

**ADDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on the 5 February 2020 at 20:00hrs**  
**in the Pavilion, Park Road.**

**Present:** Cllr. Mrs. P. Garrett – Chairman. Cllrs. Mrs. A. Adams, Mrs. L. Chalk,  
Mr. S. MacDonald-Gay, Mrs. C. Short  
County Councillor Sarah Hohler, Borough Councillor Ann Kemp & Piers Montague

**151/19] APOLOGIES FOR ABSENCE:**

Councillor Peter Robinson.

**152/19] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

There were none.

**153/19] MINUTES OF THE LAST MEETING:**

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 8 January 2020. Agreed.

**154/19] REPORTS**

a) County Councillor – County Councillor Sarah Hohler advised that KCC is meeting on the 13 February 2020 to approve the Budget for 2020/21. Funds for repairs to roads are considered a priority along with the provision of more community workers. KCC is also consulting on the draft Strategic Statement for the next 5 years. County Councillor Sarah Hohler has discussed the ongoing problem with school children having to cross the busy A20 to change buses with KCC and the bus company. Restoring the original service is not an option due to costs and environmental reasons. County Councillor Sarah Hohler has asked County Councillor Harry Rayner to assist with the arrangements for a meeting with the two bus companies involved. The bus companies will be asked to make sure they synchronise their timings and will be asked if they can identify a safer place to pick up and drop off school children, given that passengers come from different directions. County Councillor Sarah Hohler has advised KCC about the Parish Council's concerns about the damage to the surface and verges of the A20 from the Seven Mile Lane roundabout to the West Malling roundabout, especially at the Trottscliffe Road junction. Its heavy use, in particular by HGVs, as a result of the night time diversion route from the M20 smart motorway works is causing a lot of damage, including 'seams' expanding. KCC has advised that the A20 is inspected monthly. Night closures on the M20 will take place until the end of April 2020. Once they have ceased KCC will assess what works are needed to repair the A20. County Councillor Sarah Hohler also advised that Kier will be completing the works for a Smart Motorway on the M20 despite concerns about the effectiveness of this system in particular with respect to emergency refuge areas. Once the works are completed there will be a review of the requirements for the number of emergency refuge areas. County Councillor Sarah Hohler has not received any complaints about Ferns recently. Members agreed that lorries for the quarry have not been spotted going through the village.

b) Borough Councillor – Borough Councillor Ann Kemp advised that T&MBC is making progress with resolving a number of issues with the new waste collection service. Officers have been out checking on the collection of rubbish and making sure roads are not missed. Smaller vehicles are now in use to access some narrow roads and lanes which were being missed because the refuse lorry was too large. Members thanked Borough Councillor Ann Kemp for her help in assisting residents in The Clearway with obtaining food waste bins. Borough Councillor Ann Kemp advised Members to continue to inform residents experiencing problems to continue to report these issues to T&MBC and/or their Borough Councillors. Borough Councillor Piers Montague stated that there will be compensation for residents who paid for and did not receive brown lidded bins for garden waste at the start of the new service. T&MBC is in the process of preparing a draft budget for 2020/21. The expectation is that most services will not be affected. T&MBC is also preparing a draft Climate Change Strategy in line with the Governments advice that the issues and costs associated with climate changes should be considered in all proposals. Members explained the ongoing issues at the Jet Garage to Borough Councillor Piers Montague who offered to speak to enforcement.

20:18hrs County Councillor Sarah Hohler and Borough Councillor Ann Kemp left the meeting

c) Kent Police – Cllr. Garrett reported that on the 7 January 2020 somebody attempted to break into a car in Church Lane, Trottiscliffe. On the 5 January 2020 two suitcases were stolen from the boot of a vehicle parked in Taylors Lane, Trottiscliffe. On the 1 February 2020 a tow trailer was stolen from a barn in Park Road, Addington.

### **155/19] MATTERS ARISING:**

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The Clerk was asked to remind Brindle Electricians to also clear leaves and debris from the telephone boxes when checking on the electricity supply.

