

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 8 January 2020 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mrs. P. Garrett – Chairman. Cllrs. Mrs. A. Adams, Mrs. L. Chalk,
Mr. S. MacDonald-Gay, Mr. P. Robinson, Mrs. C. Short
County Councillor Sarah Hohler, Borough Councillor Ann Kemp

135/19] APOLOGIES FOR ABSENCE:

Borough Councillor Piers Montague.

136/19] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

There were none.

137/19] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 6 November 2019 and 4 December 2019. Agreed.

138/19] REPORTS

a) County Councillor – Members discussed recent communication received from KCC regarding a request for an assisted crossing on the A20 at The Vineyard where school children are having to cross to change buses. KCC has advised that the existing island opposite The Vineyard is in fact a traffic island and not a pedestrian refuge island and that it is not possible to upgrade this traffic island to a pedestrian refuge facility as the island is located directly between and opposite the bus stop lay-by and private driveway access for The Vineyard / Pretty Maid House. Having reviewed the site in more detail KCC has advised that they are unable to locate an additional pedestrian crossing between the Seven Mile Lane roundabout and the junction of Ford Lane without removing the right turn lane into Ford Lane. KCC has suggested that an existing pedestrian refuge island, just west of the Seven Mile roundabout, which is already equipped with dropped kerbs and served by footway links on both sides of the road should be used. Members discussed the fact that they do not feel it is acceptable to expect school children to walk further down the A20 and still have to cross the busy A20 to change buses. Members reminded County Councillor Sarah Hohler that this problem has only occurred since the bus company stopped one of its routes last year. Members feel that the most practical, cheapest and safest solution would be for the original bus service to be reinstated. County Councillor Sarah Hohler agreed to discuss this ongoing problem with KCC and the bus company and look to either restore the original service or ask the bus company to synchronise the timing of the buses and identify a safer place to pick up and drop off school children. County Councillor Sarah Hohler advised that one of the signs on the traffic island in this area has been damaged and will be repaired. Members also asked if County Councillor Sarah Hohler could ask KCC to assess the damage to the surface and verges of the A20 from the Seven Mile Lane roundabout to the West Malling roundabout, especially at the Trottiscliffe Road junction. An increase in its use, particularly by HGVs, as result of the overnight closures on the M20 is causing a lot of damage, including ‘seams’ expanding. Members also discussed the congestions problems that the overnight closures are having on local roads during the early morning rush hour. Councillor Sarah Hohler suggested that the Clerk should contact MP Tracey Crouch for support for a recommendation that Highways England cease overnight closures on the M20 at 5am and not 6am which may alleviate local congestion.

b) Borough Councillor – Borough Councillor Ann Kemp advised that T&MBC have issued Urbaser, the new waste collection contractor, with a penalty notice for their failure to rectify the issues still being experienced by residents with the collection of their waste. Borough Councillor Ann Kemp advised Members to inform residents experiencing problems to continue to report these issues to T&MBC and/or their Borough Councillors. T&MBC now have more staff manning the phones to take enquiries about missed bins etc. and are working hard to get an acceptable service reinstated.

20:25hrs County Councillor Sarah Hohler and Borough Councillor Ann Kemp left the meeting

c) Kent Police – Cllr. Garrett reported that on the 9 December 2019 containers at a car dealership in London Road were broken into and items stolen. On the 13 December 2019 tools were stolen from a vehicle parked at West Malling golf club. On the 27 December 2019 there was a report of bad driving along the A20. PCSO Stanley has carried out some patrols in Addington this month.

