

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 8 May 2019 at 22:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mr. S. Macdonald-Gay – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk,
Mrs. P. Garrett, Mr. P. Robinson, Mrs. C. Short

17/19] APOLOGIES FOR ABSENCE:

County Councillor Sarah Hohler, Borough Councillors Ann Kemp and Piers Montague.

Cllr. Garrett took over as Chairman of the meeting

18/19] ELECTION OF CHAIRMAN:

It was proposed by Cllr. S. Macdonald-Gay and seconded by Cllr. C. Short that Cllr. P. Garrett be elected as chairman for the following year. Agreed.

Cllr. Garrett continued as Chairman

19/19] ELECTION OF VICE-CHAIRMAN:

It was proposed by Cllr. S. Macdonald-Gay and seconded by Cllr. P. Garrett that Cllr. C. Short be elected as vice-chairman. Agreed.

20/19] ELECTION OF REPRESENTATIVES:

- a) Village Hall – Cllr. Mr. P. Robinson
- b) Recreation Ground Committee – Cllr. Mr. P. Robinson
- c) Tonbridge & Malling Parish Partnership – Cllr. Mrs. A. Adams
- d) KALC – Cllr. Mrs. P. Garrett and Cllr. L. Chalk
- e) JPCTCG – no representative
- f) Standards Committee – Cllr. Short
- g) Publicity for The Pilgrim – the Clerk
- h) Platt School Governor – Mr. B. Fissenden
- i) Big Conversation Working Group – Cllr. A. Adams
- j) Consultation Documents: 1) Open Spaces; 2) Local Development Framework;
3) Kent Structure Plan; 4) Rural Housing; 5) Leisure; 6) Kent Minerals. – Cllr P. Robinson with
the support of Cllr. S. MacDonald-Gay.

The Chairman proposed that the above be elected. Agreed.

21/19] APPOINT A FINANCIAL OFFICER & INTERNAL AUDITOR:

It was proposed by Cllr. P. Garrett and seconded by Cllr. C. Short that the Clerk be appointed as the Responsible Finance Officer and Mr Lionel Robbins as the Internal Auditor.

22/19] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

Cllr. Garrett declared a pecuniary interest in item 28/19 (c) (1).

23/19] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 3 April 2019 as a correct record. Agreed.

24/19] REPORTS

- a) County Councillor – There was no report
- b) Borough Councillor – There was no report.
- c) Kent Police – Cllr. Garrett reported that on the 17 April 2019 West Malling Golf Club suffered extensive damage to a hut and a couple of bridges on the course. On the 20 April a car was damaged in London Road. On the 21 April a car was also damaged at Meadow Crest Farm.

25/19] MATTERS ARISING:

1) Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The training event held in the village hall on Thursday 25 April 2019 was very well received and attended. Members asked the Clerk to thank Mr. David Hawkins for an excellent training session. Mr Hawkins runs these courses as a volunteer. The Clerk advised that the 999 emergency telephones have been installed. The Clerk will be carrying out a test run with each phone tomorrow with Community Heartbeat Trust to ensure that they connect to the emergency services. Concern was expressed about cars associated with the car washing business at the jet garage obscuring the defibrillator at this location. The Clerk was asked to find out what could be done to stop this occurring. Members discussed a suggestion that the code for the defibrillator cabinets should be made available to residents. Members **resolved** to not give out the code as remain concerned that the defibrillators could be stolen. Members also feel reassured that the emergency phones recently installed will ensure that the code is given out when required. Cllr. Garrett advised Cllr. Robinson that Mr Hawkins would be willing to provide a free cabinet if the Recreation Ground Committee would consider installing the defibrillator in the sports pavilion on an external wall. Cllr. Robinson agreed to discuss this with the Committee and also check that the pads and battery are in date.

2) Speedwatch – A lack of volunteers means the scheme is unable to continue at the moment.