2] Speedwatch – A lack of volunteers means the scheme is unable to continue at the moment.

3] T&MBC Local Plan Development – Tonbridge & Malling Borough Council has advised that the Hearing for the Local Plan will be taking place between the 19 and 21 May 2020 at the Orchards Events Venue, New Road, East Malling, ME19 6BJ

4] Reinstatement of the footbridge over the M20 – The Clerk advised that a meeting with Highways England has been arranged for the 25 March 2020 to discuss the planning and reinstatement of the village green and also to remind them of a commitment to clear the North East Street access.

5] Smart Motorway Junction 3-5 – The Clerk has circulated correspondence from a local resident regarding ongoing concerns about the new gantry on the M20 and its visual impact on residents in The Paddocks along with concerns about noise following the removal of areas of vegetation for the construction of the Smart Motorway. Two representatives from Kier met with the resident concerned and had suggested that they would be planting mature trees and vegetation to alleviate the problem. Since this meeting the resident has been offered ten 60cm saplings which will not alleviate the problem. The residents have asked Tom Tugendhat for his assistance again. On a more positive note correspondence from Kier suggest that all four lanes of the M20 will now be re-surfaced but that this will be a two stage process. The first stage will be re-surfacing lanes 1 and 4 as part of the current works and the second stage will involve Highways England re-surfacing lanes 2 and 3 sometime in 2020.

6] Communication with parishioners – The Clerk was pleased to report that the Parish Council website now has a calendar of events for all the events held at the village hall. The Clerk will keep this updated with information provided by the Village Hall Committee. Cllr. Chalk reported a couple of errors which the Clerk will amend. It was suggested and agreed that the Clerk should contact the Cricket Club and ask if they would like their fixtures and events included on this calendar.

7] Vacancy on the Parish Council – Cllr. Garret and the Clerk met with Jenna Sturge on the 29 January 2020 and discussed the prospect of her being co-opted on to the Parish Council and the requirements of the role. Only one applicant has formally applied for the current vacancy. Cllr. Garrett proposed and Members **resolved** to co-opt Jenna Sturge at the next meeting. The Clerk will make all the necessary arrangements.

8] Proposal for a wild flower meadow on Addington Green – Members noted that planting will not commence until the weather improves which is likely to be March/April 2020.

9] Proposal for a village event – Members were pleased to note that the PCC and the Angel Inn would like to hold another ‘Angelspace’ village event on the 12 July 2020. Members **resolved** to allow for this event to take place on Addington Green subject to insurance documents and a full risk assessment to be undertaken and submitted at least one month before the event is due to be held. The Clerk was asked to suggest to the organisers that they need to ensure that attendees are advised to park at the Church and not to block Trottiscliffe Road. Temporary fencing also needs to be erected to stop children attending the event running out into the road. Residents around Addington Green need to be informed and the newly planted flower meadow border will need to be protected. The Clerk will also ensure that the grass is cut for the event.

10] Waste Collection Service update - See item 154/19 (b).

11] GDPR Compliancy Issues - he Clerk has been assessing the Parish Council’s obligations to comply with the new requirements of GDPR. The Clerk has asked the DPO if they were aware that they need to supply a 6 month report which is to be discussed and minuted at a meeting. The DPO is meeting with representatives from KALC on the 25 February 2020 to discuss this requirement. The Clerk is preparing a 'magic' envelope containing passwords which will need to be stored in a safe place by more than one person

**156/19] FINANCE**

a) A statement as at 5 February 2020 was circulated:

**Balances as at 5 February 2020:**

Business Reserve Account	£ 14,040.59
Current Account	£ <u>1,264.48</u>
Less cheque 2063 £1068.00	£ 196.48
National Savings Account:	£ 25,364.38

**Receipts:** National Savings Interest – **£201.31**

b) Other matters:

1] Proposal for the costs of heating the pavilion for Parish Council meetings to be absorbed by the Parish Council – Members **resolved** that the Parish Council should absorb the cost of heating the pavilion for meetings given that no charge is made for the use of the facilities and that the Clerk should claim any expenditure back through expenses

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary-January)	2065	£ 547.20
HMRC	(Tax – January)	2066	£ 136.80
Mrs L S Goldsmith	(Expenses – January)	2067	£ 147.28
Gel Creative	(Website maintenance)	2068	£ 250.00
<b>Total</b>			<b>£1,081.28</b>

**Transfer from the Business Reserve Account to the Current Account - £1,000.00**

The Chairman proposed that the cheques listed above be signed. Agreed.

