

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 5 December 2018 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mr. S. Macdonald-Gay – Chairman, Cllrs. Mrs. A. Adams, Mrs. P. Garrett, Mr. P. Dey
County Councillor Sarah Hohler
3 members of the public

118/18] APOLOGIES FOR ABSENCE:

Borough Councillor Ann Kemp. Councillors Mr. P. Robinson and Mrs. C. Short.

119/18] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

Cllr Garrett expressed a pecuniary interest in 125/18 (c) (1).

120/18] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 7 November 2018 as a correct record. Agreed.

121/18] REPORTS

a) County Councillor – County Councillor Sarah Hohler advised Members that the KCC Planning Committee, which met on the 28 November 2018, were unanimous in agreeing the removal of the proposed quarry at Ryarsh from the draft Minerals Plan as its inclusion would be a breach of Green Belt policy. The Cabinet at KCC will now need to sanction this decision at a meeting due to be held on the 13 December 2018. KCC need to make savings of £1 million on the library service but are committed to keeping libraries open. KCC has developed a proposal to tier libraries and review opening hours. KCC is consulting on these proposals so that it can develop a sustainable service for the future and the consultation is open until the 29 January 2019. A working group of Parish Councils is meeting as part of the Big Conversation consultation to discuss the proposed feeder service which will provide a new bus link to the Tesco at Lunsford Park offering increased journey opportunities. County Councillor Sarah Hohler advised Members that a number of parishes are concerned about a possible increase in traffic on local roads and pollution from the planned new Lower Thames Crossing. The planned new 14.5 mile (23km) long three-lane dual carriageway would connect the M2 near Rochester and the M25 in Essex between North and South Ockendon and include a 2.4 mile (3.8km) tunnel between Gravesend and Tilbury. The crossing is expected to open in 2027. County Councillor Sarah Hohler also advised Members that KCC are looking at the costs and implications of introducing safety measures on Woodgate Road. Cllr. Garrett raised a query about a payphone sign on the slip road from Junction 5 of the M20.

20:07hrs County Councillor Sarah Hohler left the meeting

b) Borough Councillor – There was no report.

c) Kent Police – Cllr. Macdonald-Gay reported that there has been no crime in the local area during November 2018.

122/18] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The battery on each defibrillator is showing as low but the ready indicator is lit up. The Clerk has checked this with the local SECAMB representative who has advised that the defibrillators would still work with a low battery status. The Clerk has ordered replacement batteries from the Community Heartbeat Trust through WebNos. The Clerk is also investigating a recent incident which involved a local resident and their family. A member of this family had tried to access the defibrillator at the Jet Garage, London Road, but had not been aware that they would need to take their mobile phone with them to call 999. When able to call 999 the operator was not able to locate the defibrillator on their system. The SECAMB representative is investigating this issue. The Clerk checks the defibrillators each month and inputs a status report on WebNos which also has information on the location of each defibrillator which is made available to the emergency services. The Clerk will place a flyer in the next edition of The Pilgrims to remind local

residents how to access the defibrillators and will also investigate whether an emergency phone line can be installed in the box.

2) Speedwatch – The Clerk reported that speedwatch sessions are currently suspended due to no volunteers being able to help. Cllr. Dey kindly agreed to be trained for speedwatch. The Clerk will find out when Kent Police will be holding the next training sessions.

3) Play equipment at the recreation ground – There was no update.

4) T&MBC Local Plan Development – The Clerk advised Members that the Parish Council response to the consultation has been submitted and that the closing date for responding has now passed. T&MBC will now compile all of the responses and aim to submit these to the Secretary of State by the end of January 2019.

