Board – 20 September 2021
  - 3] Parish Partnership Panel – 2 September 2021
  - 4] Standards Committee – 11 October
  - 5] KALC Area Meeting – 22 July 2021
  
- b) On circulation (electronically): -
  - 1] Parish News – June 2021
  
- c) New requiring attention:

**65/21 ANY OTHER BUSINESS:**

- 1] The Clerk is hoping to start the CILCA qualification in the Autumn
- 2] To put in place arrangements for the presentation of the KALC awards

**66/21] ITEMS FOR THE NEXT MEETING:**

- 1] Presentation of the KALC Awards

**67/21] DATE OF THE NEXT MEETING:**

The next Parish Council meeting will be held on Wednesday 1 September 2021 at 8pm in the Village Hall Park Road, Addington.

**68/21] ANY CONFIDENTIAL MATTERS:**

There were none.

The meeting was closed at 21.43hrs

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_