**157/19 MEMBERS OF THE PUBLIC:** None present.

**158/19] PLANNING**

a) **Applications:**

1] TM/20/00120/FL – The Lattices, Sandy Lane, Addington, ME19 5BX

Extended dormer to rear elevation. *Resolved: No objection*

2] TM/20/00022/FL - 27A Clearway, Addington, ME19 5BP

Garage conversion to form a bedroom with en-suite bathroom including installation of three roof window.

*Resolved: No objection*

b) **Decisions:**

1] TM/19/02697/FL – 12 Clearway, Addington, ME19 5BP

Proposed side dormer to loft. *Approved*

c) **Other Matters**

1] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – Enforcement has advised the Clerk that the owner apparently did not understand the specific terms of the Enforcement Notice due to his limited understanding of the English language. Enforcement has since advised the owner that the car washing activities are strictly prohibited on land west of the Jet garage and must be contained within the curtilage of the Jet garage. In essence the hand car wash operation can remain as a car wash was approved for the filling station in 1986 under TM/86/10510/FUL. A hand car wash in connection with a petrol filling station would be considered an incidental use to the primary use of the site. Enforcement has explained to the owner that any shelters/portaloos are prohibited and would require the benefit of planning permission from the council. Enforcement has since carried out numerous inspections and it has

been noted that all car washing/drying activities have ceased on land to the west of the filling station. This case was discussed with T&MBC's legal team and it is considered that compliance is now being achieved and that that it would not be in the public interests to proceed with a prosecution at this time. Enforcement has advised that the Notice will remain in perpetuity and should any car washing related activities resume/or any buildings/structures placed on the land then the council will reconsider prosecution. Members were disappointed to hear that the prosecution has ceased and expressed concern that the car wash activities will not be contained within the confines of the filling station. The Clerk was asked to request that enforcement monitor activities at the area to include the floodlighting. The Clerk was also asked to request that KCC install yellow hatching to mark the area that cannot be used for car washing operations. The Clerk will also find out if this business is subject to business tax rates and also ask that T&MBC/KCC are satisfied that the water and effluent discharge from the car washing activities is being correctly/legally disposed.

2] TM/19/00864/OA – Oast Farm, Mill House Lane, Addington – Members noted that the appeal has been dismissed.

3] TM/19/01709/FL - Park Lodge Park Road Addington - Demolition of existing dwelling and garage and replacement new dwelling, together with an additional 3 no. dwellings and associated amenity areas, parking and landscaping. Members noted that the appeal has been dismissed.

4] The Vineyard Restaurant, London Road, Addington – the Clerk was asked to report to enforcement that there is evidence of an unauthorised change of use to car wash at these premises.

5] 20/00030/USEH - Mayhill House, London Road, Addington – Members noted that the Clerk has investigated and reported to enforcement that unauthorised hard standings, drives and caravans have been installed. Planning Enforcement has opened up a case file and will be investigating.

#### **159/19] HIGHWAYS:**

##### a) Highways & PROW enquiries Outstanding:- (as at 5 February 2020)

1] Enquiry 425724 – the standing light at the junction of the A20 and Trottiscliffe Road is still not working. The Clerk has complained to senior management at KCC about the length of time it is taking for this to be repaired and is waiting for a response.

2] Enquiry 484292 – verges in St Vincents Lane are being eroded.

3] Repairs to the noticeboard on Addington Green will be done when the warm weather returns.

4] Enquiry 484295 - St Vincents Lane – drainage and flooding near to entrance of car park for the village hall/sports pavilion.