3) Play equipment at the recreation ground – Members were delighted to hear that T&MBC has advised that part of the project could be funded by the section 106 contribution secured in the case of the Plowenders development. The total amount secured in this case was £18,755.00. The Clerk has been advised to commission the work and then submit invoices to recoup the costs. A meeting was held on the 25 April 2019 to consider the three quotes and proposals obtained by the Clerk. A quote and proposal provided by Suttcliffe Play is the preference. The Clerk was asked to suggest that the pavilion could be used to provide welfare facilities for the contractor. Cllr. Robinson would also like any soil removed to be left. It was agreed that the specification for the perimeter fence should be changed to 2m high. The Clerk was asked to find out if Ian Fern, who has previously agreed to help fund the project, would be willing to fund or supply fencing which Cllr. Robinson kindly suggested that the Recreation Ground Committee could install to save money. The Clerk will request the suggested amendments to the quote and will also arrange for a flyer with the proposed playground layout to be inserted in the next edition of The Pilgrims. Members thanked the Clerk for all her hard work in getting the project to this stage.

4) T&MBC Local Plan Development – Members noted that Shipbourne Parish Council have been looking at the way in which Regulation 19 representations on the Local Plan are being presented for examination by T&MBC. They are disappointed and concerned about the format which they believe is confusing and misleading and have written to The Inspector outlining their concerns. Members **resolved** that the Clerk should support Shipbourne in their representation. Members discussed their concerns about the impact of the proposed developments on local infrastructure. The Clerk was asked to request that T&MBC arrange a meeting to include presentations on the forecasts for local demographics and the impact these will have on schools, medical provision, air quality, policing and local facilities generally. It was suggested that this presentation/meeting should be outside a Parish Council meeting and possibly include all the parishes in BART.

5) Reinstatement of the footbridge over the M20 – In between meetings Highways England made the requested amendment to the Section 38 application that the official Notice for the consultation is published in the Malling edition of the Kent Messenger and not the Sevenoaks Chronicle as suggested. The Clerk has now signed the application which Highways England will now submit to the Planning Inspectorate. Members noted that a piling rig has been erected on the section of the M20 near to East Street and wondered if this it to do with the reinstatement of the bridge.

6) Smart Motorway Junction 3-5 – Members discussed the impact of the closures and problems associated with the Smart Motoway works on the M20 on local roads.

7) Village Event – Cllr. Garrett advised that a full risk assessment month for the the event due to be held on the 9 June 2019 has been submitted to the Diocese for approval and will then need to be approved by the PCC. A draft copy of the risk assessment has been provided to the Clerk and considered by Members. The Clerk was asked to advise the organisers to arrange parking for attendees unable to walk far and to ensure that attendees do not park around the green. The area on the green to be used for this event will be roped off from Trottscliffe Road.

8] Kent Men of The Trees Competition 2019 – Members **resolved** to enter the competition this year. The Clerk was asked to source a replacement sapling for one that has previously been won.

26/19] FINANCE

a) A statement as at 8 May 2019 was circulated:

Business Reserve Account	£36,597.71
Current Account	£11,605.59
Consuls Account	£ 100.00
National Savings Account:	£ 25,163.07

b) **Receipts:** T&MBC Precept First Instalment - £11,500.00

c) Other matters:

1] Proposal to purchase computer equipment for Members - Members discussed the merits of purchasing or renting ipads or laptops for each Member. It was agreed that the risk of Members having their personal computer equipment seized for an investigation was minimal and the cost of purchasing a laptop for each Member would be high. It was therefore **resolved** that the cost outweighed the risk. It was **resolved** that if a Member's personal equipment is seized that the Parish Council would make a decision at that time as to whether to provide temporary equipment. It was also **resolved** that the Risk Assessment should reflect these decisions.

2] Bank Mandate – The Clerk collected the information required for the new Bank Mandate and will attempt to submit this online. It was **resolved** that the Authorised Signatories in the current mandate, for the accounts detailed in section 1.3 of the Bank Mandate application, be changed in accordance with the section Authorised Signatories and the current mandate will continue as amended.

3] Insurance Renewal - It was proposed and agreed that the Parish Council pay the annual premium of £531.56 in accordance with the Long Term Agreement with Inspire through Came & Company. This is the second year of a three year agreement.

