

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 6 March 2019 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mr. S. Macdonald-Gay – Chairman, Cllrs. Mrs. A. Adams, Mrs. L. Chalk, Mr. P. Dey, Mr. P. Robinson, Mrs. C. Short
County Councillor Sarah Hohler, Borough Councillors Ann Kemp and Matthew Balfour

166/18] APOLOGIES FOR ABSENCE:

Councillor Garrett.

167/18] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

There were none.

168/18] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 6 February 2019 as a correct record. Agreed.

169/18 CO-OPTION

The Chairman welcomed Mrs. Chalk to the meeting. Mrs. Chalk read out and signed a Written Undertaking document which was also signed by the Clerk. Mrs. Chalk agreed to submit a completed copy of her Notification of Disclosable Pecuniary Interests which will be forwarded to the Monitoring Officer at T&MBC and will eventually be placed on the website. A copy of the Model Code of Conduct and Standing Orders have been given to Mrs. Chalk.

170/18] REPORTS

a) County Councillor – County Councillor Sarah Hohler reported that despite pressure on budgets Kent County Council is committed to providing funding for Arts and Music. The research on libraries would suggest that opening hours could be reduced in some branches but County Councillor Sarah Hohler reassured Members that KCC are committed to keeping the libraries open and would consult on any proposed changes. A pilot scheme on allowing members of the public free access of libraries is also being monitored, the results of which will be considered. County Councillor Sarah Hohler has previously been advised that a group of parents in both Addington and Trottscliffe have recently been informed that from the 23 April 2019 Go-Coaches, who operate the TW10 bus service that covers the route from Addington to Tunbridge Wells, will be withdrawing the service and students will need to make their own travel arrangements and/or catch buses from Wrotham, Borough Green or Wrotham Heath. There are 13 students that regularly use this service from both Addington and Trottscliffe who will now not have any way of getting out of the village to either Wrotham or Borough Green unless taken by car in both directions. County Councillor Sarah Hohler explained that since the deregulation of the bus service KCC only have an obligation to ensure that pupils have transport to their nearest school and that the bus operators can stop running services that are not financially viable. County Councillor Sarah Hohler is investigating what can be done to help these families and urged the Parish Council to send her and the bus operator a letter explaining their concerns for both the families currently affected and other local families with school age children who may wish to use the Grammar Schools and Church Schools in Tonbridge/Tunbridge Wells in the future.

b) Borough Councillor – Borough Councillor Ann Kemp reported that all of the public consultation submissions for the local plan are currently being redacted and will then be placed on the T&MBC website. The new waste collection contract started last week though there will be no major changes until September. T&MBC has set their budget and Council Tax is set to rise by 2.9% for the financial year 2019/20. Cllr. Robinson asked for information on the forecasted demographics for Kings Hill.

20:29hrs County Councillor Sarah Hohler and Borough Councillors Ann Kemp and Matthew Balfour left the meeting

c) Kent Police – Cllr. Macdonald-Gay was pleased to report that there had been no crime in the local vicinity in February 2019.

171/18] MATTERS ARISING:

1) Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The training event due to be held in the village hall on Thursday 25 April 2019 in the village hall has been advertised in the Pilgrims and on the website. The Clerk advised that an invoice for a 999 emergency telephone for each kiosk has been received from the Community Heartbeat Trust and once paid delivery should take place within a few weeks.

2) Speedwatch – The Clerk reported that speedwatch will resume this month.

3) Play equipment at the recreation ground – The Clerk reported that Ian Fern has offered to buy a piece of equipment for the play area and that T&MBC are investigating if any Section 106 monies can be made available for this project. The Clerk is meeting with three play equipment contractors this month to obtain quotes and ideas and hopes to present these at the next meeting along with a quote for adult gym equipment. Cllr. Robinson reported that a local group of parents have been in touch again and are pleased to learn that the Parish Council has taken the lead with this project. The Clerk mentioned that the contractors have suggested the play area does not need to be fenced which could save some money.

4) T&MBC Local Plan Development – T&MBC has advised that two Planning Inspectors have been appointed who will now consider all of the submitted documents and will liaise with the Local Planning Authority in making preparations for the Examination expected to take place later this year. The Inspectors have requested a number of additional documents and information to be submitted which T&MBC are in the process of putting together.