139/19] MATTERS ARISING:

- 1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos.
- 2] Speedwatch – A lack of volunteers means the scheme is unable to continue at the moment.
- 3] T&MBC Local Plan Development – The Inspectors are considering the responses received from the consultation relating to material published since the submission of the Local Plan on whether this information has affected the soundness, legal compliance and Duty to Cooperate. A Hearing is expected in February/March 2020.
- 4] Reinstatement of the footbridge over the M20 – The Clerk has been in touch with Highways England and is waiting for them to suggest dates for a meeting to discuss the planning and reinstatement of the village green and also to remind them of a commitment to clear the North East Street access.
- 5] Smart Motorway Junction 3-5 – No update.
- 6] Communication with parishioners – Cllr. Chalk suggested that the activities of the village hall could be placed on the Parish Council website. The Clerk will investigate the possibility of including village events on the Parish Council website and Cllr. Chalk agreed to find out if the Village Hall Committee would be in agreement with this.
- 7] Vacancy on the Parish Council – The Clerk reported that there are potentially 2 applicants. The Clerk will find out if either of the applicants wishes to meet to discuss the role further.
- 8] Proposal for a flower meadow on Addington Green – Four Seasons have advised that they will leave a gap of around just 50-75cms from Trottscliffe Road as suggested and will commence the planting in March 2020.
- 9] KALC Community Award 2020 - Members **resolved** unanimously to nominate the Scott family, namely Nick Scott, Gill Wilson and Joan Scott for all their services to the community. The Clerk will make the necessary arrangements.
- 10] Waste Collection Service update - See item 138/19 (b).

140/19] FINANCE

- a) A statement as at 8 January 2020 was circulated:

Balances as at 8 January 2020:

Business Reserve Account	£ 17,140.59
Current Account	£ 20.09
National Savings Account:	£ 25,163.07

Receipts: None

- b) Other matters:

1] Annual Review of the Standing Orders – Cllr. Garrett suggested and it was **resolved** to remove a standing order referring to the Clerk needing to keep a planning application register. The T&MBC online portal has replaced the need for this. Otherwise Members approved the current version of the Standing Orders. The Clerk will make this amendment and change the review date and place a further copy on the website.

2] Clerks Salary for 2020/21 - Members **resolved** to agree an increment rise to scale 23 on the new pay scales for Clerks endorsed by NALC. It was also **resolved** that the Clerk should, from April 2020, claim the full mileage expenses from her new address.

3] Budget 2020/21 Cllrs. Garrett, Short and the Clerk had prepared a budget document for circulation. A total estimated expenditure of £27,000.00 for 2020/21 which includes £5,000.00 for community projects was agreed.

4] Precept request - It was **resolved** that the precept upon T&MBC for the financial year 2020/21 should not be changed and remain at £23,000.00. Any shortfall will be met from reserves.

5] Proposal to make a donation of £1000.00 to St Margaret's PCC – Members **resolved** to make a donation of £1000.00 to St Margaret's PCC to cover the cost of the grounds maintenance of the church yard in 2019.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- December)	2059	£ 547.20
HMRC	(Tax – December)	2060	£ 136.80
Mrs L S Goldsmith	(Expenses – December)	2061	£ 125.45
Viking	(Stationary)	2062	£ 46.16
Addington Village Hall (Water heater repairs)		2063	£1,068.00
Addington Parochial CC	(Donation)	2064	£1,000.00
Total			£2,923.61

Transfer from the Current Account to the Business Reserve Account - £3,100.00

The Chairman proposed that the cheques listed above be signed. Agreed.

141/19 MEMBERS OF THE PUBLIC: None present.

142/19] PLANNING

a) Applications:

There were none to consider.

b) Decisions:

1] TM/19/02628/FL – Southfields, St. Vincents Lane, Addington, ME19 5BW

Construction of in ground swimming pool 12m x 5m with raised floor feature paved to match surrounding and related underground plant room. *Approved*

2] TM/19/02605/FL – Bridle path, Aldon Lane, Addington, ME19 5PJ

Conversion of building to single family dwelling house with associated alterations. *Approved*

3] TM/19/02553/TPOC – Waterhouse, Sandy Lane, Addington, ME19 5BX

Removal of 3 to 4 trees or removal of 3 trees and reduction of 1 (T1 and T2 Chestnut and T3 and T4 Sycamores). *Approved*

c) Other Matters

1] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – The Clerk reported that Enforcement has advised that the car wash people are carrying out activities which are in breach of the enforcement notice which was served on the site, T&MBC are looking to proceed with prosecution proceedings against the hand car wash operator.

