

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 4 March 2020 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mrs. C. Short – Chairman for this meeting. Cllrs. Mrs. A. Adams, Mrs. L. Chalk, Mr. S. MacDonald-Gay, Mr. P. Robinson
Borough Councillor Ann Kemp
1 member of public

167/19] APOLOGIES FOR ABSENCE:

County Councillor Sarah Hohler, Borough Councillor Piers Montague and Councillor Patricia Garrett

168/19 CO-OPTION

Deferred to the next meeting.

169/19] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

There were none.

170/19] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 5 February 2020. Agreed.

171/19] REPORTS

a) County Councillor – There was no report.

b) Borough Councillor – Borough Councillor Ann Kemp advised Members that Council Tax is set to rise by £5.00 for a Band D property. T&MBC are introducing some changes to the process of dealing with planning proposals. Paper copies of applications will no longer be sent to Parish Councils as this will save over £26,000. Planning proposals will need to be determined within 21 days and no extensions will be given to Parish Councils to respond. This may mean that the Parish Council will be forced to hold Extraordinary Meetings to assess planning proposals or set up a Planning Committee which will also need to be a public meeting. Borough Councillor Ann Kemp advised Members that a planning application has been received for a change of use at the Vineyard, London Road, to a car wash. Borough Councillor Ann Kemp has already called this application in to be considered by Area 2 Planning Committee.

20:12hrs Borough Councillor Ann Kemp left the meeting

c) Kent Police – Cllr. Short reported that there had been no crime in Addington or Trottiscliffe during February 2020. PCSO Amy Sears has joined the division and is being tutored by PCSO Stanley. PCSO Sears will be responsible for Ditton, Trottiscliffe and Addington.

172/19] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos.

2] Speedwatch – A lack of volunteers means the scheme is unable to continue at the moment.

3] T&MBC Local Plan Development – Members noted that due to previously arranged work commitments it has become necessary for a different Inspector to be appointed. Inspector Luke Fleming will now complete the Examination of the Local Plan along with Inspector Louise Crosby. The Hearing for the Local Plan will now be held over two stages. Stage 1 will be taking place between the 19 and 21 May 2020 and Stage 2 is planned for the 24-25 June 2020 at the Orchards Events Venue, New Road, East Malling, ME19 6BJ.

4] Reinstatement of the footbridge over the M20 – The Clerk advised that a meeting with Highways England has been arranged for the 25 March 2020 to discuss the planning and reinstatement of the village green and also to remind them of a commitment to clear the North East Street access.

5] Smart Motorway Junction 3-5 – The Clerk was asked to discuss the resurfacing of all the lanes of the M20 at the meeting with Highways England due to take place on the 25 March 2020. Lanes 1 and 4 are expected to be resurfaced as part of the current works but a date has not been given for resurfacing lanes 2

and 3. Concern was expressed about the number of potholes on lanes 2 and 3 on the M20 between junction 4 and 5. Members discussed the detrimental effect recent roadworks had on queuing and traffic conditions on the A20. It was also agreed that pressure will need to be placed on KCC to rectify all the damage done to the road surface of the A20 as a result of the night time closures on the M20. Some home owners on the A20 have reported that cracks are appearing in their homes from the constant stream of HGVs on the A20.

6] Vacancy on the Parish Council – Members noted that Jenna Sturge will be co-opted at the next Parish Council meeting.

7] Proposal for a wild flower meadow on Addington Green – Members noted that planting has commenced and is expected to be completed within a week. The Clerk advised that residents around the green are pleased to see that a wild flower border is being planted.

8] GDPR Compliancy Issues – The Parish Council’s DPO met with KALC on the 25 February 2020 and has since advised that the only requirements at the moment are for Parish Councils to embrace encryption and to have implemented Parish Council addresses. Satswana and KALC are not aware of any fresh legislation that demands a regular DPO report. The only matter KALC would expect a Clerk to have to report to Councillors would be if a breach, (either technical or reportable), had been reported, together with the action taken.

9] Annual Parish Meeting – The Clerk will send out invitations and collect reports for the Annual Parish Meeting due to be held on the 1 April 2020. Members discussed suggestions for a speaker. Although it was felt that a speaker was not essential the Clerk will find out of anyone from either the quarry, the Environmental Agency or whether the new PCSO could attend the meeting and say a few words.

