

**ADDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on the 4 December 2019 at 20:00hrs**  
**in the Pavilion, Park Road.**

**Present:** Cllr. Mrs. P. Garrett – Chairman. Cllrs. Mrs. A. Adams, Mr. S. MacDonald-Gay  
Borough Councillor Piers Montague

**119/19] APOLOGIES FOR ABSENCE:**

County Councillor Sarah Hohler, Borough Councillor Ann Kemp and Councillors Lorna Chalk, Chrys Short and Peter Robinson.

**120/19] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

Cllr. Adams declared a pecuniary interest in item 126/19 (a) (4).

**121/19] MINUTES OF THE LAST MEETING:**

The signing of the minutes of the Parish Council meeting held on the 6 November 2019 was postponed to the next meeting.

**122/19] REPORTS**

a) County Councillor – County Councillor Sarah Hohler was unable to attend the meeting but has advised the Clerk that an engineer will be repairing the lights and the bollards on the A20 near to the Vineyard crossing and that she is discussing improvements to the lighting at this point with KCC to increase safety and also a possible reduction in the speed limit.

b) Borough Councillor – Borough Councillor Piers Montague reported that T&MBC has admitted that mistakes have been made by the contractor Urbaser with the new waste collection service. Crews were unfamiliar with the rounds and roads have been missed and emptied bins have been left blocking drives. Borough Councillor Piers Montague advised Members to inform residents experiencing problems to report these issues to T&MBC and/or their Borough Councillors. Members gave details to Borough Councillor Piers Montague of known roads that have not received food caddies and/or garden waste bins. Members also reported that the bins at the village hall were missed and were seemingly not on any schedule. Borough Councillor Piers Montague explained that the levels of recycling have substantially improved since the introduction of the new scheme despite these teething problems which is encouraging news. Members expressed their disappointment with the time it took for Enforcement to take action on the sale of fireworks in the Vineyard car park. The Enforcement visit occurred after the sale of the fireworks had finished. Members also asked Borough Councillor Piers Morgan to assist with ensuring that the enforcement notice with respect to the car washing facilities at the Jet Garage is adhered to and that prosecution action is urgently taken.

*20:21hrs Borough Councillor Piers Morgan left the meeting*

c) Kent Police – Cllr. Garrett reported that on the 9 November 2019 a lorry had its windows smashed while parked on the A20 and several vehicles near to the Ming restaurant on the A20 also had their windows smashed. A vehicle overturned on Addington Lane on the 16 November 2019 and there was a further incident on the 17 November 2019 involving a caravan on Addington Lane. PCSO Stanley has carried out some patrols in Addington this month.

**123/19] MATTERS ARISING:**

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. Cllr. Garrett reported that she had to request that a vehicle associated with the car washing operation was removed as it was blocking the visibility and access to the defibrillator at the Jet Garage.

2] Speedwatch – A lack of volunteers means the scheme is unable to continue at the moment.

3] T&MBC Local Plan Development – Members noted that the Inspectors appointed to examine the Local Plan have requested another round of consultation related to material published since the submission of the Local Plan on whether this information has affected the soundness, legal compliance

and Duty to Cooperate. Members **resolved** to make no further representations. The Inspectors will consider any responses received and a Hearing is expected in February/March 2020.

4] Reinstatement of the footbridge over the M20 – Highways England has advised the Clerk that works for the replacement footbridge will commence once the smart motorway scheme is completed in June 2020 to avoid any conflict regarding site access and network possession. Members were disappointed to hear this update as their understanding was that these works would commence in Spring 2020. Highways England has advised the Clerk that they would be happy to receive any suggestions regarding the reinstatement of the village green at East Street. Members **resolved** that the Clerk should arrange a meeting with Highways England to discuss the planning and reinstatement of the village green and also to remind them of a commitment to clear the North East Street access.

5] Smart Motorway Junction 3-5 – Members noted that Highways England is generally having a re-think on the viability and in particular the safety aspect of smart motorways.

6] Communication with parishioners – Members noted that there has been little activity on the Facebook page for the Parish Council website.

7] Vacancy on the Parish Council – The vacancy is advertised on the noticeboards, website and in the Pilgrims. Cllr. Garrett asked Members to actively encourage residents to apply.

8] Proposal for a flower meadow on Addington Green – Members discussed a quote for a wild flower meadow around the side of the green adjacent to Trottsicliffe Road to try and prevent motorists mounting the kerb. A quote of £1,636.16 was accepted but it was agreed that the strip next to the kerb, which is not to be planted, should be just 50cms and not the suggested 1.5-2m.

9] Dates of Meeting 2020 – the Clerk will circulate the dates for the meetings for 2020.

10] KALC Community Award 2020 - Members **resolved** unanimously to adopt the Scheme again and to consider who should deserve this nomination at the next meeting. A few suggestions were discussed including nominating the Scott family for all their services to the community.

11] Waste Collection Service update - See item 121/19 (b) and 128/19 (c).