5] Addington Lane – flooding on road requires major works. Members noted that the road is to be closed overnight on the 7 February 2020 to enable KCC to undertake a drainage survey.

6] Enquiry 484293 - A20 south carriageway east of the crossroads with Trottiscliffe Road towards the Jungle Café – numerous potholes. Members noted that these have now been filled.

7] PROW 7145550 – footpath to the church gate, the wooden railing is also now down as well as the sign

##### b) New requiring attention

1] London Road – the Clerk to report again that the flashing 'slow down' light approaching the junction with Trottiscliffe Road needs attention as the lights are not all the same intensity

2] London Road – a further streetlight is not working. Clerk to report.

##### c) Other matters:

1] Big Conversation Update – Cllr. Adams attended the meeting held on the 16 January 2020. KCC is happy with the uptake of the service. One issue is that the bus drivers are struggling to turn the buses round in West Malling because of cars parking in the bus stop area. Another issue is ensuring that disabled or passengers with walking difficulties are able to alight safely on to a pavement. The error on the timetable regarding the drop off/collection point at the Jungle Café has also been reported.

2] School bus issues with children crossing the A20 – see item 154/19 (a).

3] Highways Improvement Plan – Cllr. Garrett and the Clerk met with representatives from KCC Highways on the 29 January 2020 and walked around the village looking at highway issues. This team's role is to find solution to safety issues on the highways. The signage at the junction of

Trottiscliffe Road with the A20 and Church road was considered to be one area that could be improved in an attempt to prevent HGVs accessing Church Road. The Parish Council also asked KCC to consider making St. Vincents Lane and Sandy Lane ‘quiet lanes’ but KCC did not feel this status would be of benefit. A discussion was also held about the ongoing problem of speeding traffic on the A20. It was suggested that further speed surveys could be done. The Clerk has reported a number of other highway ‘faults’ outlined above which will be addressed by the relevant departments.

4] Saturday Freighter – T&MBC has advised the Clerk that the owner of Adpine on London Road will no longer allow them to use the site for the Saturday bulky waste collections. Future collections will now take place in the lay-by opposite the golf course on Trottiscliffe Road. T&MBC has amended their website with this change and will place a sign to this effect at the Adpine site.

**160/19] REPORTS OF MEETINGS:**

- a) Village Hall Committee – There has been no meeting.
- b) Recreation Ground Committee – There has been no meeting
- c) Parish Partnership Panel – The next meeting is due to be held tomorrow.
- d) Standards Committee – There has been no meeting
- e) KALC Area Committee – There has been no meeting.

**161/19] OPEN SPACES:** The Clerk was reminded that a replacement oak tree sapling needs to be sourced.

**162/19] CORRESPONDENCE:**

- a) For information:-
  - 1] Area 2 Planning Committee – 26 February 2020
  - 2] Joint Transportation Board – 9 March 2020
  - 3] Parish Partnership Panel – 6 February 2020
  - 4] Standards Committee – 4 March 2020
  - 5] KALC Area Meeting – 17 April 2020
- b) On circulation: -
  - 1] KALC Chief Executive Bulletin – January 2020
  - 2] Tonbridge & Malling Police Community Safety Newsletter
  - 3] Parish Partnership Panel – Agenda for meeting 6 February 2020
  - 4] Satswana Winter Update 2020
- c) New requiring attention:
  - 1] KCC Strategic Statement Consultation Draft – The Clerk to respond to the consultation with comments provided by Members.

**163/19] ANY OTHER BUSINESS:**

Noted that the Clerk has put forward a nomination for Joan Scott for the KALC Community Award 2020

**164/19] ITEMS FOR THE NEXT MEETING:**

- 1] Apologies from Cllr. Garrett
- 2] Annual Parish Meeting – format and reports

**165/19] DATE OF THE NEXT MEETING:**

The next Parish Council meeting will be held on Wednesday 4 March 2020 at 20:00hrs in the Pavilion

**166/19] ANY CONFIDENTIAL MATTERS:** There was none.

The meeting was closed at 21:10hrs

Signed .....Chairman Date .....