2] TM/18/02608/FL – Land East of Mayhill Bungalow, London Road – Members noted that the appeal has been dismissed.

3] TM/19/00864/OA – Oast Farm, Mill House Lane, Addington – Members noted that the applicant has appealed against the decision by T&MBC to refuse this proposal.

143/19] HIGHWAYS:

a) Highways & PROW enquiries Outstanding:- (as at 4 December 2019)

1] Enquiry 425724 – the standing light at the junction of the A20 and Trottscliffe Road is still not working. Further investigations are taking place.

2] Repairs to the noticeboard on Addington Green will be done when the warm weather returns.

- 3] Enquiry 459826 - Potholes at the top of Ford Lane – now repaired
- 4] Enquiry 405771 A20 London Road, sunken manhole cover near Trottiscliffe Road – now repaired
- 5] St Vincents Lane – eroding verges. The Clerk has raised with the Highways Steward.

b) New requiring attention

- 1] Addington Lane – flooding on road requires major works
- 2] A20 south carriageway east of the crossroads with Trottiscliffe Road towards the Jungle Café – numerous potholes.
- 3] PROW – footpath to the church gate, the wooden railing is also now down as well as the sign
- 4] Highways Improvement Plan – the Clerk to request a meeting with Ryan Shiel and Paul Leary from KCC Highways to discuss a number of issues in the parish.

c) Other matters:

- 1] Big Conversation Update – The date of the next meeting is to be set.
- 2] Assisted crossing on A20 near The Vineyard – see item 138/19 (a).

144/19] REPORTS OF MEETINGS:

- a) Village Hall Committee – There has been no meeting.
- b) Recreation Ground Committee – Cllr, Robinson reported that the accounts for the current financial year have been submitted to the Charity Commission.
- c) Parish Partnership Panel – There has been no meeting.
- d) Standards Committee – There has been no meeting
- e) KALC Area Committee – Cllr. Garrett attended the meeting held on the 5 December 2019. Notes from this meeting have been circulated to all Councillors. Obligations to comply with GDPR are being tightened which the Clerk will assess. Parish Councils need to receive a 6 month report from the Data Protection Officer which is to be discussed and minuted at a meeting. The storing of information such as quotes, emergency plans need to be reviewed. A 'magic' envelope containing passwords should be stored in a safe place by more than one person. If it has to be opened more than one person should be present. Shipbourne Parish Council wishes to request an Article 4 Direction covering selected locations in the parish, which will withdraw certain permitted development rights under the GDPO.

145/19] OPEN SPACES:

A programme to eradicate moles on the village green continues

146/19] CORRESPONDENCE:

- a) For information:-
 - 1] Area 2 Planning Committee – 22 January 2020
 - 2] Joint Transportation Board – 9 March 2020
 - 3] Parish Partnership Panel – 6 February 2020
 - 4] Standards Committee – 14 January 2020
 - 5] KALC Area Meeting – 17 April 2020
- b) On circulation: -
 - 1] KALC News – Christmas 2019
 - 2] Field Notes Winter 2019
 - 3] Clerk & Councils Direct – January 2020
 - 4] The Clerk Magazine – January 2020
- c) New requiring attention: Nothing to consider

147/19] ANY OTHER BUSINESS:

Cllr. Robinson gave his apologies for the next meeting

148/19] ITEMS FOR THE NEXT MEETING:

1] Proposal for the costs of heating the pavilion for Parish Council meetings to be absorbed by the Parish Council

149/19] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 5 February 2020 at 20:00hrs in the Pavilion

150/19] ANY CONFIDENTIAL MATTERS: There was none.

The meeting was closed at 21:06hrs

SignedChairman Date