## **124/19] FINANCE**

a) A statement as at 4 December 2019 was circulated:

Business Reserve Account	£ 16,637.60
Current Account	£ 1,565.52
National Savings Account:	£ 25,163.07

**Receipts:** HMRC VAT Refund: £1,184.76

b) Other matters:

1] Budget 2019/20 preparations – The Clerk and Cllrs. Garrett and Short met on the 3 December 2019 and formulated a draft budget for 2020/21. The Clerk will circulate a copy of the proposed budget and precept with some explanatory notes for approval at the next meeting.

2] Bank Mandate – The Clerk reported that the new mandate is finally in place.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- November)	2055	£ 547.20
HMRC	(Tax – November)	2056	£ 136.80
Mrs L S Goldsmith	(Expenses – November)	2057	£ 146.45
Fields in Trust	(Annual Subscription)	2058	£ 65.00
<b>Total</b>			<b>£895.45</b>

**Transfer from the Current Account to the Business Reserve Account - £500.00**

The Chairman proposed that the cheques listed above be signed. Agreed.

**125/19 MEMBERS OF THE PUBLIC:** None present.

**126/19] PLANNING**

**a) Applications:**

1] TM/19/02628/FL – Southfields, St. Vincents Lane, Addington, ME19 5BW

Construction of in ground swimming pool 12m x 5m with raised floor feature paved to match surrounding and related underground plant room. *Resolved: No objection*

2] TM/19/02605/FL – Bridle path, Aldon Lane, Addington, ME19 5PJ

Conversion of building to single family dwelling house with associated alterations. *Resolved: Object.*

Members do not feel that there are any special circumstances which are acceptable for this to be considered appropriate development in the Green Belt. Members also believe that the primary use of the building has been agricultural.

3] TM/19/02553/TPOC – Waterhouse, Sandy Lane, Addington, ME19 5BX

Removal of 3 to 4 trees or removal of 3 trees and reduction of 1 (T1 and T2 Chestnut and T3 and T4 Sycamores). *Resolved: No objection*

*Cllr. Adams declared a pecuniary interest in the next proposal*

4] TM/19/02697/FL – 12 Clearway, Addington, ME19 5BP

Proposed side dormer to loft. Members were not quorate to be able to consider this application but asked the Clerk to advise T&MBC that this is a retrospective application as the works have commenced.

**b) Decisions:**

1] TM/19/0221/LDP – 8 The Links, Addington, ME19 5RX

Removal of existing conservatory and rebuild with masonry, solid roof, windows and doors on the existing footprint. *Refused*

2] TM/19/02122/LB – White Cottage, East Street, Addington, ME19 5DF

LBA: Internal alteration to remove small section of wall within rear extension. *Approved*

**c) Other Matters**

1] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – The Clerk reported that Enforcement has advised that the car wash people are carrying out activities which are in breach of the enforcement notice which was served on the site. This is incredibly frustrating as the planning agent acting on behalf of the filling station expedited the removal of the portacabin and portaloos prior to the compliance date. Given this breach of the enforcement notice T&MBC will be seeking to proceed with prosecution proceedings against the hand car wash operator.

2] TM/18/02608/FL – Land East of Mayhill Bungalow, London Road – Members noted that the appeal has been dismissed.

3] TM/19/00864/OA – Oast Farm, Mill House Lane, Addington – Members noted that the applicant has appealed against the decision by T&MBC refuse this proposal.

4] 19/00299/USEH – The Vineyard, London Road, Addington – unauthorised change of use from a restaurant to sale of fireworks. See item 121/19 (b).

**127/19] HIGHWAYS:**

a) Highways & PROW enquiries Outstanding:- (as at 4 December 2019)

1] Enquiry 425724 – the standing light at the junction of the A20 and Trottscliffe Road is still not working. Further investigations are taking place.

2] Repairs to the noticeboard on Addington Green will be done when the warm weather returns.

3] Enquiry 459826 - Potholes at the top of Ford Lane – the Clerk has reported.

4] Enquiry 405771 A20 London Road, sunken manhole cover near Trottscliffe Road. KCC has issued a Defect Notice to Openreach advising them to undertake urgent remedial works and suggested that the Clerk also reports this defect directly to Openreach.

5] Enquiry 464557 - Streetlight out and a bollard in an easterly direction from Seven Mile Lane. A number of bollards and streetlights were out and have now been repaired.