4] Proposal to make a donation to defibrillator training – Members **resolved** to make a donation of £150.00 to Mr David Hawkins to support his defibrillator training events.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- April)	2006	£ 410.40
HMRC	(Tax – April)	2007	£ 273.60
Mrs L S Goldsmith	(Expenses – April)	2008	£ 172.19
Viking	(Stationery)	2010	£ 81.77
Came & Company	(Annual Insurance)	2011	£ 531.56
Gel Creative	(Website Maintenance)	2012	£ 150.00
Kent Men of The Trees	(Competition)	2013	£ 10.00
Mr D. Hawkins	(Donation defib training)	20147	£ 150.00
	Total		£1,779.52

Transfer from the Current Account to the Business Reserve Account - £9,700.00

The Chairman proposed that the cheques listed above be signed. Agreed.

27/19] MEMBERS OF THE PUBLIC:

There were no members of the public.

28/19] PLANNING

a) Applications:

1] TM/19/00864/OA – Oast Farm, Millhouse Lane, Addington, ME19 5BA

Outline Application: Apportioning of existing land to create a new single residential dwelling.

Resolved: No objections to the above proposal in principle but do have concerns over the increase in vehicle movements down Mill House Lane which is a single carriageway. Members are also concerned about how construction vehicles and lorries delivering materials will access the site.

2] TM/19/00980/TPOC – The Lattices, Sandy Lane, Addington, ME19 5BX

Works to Coppice line of trees on boundary. *Resolved: No objections*

3] TM/19/00973/DVAR – Land known as Meadow Crest Farm, London Road, Addington

Prior Notification: Subdivide the existing agricultural barn into five new dwellings (Part 3 Class Q). *Resolved: No objections.* Members would like a condition set that the footprint of this development will not be permitted to be extended. In addition Members would like clarification on whether the boot fairs will continue.

4] 19/00461/PREM – Southbeats Festival Music Festival to be held at Wrotham Hill - Premises Licence application. *Resolved: Object.* Members are concerned about the levels of noise and the effect this will have on residents and in particular families in the area. Other concerns include the effect on the air quality as the local roads will become congested. The proposal will have an adverse effect on local roads and the environment. The site is very close to a major exit/entrance to the M20 and local roads are already affected by the roadworks on the M20 which will be exacerbated by this proposal. Members feel that the size of the proposed event is not suitable for such a rural location. Members are also concerned about the levels of police presence that will be required and that this will affect the service in the local area for the duration of the event. Members would not like this to be an annual event.

b) Decisions:

1] TM/19/00149/FL – The Old School, Addington Green, Addington, ME19 5BD

Proposed garden studio to replace existing garage. *Approved*

2] TM/19/00148/FL – The Old School, Addington Green, Addington, ME19 5BD

Proposed ground floor rear extension, floor plan redesign and all associated works. *Approved*

c) Other Matters

21:25hrs Cllr. Garrett left the meeting and Cllr. Short took over as Chairman

1] 19/00044/COH - Big Motoring World, London Road/Bonheure – regarding alleged breach of lighting condition. Enforcement has advised that there is no breach with respect to the external lighting. The Clerk will monitor.

21:27hrs Cllr. Garrett returned to the meeting as Chairman

2] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – A second appeal has been lodged. T&MBC are waiting to hear from the Planning Inspectorate and the Clerk is still waiting to hear if T&MBC are going to take any action regarding the extremely bright flood lighting on the site. The Clerk was asked to advise Enforcement that Members are getting very frustrated with the time it is taking to get some action.

4] TM/18/02608/FL – Land East of Mayhill Bungalow, London Road – An appeal has been made by the applicant against the decision by T&MBC to refuse the above mentioned proposal. Members noted that the Clerk submitted further information to the Inspectorate stating that Greenway and the area on the south side of the A20 is part of the settlement of the village. However the closing date for any further submission was in fact the day after the last meeting so the Clerk has been advised that this information may not be considered by the Inspectorate.

5] TM/18/02921/FL – Bridge House, Endeavour Park, London Road – The Clerk is waiting for a response from T&MBC regarding Member's concerns that the above proposal was approved despite the comments made by the Parish Council about the proximity of the extension to the adjacent property.

29/19] HIGHWAYS:

a) Highways & PROW enquiries Outstanding:- (as at 3 April 2019)

1] Enquiry 416481 – Pothole in Sandy Lane near to a dwelling called Cobblers End – the Clerk has reported.

2] PROW – the rodden post at the top of the footpath outside the church has been reported

3] Enquiry 426870 - Trottiscliffe Road – East side. The Clerk has reported the poor condition of the pavement which is unstable from Plowenders lay-by right up to The Angel Inn.