173/19] FINANCE

a) A statement as at 4 March 2020 was circulated:

Business Reserve Account	£ 13,045.30
Current Account	£ 115.20
National Savings Account:	£ 25,364.38

Receipts: None

b) Other matters:

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque</u>	<u>Amount</u> <u>Number</u>
Mrs L S Goldsmith	(Salary-February)	2069	£ 547.20
HMRC	(Tax – February)	2070	£ 136.80
Mrs L S Goldsmith	(Expenses – February)	2071	£ 136.74
Viking	(Stationery)	2072	£ 66.40
Total			£ 887.14

Transfer from the Business Reserve Account to the Current Account - £900.00

The Chairman proposed that the cheques listed above be signed. Agreed.

174/19 MEMBERS OF THE PUBLIC:

Nick Scott from the Village Hall Committee advised Members that repairs to the flat roof of the village hall are urgently required. The Committee are submitting an application for an Aggregates Levy grant. A condition of the application is that another ‘body’ needs to back the project financially. The works are anticipated to cost £14,000 and a 10% contribution needs to be provided by the financial backer.

20:27hrs Member of the public left the meeting

175/19] PLANNING**a) Applications:**1] TM/20/00210/PDVAR - Land Known as Meadow Crest Farm London Road

Prior Notification: Change of use of agricultural building to residential (Part 3 Class Q): subdivide existing agricultural barn into 5 dwelling. *Resolved: No objection. Members would like a condition set that the footprint of this development will not be permitted to be extended. In addition Members would like clarification on whether the boot fairs will continue.*

b) Decisions: None to consider**c) Other Matters**

1] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – Enforcement has advised the Clerk that the hand car wash is an incidental use to the primary use of the site which is a petrol filling station and therefore not be liable to business tax rates,. It seems that T&MBC have no legal rights to request hatching to be placed on the land to the west of the filling station. The land is not within the ownership of TMBC. Enforcement will continue to monitor the site and have advised Members that in their eyes it would not have been in the wider public interest to prosecute an individual who is now complying with the terms of an enforcement notice. Prosecutions can be a lengthy and costly process and it was collectively determined in this instance that it would not be expedient to do so given that compliance is now being achieved. Members agreed that the Clerk should also continue to monitor the site and to report any breaches to enforcement.

2] Village Pantry Coffee Shop at the Jet Garage – Members noted and discussed correspondence recently received by a number of residents regarding a proposal for a coffee shop to be opened at the Jet Garage, London Road, on the forecourt which was been used by the car wash. Members commented that it seemed an unusual setting for a coffee shop and will be interested to see who uses this facility.

3] 20/00030/USEH - Mayhill House, London Road, Addington - regarding alleged unauthorised hardstanding and caravans. An enforcement file has been opened and investigations are taking place.

4] 20/00032/USEH The Vineyard Restaurant, London Road, Addington – unauthorised change of use to car wash at these premises. A Temporary Stop Notice had been served by Enforcement ceasing the use for a period of 28 days with a view to initiate further enforcement action to permanently cease the use which is being carried out within land which lies within the Metropolitan Green Belt. However a planning application for a change of use has now been submitted so all enforcement action will be suspended until the application is determined.

176/19] HIGHWAYS:**a) Highways & PROW enquiries Outstanding:- (as at 4 March 2020)**

1] Enquiry 425724 – the standing light at the junction of the A20 and Trottscliffe Road. A job order has been raised for a replacement “Centre Island Post”. These works should be completed in the next few weeks.

2] Enquiry 484292 – verges in St Vincents Lane are being eroded. Enquiry under investigation

3] Repairs to the noticeboard on Addington Green will be done when the warm weather returns.

4] Enquiry 484295 - St Vincents Lane – drainage and flooding near to entrance of car park for the village hall/sports pavilion. Enquiry under investigation

5] Addington Lane – flooding on road requires major works. The Clerk is waiting to hear the results from the drainage survey recently done and what action KCC will be taking.