5) Reinstatement of the footbridge over the M20 – Highways England has advised the Clerk that the pre-consultation is now complete and that their legal team are aiming to submit the formal application in March 2019. When the application is submitted, a formal consultation will take place which will last 28 days. Highways England has commenced the procurement process and are hoping to have a contractor in place by quarter 1 of the 2019/20 financial year (April-June 2019). Works are then anticipated to start in quarter 4 of the 2019/20 financial year (Jan-Mar 2020), with a completion date to be confirmed once the works contractor is in place. The Clerk had raised Members concerns about the impact of the proposed replacement footbridge on neighbouring properties in East Street and whether any consultation will be taking place. Highways England has advised that any changes at this stage are not desirable as they would require the design to be modified and verification of the impact of these changes, involving significant costs and time. Additionally it would require the procurement process to be suspended which again would involve significant cost and delays to the delivery of the replacement footbridge. Furthermore a new position of the bridge may throw up new legal constraints and mean restarting the lengthy statutory requirements. Highways England are therefore unable to accommodate a consultation on the design but has stated that there will be public information events to explain the solution which will provide an opportunity for the public to give feedback and for them to make any reasonable amendments. Once the contractor is in place Highways England will also investigate the options on mitigation planting to help soften the visual impact which has been one of the concerns raised in the pre-consultation.

6) Smart Motorway Junction 3-5 – Members discussed the impact of the closures and problems associated with the Smart Motoway works on the M20 on local roads. St Vincents Lane and Sandy Lane are becoming rat runs as traffic is regularly queuing on the M20 in peak hours.

7) Annual Parish Meeting - The Clerk advised that all of the invitations have been sent and that details about the event and the presentation on the new waste collection service have been placed on the website and in The Pilgrims.

8) Village Event – The Clerk has asked for insurance documents to be provided and for a full risk assessment to be undertaken and submitted at least one month before the event due to be held in June. The Clerk will also notify the Addington Green residents of the event once the exact date is known.

172/18] FINANCE

a) A statement as at 6 March 2019 was circulated:

Business Reserve Account	£ 40,085.16
Current Account	£ 120.41
Consuls Account	£ 100.00
National Savings Account:	£ 25,163.07

b) **Receipts:** There were none

c) Other matters:

1] Review of Risk Controls – Members approved the revised Risk Control schedule circulated by the Clerk which now includes controls for non-compliance with GDPR data protection requirements. Cllr. Short mentioned that KALC has advised that Parish Councils could provide laptops/tablets for individual Councillors as in the event of an investigation personal equipment belonging to Councillors could be ceased and held for several months. It was **resolved** that the Clerk should include a proposal to provide laptops for individual Councillors on the next agenda for further debate.

2] Community Budget - The Clerk advised that all of the community budget for 2018/19 has now been allocated/spent. It was noted that the Recreation Ground Committee is the only local voluntary organisation which has not received any financial support this year from the Parish Council. Cllr. Robinson reported that no financial assistance is required by the Recreation Ground Committee at the moment.

3] Bank Mandate - postponed to the next meeting

4] Request for a donation – Members **resolved** to not make a donation to the Children's Air Ambulance.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- February)	1993	£ 320.38
HMRC	(Tax – February)	1994	£ 320.37
Mrs L S Goldsmith	(Expenses – February)	1995	£ 110.70
Viking	(Stationery)	1996	£ 98.37
Gel Creative	(Website Maintenance)	1997	£ 100.00
The Community Heartbeat	(Emergency Phones)	1998	£1,002.00
PKF Littlejohn LLP	(External Audit)	1999	£ 240.00
Total			£ 2,191.82

Transfer from Business Reserve Account to Current Account - £2200.00

The Chairman proposed that the cheques listed above be signed. Agreed.

173/18] MEMBERS OF THE PUBLIC: There were no members of the public present.

174/18] PLANNING**a) Applications:**

1] TM/19/00149/FL – The Old School, Addington Green, Addington, ME19 5BD

Proposed garden studio to replace existing garage. *Resolved: No objections in principle to the above proposal but are concerned about where the applicants will now park given that the proposal is a conversion of their existing garage into accommodation. The residents on Addington Green regularly complain about the problems with parking on the trackway to this property which is owned by the Parish Council.*

b) Decisions:

1] TM/18/02975/FL – Long Acre, Trottscliffe Road, Addington, ME19 5AZ

Construction of double car port. *Approved*

2] TM/18/02976/FL – Park Lodge, Park Road, Addington, ME19 5BQ

The erection of 4 dwellings. The demolition of the existing dwelling and garage and replacement with a new dwelling together with 3 new dwellings and associate amenity areas, parking and landscaping. *Refused*

c) Other Matters

- 1] 19/00044/COH - Big Motoring World, London Road/Bonheure – regarding alleged breach of lighting condition. Enforcement is investigating.
- 2] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – A second appeal has been lodged. T&MBC are waiting to hear from the Planning Inspectorate. The Clerk has previously reported the extreme bright flood lighting on the site and was asked to take some photographs of this lighting and to submit these to enforcement.
- 3] 19/00020/WORKS - The Vineyard Restaurant, London Road – Members were pleased to note that the caravan in the car park has now been removed.
- 4] TM/18/02608/FL – Land East of Mayhill Bungalow, London Road – Members noted that an appeal has been made by the applicant against the decision by T&MBC to refuse the above mentioned proposal.
- 5] TM/18/02921/FL – Bridge House, Endeavour Park, London Road – The Clerk is waiting for a response from T&MBC regarding Member's concerns that the above proposal was approved despite the comments made by the Parish Council about the proximity of the extension to the adjacent property.