4] Enquiry 426869 - Trottiscliffe Road – The Clerk has reported that trees are overhanging the pavement from a property called Peacehaven.

5] New Enquiry 425724 – in between meetings the Clerk has reported that the standing light at the junction of the A20 and Trottiscliffe Road is not working again

b) New requiring attention

1] PROW – maintenance needed to the gate on footpath in Shaw Hill Road

2] Clearway – visibility issue when turning on to A20 as grass on the verge is very high

3] A20 – south carriageway, west of Aldon Lane, ruts on the road

4] Dumped mattress near to Shaw Hill House, London Road.

c) Other matters:

1] Big Conversation Update –The Clerk is waiting to hear when the working group is next due to meet to discuss timetables and start date for this new service.

2] Fly-tipping – The Clerk has reported the recent fly-tipping in St Vincents Lane. Cllr. Short has installed one of the signs advising the public to not fly-tip.

3] Withdrawal of TW10 Bus Service – County Councillor Sarah Hohler has been trying to assist with the problem created by the withdrawal of the TW10 Bus Service. A solution, of sorts, has been created. In the morning the Nu-Venture 558 service has been rescheduled to run five minutes later from the Vineyard Restaurant on the A20 meaning students for Tonbridge and Tunbridge Wells schools now have to alight at the Vineyard and then board the Go-Coach TW10 bus. The return journeys are better with a number of options for Tonbridge and Tunbridge Wells students. KCC has advised that there are nine students from the area who travel on the TW10 and with just one new student from the area expected to attend a Tunbridge Wells school in September, (none for Tonbridge), it is unlikely that, unless circumstances change, any bus operator will consider providing a direct service in the future. Members are very grateful to County Councillor Sarah Hohler for her help with this matter but remain disappointed with the withdrawal of the direct TW10 bus service. Cllr. Macdonald-Gay expressed his concern about students having to alight the 558 and then cross the busy A20 to catch the TW10. It was suggested that parents and students should write to KCC expressing their concern about students crossing the A20 in the morning, particularly in the winter when it is likely to be still dark.

30/19] REPORTS OF MEETINGS:

a) Village Hall Committee – Cllr. Robinson reported that the AGM is due to take place tomorrow. The Committee are obtaining quotes for the flat roofing on the village hall that needs to be replaced. The Committee are also hoping that the Caravan Club will start using the facilities again but on a smaller scale and located on the top ground away from the hall.

b) Recreation Ground Committee – New heaters have been installed in the pavilion and the Committee have welcomed the services of community volunteers.

c) Parish Partnership Panel – There has been no meeting.

d) Standards Committee – There has been no meeting.

e) KALC Area Committee – There has been no meeting.

31/19] OPEN SPACES:

Cllr. Robinson offered to help with eradicating the current problem of moles on the village green.

32/19] CORRESPONDENCE:

a) For information:-

1] Area 2 Planning Committee – 29 May 2019

2] Joint Transportation Board – 10 June 2019

3] Parish Partnership Panel – 13 June 2019

4] Standards Committee – 12 June 2019

5] KALC Area Meeting – 23 May 2019

- b) On circulation: -
 - 1] Field Notes – Spring 2019
 - 2] Clerk & Councils Direct – May 2019
 - 3] Arbor Spring 2019
 - 4] Parish News – April 2019
 - 5] KALC Agenda for meeting due to be held on the 23 May 2019

- c) New requiring attention: Nothing new to consider

33/19 ANY OTHER BUSINESS:

- 1] Clearway residents thinking about installing double yellow lines to stop parking issues. This is a Private Road so not a Parish Council decision
- 2] Communication with residents – thoughts on how this could be improved
- 3] Road closure due to quarry extension – noted
- 4] Nu venture bus – blocking sight lines out of Park Road on to Trottiscliffe Road

34/19] ITEMS FOR THE NEXT MEETING:

- 1] Communication with residents – thoughts on how this could be improved
- 2] Nu venture bus – blocking sight lines out of Park Road on to Trottiscliffe Road

35/19] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 5 June 2019 at 20:00hrs in the Pavilion

36/19] ANY CONFIDENTIAL MATTERS: There was none.

The meeting was closed at 21:54hrs

SignedChairman Date