6] PROW 7145550 – footpath to the church gate, the wooden railing is also now down as well as the sign

7] Enquiry 495574 the flashing ‘slow down’ light approaching the junction with Trottscliffe Road needs attention as the lights are not all the same intensity Enquiry under investigation.

b) New requiring attention

1] St Vincents Lane – flooding

2] Seven Mile Lane/A20 roundabout – sign facing the wrong way

c) Other matters:

- 1] Big Conversation Update – No update until the next meeting expected in April 2020.
- 2] School bus issues with children crossing the A20 – County Councillor Sarah Hohler is still trying to set up a meeting with the bus companies.
- 3] Great British Spring Clean Up – Members discussed the nationwide campaign this year aimed at encouraging people to organise litter picks in this area. It was agreed that the Clerk should advertise the campaign on the website to advise residents of the initiative but to not organise a Parish Council formal litter pick.

177/19] REPORTS OF MEETINGS:

- a) Village Hall Committee – Cllr. Chalk reported that the committee are in the process of re-tiling the ladies cloakroom and installing new vanity units under the existing basins and lighting. Members discussed the request for financial backing to support a grant application for the replacement flat roof. Members **resolved** to fund 10% of the project price estimated to be a contribution of £1400. Members are concerned how about future remedial works for the village hall will be funded given the current levels of use and income. The Clerk was asked to place an item on the next agenda regarding future funding of works required to the village hall and possibly the need for a sinking fund.
- b) Recreation Ground Committee – The committee has applied for the discretionary tax relief for the current financial year. Cllr. Robinson suggested that a sign suggesting the age of children that can use the playground equipment may be needed. The Clerk will check with the playground equipment provider.
- c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 6 February 2020. T&MBC has implemented a number of measures to ensure that all residents receive an acceptable level of waste collection service. These include: 1) doubling capacity with twenty additional refuse vehicles and fifty more collection staff; 2) changing to new vehicles which focus on collecting either mixed recycling or food waste, not both; 3) re-planning and reducing the size of some collection rounds to ensure they are completed; - 4) placing additional inspectors at depots and on collection rounds to monitor performance; 5) reducing the number of agency staff in favour of more permanent staff. Despite the issues with the contract there had been very positive engagement from residents regarding recycling. It was reported that early indications for October/November 2019 showed an improved recycling collection rate of 50% which was extremely encouraging. Members discussed the disposal of cardboard and that residents are having to leave cardboard out on the road on collection day as the current collection container is not big enough. Apparently cardboard cannot go in the green lidded recycling bin but Members were in agreement that T&MBC need to address this problem. There has been significant interest in the garden waste collection scheme, with 47% of residents in the Borough subscribing. KCC has committed £250,000 to reduce the level of fly tipping in Kent. The funding will assist district and borough councils to undertake further enforcement, improve communications between all partners involved and better inform both householders and businesses of their Duty of Care and responsibilities relating to waste disposal.
- d) Standards Committee – There has been no meeting
- e) KALC Area Committee – There has been no meeting.

178/19] OPEN SPACES:

Members ratified a decision between meetings to allow the Addington Green Management Company re-paint the 'Residents Only' sign on the trackway at the bottom of the Green which has worn away.

179/19] CORRESPONDENCE:

- a) For information:-
 - 1] Area 2 Planning Committee – 1 April 2020
 - 2] Joint Transportation Board – 9 March 2020
 - 3] Parish Partnership Panel – 11 June 2020
 - 4] Standards Committee – 10 June 2020

5] KALC Area Meeting – 17 April 2020

b) On circulation: -

- 1] KALC Chief Executive Bulletin – February 2020
- 2] News from Matthew Scott – Kent’s Police and Crime Commissioner
- 3] Parish Partnership Panel – Minutes of meeting held on the 6 February 2020
- 4] Agenda for Joint Transportation Meeting due to be held on the 9 March 2020
- 5] Satswana – Spring report
- 6] Parish News – February 2020
- 7] Clerk & Councils Direct – March 2020
- 8] Kent County Council Services Update
- 9] Tonbridge & Malling Police Community Safety Newsletter
- 10] KALC Learning and Development Spring Workshops

c) New requiring attention:

- 1] Lord Lieutenants Service 17 March 2020 – nobody is able to make the ceremony this year.

180/19 ANY OTHER BUSINESS:

Shaw Hill House – large area of hardcore has been put down

181/19] ITEMS FOR THE NEXT MEETING:

- 1] Sinking Fund for the Village Hall

182/19] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 1 April 2020 after the Annual Parish Meeting which starts at 7.30pm in the Pavilion

183/19] ANY CONFIDENTIAL MATTERS: There was none.

The meeting was closed at 21:25hrs

SignedChairman Date