- b) New requiring attention  
 1] St Vincents Lane – eroding verges. The Clerk to discuss this issue with the Highways Steward.
- c) Other matters:  
 1] Big Conversation Update - A flyer has been distributed in the December issue of the Pilgrims to hopefully increase awareness of this new service. Cllr. Garrett asked the Clerk to report that there is an error on the timetable in the flyer regarding the bus stop at the Jungle Café which suggests users need to be on the wrong side of the A20 to catch this bus on the return journey.  
 2] Arrive bus service from Trottiscliffe Road – The situation with the bus stopping for long periods of time at the junction of Trottiscliffe Road and Park Road seems to be getting better and will be monitored.  
 3] KCC Parish Seminar – Cllrs. Garrett and Adams attended the seminar held on the 20 November 2019. Notes on the meeting have been circulated. In summary Ryan Shiel from KCC has asked the Parish Council to complete a Highway Improvement/Action Plan and will probably attend the February meeting to discuss any issues. Repairs to potholes are now been done in strips and not individually which should make the repairs more robust. 178,000 houses are proposed for construction in Kent with 7,500 earmarked for Tonbridge and Malling and there is an obvious gap in the funding for the infrastructure. KCC Highways powers as a consultee have been reduced. A pilot scheme is to be introduced to help prevent freight drivers going into restricted areas. PROW is encouraging landowners to replace stiles with subsidised gates to allow access for all.  
 4] Assisted crossing on A20 near The Vineyard – At the Parish Seminar Ryan Shiel from KCC suggested that Highways will consider an assisted crossing on the A20 near to the The Vineyard to particularly help with the problem that school children are having to cross this busy road to change school buses. Since the Seminar the Clerk has been advised that KCC has no plans to install any further crossing at the point and that it would cost the Parish Council over £25,000 to fund such a crossing. Members expressed their disappointment with this information and asked the Clerk to raise this issue again with County Councillor Sarah Hohler. Members agreed that an alternative solution would be for the school bus service to revert back to the original timetable and collection points which would mean school children will not be needing to cross the A20.

#### **128/19] REPORTS OF MEETINGS:**

- a) Village Hall Committee – The Clerk has advised the Village Hall Committee that monies will be available to pay for the proposed improvements to the hot water system which are urgently required. Further financial assistance will be confirmed once the budget for 2020/21 has been considered and approved.
- b) Recreation Ground Committee – There was no report.
- c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 14 November 2019. The Community Speedwatch Manager was present. There is still a number of active Speedwatch groups in the County but obtaining volunteers to help is an ongoing problem. A number of parishes also asked for more enforcement measures from Kent Police to address the problem with speeding vehicles going through villages. Kent Police reported that there has been an increase in the theft of keys and cars from residential homes and suggested that residents are more vigilant about hiding car keys in their homes. There was a big discussion about the poor performance of Urbaser, the new waste collection contractor. T&MBC has put in a place an Action Plan setting out how all the current issues being experienced will be addressed. There has been an increase in the number of collections and more information will be issued on what can be placed in each type of bin. The problems experienced by residents with bins being missed and/or not being delivered are in hand. Subscribers to the garden waste collection scheme who have not had their bins emptied will have their renewal dates extended. The leisure and teaching pools at Larkfield Leisure Centre are closed for essential works to the roof but the fitness pool and other areas are open as normal. The funding opportunity for improvements to retailers of shopfronts is now open and has been extended to include parades. The funding has come from the Business Rates Retention Pilot Scheme.

- d) Standards Committee – There has been no meeting
- e) KALC Area Committee – Cllr. Garrett is due to attend the meeting to be held on the 5 December 2019. Shipbourne Parish Council has asked for support for a question to be raised at the next Parish Partnership Panel Meeting regarding the right for parishes to request an Article 4 Direction from the planning authority to withdraw the ‘permitted development of rights’ that would otherwise apply by virtue of the General Permitted Development Order 1995.

**129/19] OPEN SPACES:**

The problem with moles damaging the village green is ongoing and Cllr. Robinson is seeking some advice on what the best action is to take.

**130/19] CORRESPONDENCE:**

- a) For information:-
  - 1] Area 2 Planning Committee – 11 December CANCELLED – 22 January 2020
  - 2] Joint Transportation Board – 9 March 2020
  - 3] Parish Partnership Panel – 6 February 2020
  - 4] Standards Committee – 14 January 2020
  - 5] KALC Area Meeting – 17 April 2020
- b) On circulation: -
  - 1] KCC Highways Parish Seminar – notes from meeting on 20 November 2019
  - 2] Highway Drainage & Flooding Short Guide
  - 3] New Highway Requests Information Pack
  - 4] PROW – various leaflets
  - 5] KALC News – November 2019
  - 6] Joint Transportation Board – Agenda for meeting held on the 18 November 2019
  - 7] Parish Partnership Panel – Minutes of meeting held on 14 November 2019
  - 8] KALC – Agenda for meeting due to be held on the 5 December 2019
  - 9] Clerk & Councils Direct – November 2019
  - 10] The Clerk Magazine – November 2019
  - 11] Highway Drainage & Flooding short guide
  - 12] New Highway Requests Information Pack
  - 13] Selection of PROW leaflets.
- c) New requiring attention:
  - 1] Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 – Noted.

**131/19] ANY OTHER BUSINESS:**

Leybourne Christmas Nativity – Cllr. Adams agreed to attend the Christmas Nativity and blessing due to be held on the 6 December 2019 on behalf of the Parish Council.

**132/19] ITEMS FOR THE NEXT MEETING:**

Nothing additional.

**133/19] DATE OF THE NEXT MEETING:**

The next Parish Council meeting will be held on Wednesday 8 January 2020 at 20:00hrs in the Pavilion

**134/19] ANY CONFIDENTIAL MATTERS:** There was none.

The meeting was closed at 21:13hrs

Signed .....Chairman Date .....