175/18] HIGHWAYS:

- a) Highways & PROW enquiries Outstanding:- (as at 6 March 2019)
 - 1] Enquiry 398278 - Standing light on the island near to the junction of the A20 with Trottiscliffe Road is not working – The Clerk reported that the bollard lighting is now working but despite reassurances from KCC that they have undertaken repairs to the standing light it still is not working.
 - 2] Enquiry 410442 Sandy Lane – The Clerk has reported that the sign on one end of the lane advising that it is a single track lane is covered by foliage.
 - 3] Enquiry 410444 Sandy Lane – KCC has advised the Clerk that they will not give permission for additional signage at each end of the lane even if the Parish Council offered to fund the costs involved. Cllr. Dey advised that there is only currently signage at one end of the lane. The Clerk will discuss this further with KCC and find out if a sign could be placed at the other end to advise road users that this a narrow lane.
 - 4] Enquiry 410441 St Vincents Lane/Park Road – the Clerk has reported that the surface and sides of the road are deteriorating.
- b) New requiring attention
 - 1] Sandy Lane – The Clerk to report a large pot hole near to a property known as The Cobblers
- c) Other matters:
 - 1] Big Conversation Update – The consultation on the two proposed routes, one which terminates at St Martin's Square and one which terminates at Maidstone Hospital closed on the 19 February 2019. KCC will be arranging a meeting to discuss the results with the parishes.
 - 2] Fly-tipping – T&MBC has provided the Clerk will some signs which they have recently produced to try and deter fly-tipping. The Clerk will arrange for some of these signs to be placed in St. Vincents Lane which will hopefully prevent further fly-tipping taking place.

176/18] REPORTS OF MEETINGS:

- a) Village Hall Committee – there was no report.
- b) Recreation Ground Committee – Cllr. Robinson reported that the Committee are carrying out risk assessments and looking to assess and rebalance the electrics in the pavilion.
- c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 7 February 2019 and reported that most of the discussion was about advising parishes how to plan for a 'no deal' Brexit. A key concern for Addington could be the potential significant traffic congestion affecting the M20/A20/M26 corridor and surrounding roads should there be severe delays at Kent ports. Local communities, such as Addington could become isolated in the event of gridlock on minor roads which could affect the delivery of supplies. A presentation was also given on the pending Local Elections. The minutes of the meeting have been circulated.
- d) Standards Committee – There has been no meeting.

- e) KALC Area Committee – There has been no meeting. The Clerk reported that the Chairman of KALC has recently met with Inspector Kerry Rothwell to discuss Parish Council’s concerns about their relationship with the PCSOs and the lack of communication. Inspector Rothwell explained that she has already instructed her PCSOs to prepare a monthly report for parishes which will give more detail on local crimes and other issues as well as ‘Hot Spots’ and give more information on police progress. This will go out to Parish Clerks from March and will be in a regular template format. Inspector Rothwell has also urged her PCSOs to make contact with Parish Clerks as soon as possible to help develop regular informal contact.

177/18] OPEN SPACES:

1] The Addington Green Residents Association has asked the Clerk if they could replace the sign at the entrance to the trackway. Members considered the proposal for the replacement sign and **resolved** to approve the size of the proposed sign and wording as long as the words ‘Private Road’ were replaced with the words ‘Private Access’.

178/18] CORRESPONDENCE:

a) For information:-

- 1] Area 2 Planning Committee – 10 April 2019
- 2] Joint Transportation Board – 11 March 2019
- 3] Parish Partnership Panel – 13 June 2019
- 4] Standards Committee – 12 June 2019
- 5] KALC Area Meeting – 23 May 2019

b) On circulation: -

- 1] Joint Transportation Board – Agenda for meeting due to be held on 11 March 2019
- 2] T&MBC Parish Partnership Panel – Agenda and reports pack Meeting 7 February 2019
- 3] Area 2 Planning Committee – Agenda for meeting held on 27 February 2019
- 4] JPCTCG – Agenda for meeting held on 5 March 2019
- 5] Satswana – GDPR Update
- 6] Clerk & Councils Direct – March 2019
- 7] KALC – Parish News – February 2019

c) New requiring attention: Nothing new to consider

179/18 ANY OTHER BUSINESS:

180/18] ITEMS FOR THE NEXT MEETING:

- 1] Proposal to purchase laptops for each Councillor
- 2] Brexit Plan

181/18] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 3 April 2019 in the Pavilion after the Annual Parish Meeting which will start at 7.30pm.

182/18] ANY CONFIDENTIAL MATTERS: There was none.

The meeting was closed at 21:29hrs

SignedChairman Date