5) Reinstatement of the footbridge over the M20 – Despite reassurances of regular updates the Clerk has been chasing Highways England for information for over 3 months. Thankfully a report was received just in time for the meeting. Highways England has commenced the procurement process for a package of works that will include the reinstatement of East Street footbridge and anticipate that the works will commence in quarter 4 of the financial year 2019/20 i.e. January –March 2020, with a completion date to be confirmed once a contractor is appointed. Highways England are also starting the informal consultation process next week to deregister the area of Common Land they intend to use for the new ramp to the footbridge. In parallel to this informal consultation their legal team will finalise the preparation of the formal application with the aim of submitting it to the Inspectorate towards the end of January 2019. A period of 28 days formal consultation will then take place and Highway England look forward to further engagement with the Parish Council and other stakeholders through this process. Their legal representatives have indicated that the Inspectorate generally take a few months to reach a decision though it could be as much as six months. Their view is that this deregistration process should be completed well in advance of site works commencing, therefore not creating any further delays to the proposed programme. Members were pleased to hear that Highways England has started the deregistration process but remain disappointed with the delays incurred given that the Parish Council advised them in November 2016 that this land would need to be deregistered. Members noted that the Clerk has been copying MP Tom Tugendhat in on all correspondence with Highways England and that he has volunteered to intervene if the Parish Council do not receive satisfactory responses from Highways England.

6) Smart Motorway Junction 3-5 –. MP Tom Tugendhat is still lobbying on behalf of the Parish Council, for noise barriers to be installed in the East Street and The Paddocks area which would not only benefit these properties but the whole village. The Clerk has placed an article in The Pilgrims asking residents to contact MP Tom Tugendhat to support this request.

7) New Website/GDPR – The Clerk reminded Members to activate their new email accounts. Members agreed to advise the Clerk if they required new logins and passwords. The Clerk will send test emails out once all Members have activated their accounts.

8) First World War Centenary Event – 11 November 2018 – Members were delighted with the turnout for the Armistice event which was a poignant but enjoyable evening. Members were equally delighted with the number of people who volunteered their services and the whole sense of community this event instilled. Cllr. Macdonald-Gay thanked Cllr. Garrett for all her hard work in organising this event. The Clerk was asked to also thank Graham Halliday-Smith, Paul Drayson, Lee Jalili-Hodges and Dan Taylor for all their help with this event. It was **resolved** to keep the Tommy silhouette out on the green until after Christmas and to then take up an offer from the Church to store it in their shed and then reinstate it mid-October 2019. A number of people have since suggested that an annual village event would be a good idea. Members were pleased to hear that the PCC at St. Margaret's Church is considering holding an open air service on Addington Green on the 16 June 2019. The landlord of the Angel Inn is willing to assist with this event. The PCC will provide more details in due course as permission will need to be given which will be subject to insurance and a risk assessment being in place.

9) Ryarsh – Proposed sandpit update – see item 121/18 (a).

10) Vacancy on the Parish Council – Electoral Services at T&MBC has advised the Clerk that the Parish Council do not need to advertise the vacancy as it is within 6 months of the next Parish Council elections due

to be held on the 2 May 2019. The Clerk will place information about the role on the website and in the next edition of The Pilgrims.

11] Calendar of Meetings for 2019 - noted

It was proposed and agreed to take members of the public as the next item

124/18] MEMBERS OF THE PUBLIC:

Two representatives from the Village Hall Committee asked if the Parish Council could consider making a regular donation. The flat roof of the Village Hall needs replacing and although the Village Hall is thriving the loss of income from the Caravan Club means that refurbishment projects are tricky to fund. A member of the public also asked if the Parish Council could send a letter of thanks to local resident, Audrey Reeves, who has recently stopped running the Senior Citizens club which she did for many years.

20:39hrs 2 members of public left the meeting

123/18] FINANCE

a) A statement as at 5 December 2018 was circulated:

Business Reserve Account	£ 44,357.00
Current Account	£ 102.47
Consuls Account	£ 100.00
National Savings Account:	£ 24,981.90

b) **Receipts:** There were none

c) Other matters:

1] Annual Review of:

a) Standing Orders – Members noted that the Standing Orders have been revised twice this year already following changes to the NALC model. Members agreed to review the Standing Orders for the next meeting.

b) Financial Regulations – No amendments. The Clerk will update the revision date and place another copy on the website.

2] Grass cutting contract 2019 – The Clerk is trying to obtain a few quotes and will report back at the next meeting.

3] Request for ongoing financial support from the Village Hall Committee – Members discussed this request and **resolved** that the Clerk should advise the Village Hall Committee that financial support would continue to be available to the Committee on an ongoing basis. The Parish Council will continue to set aside a budget to support community projects. The Clerk will suggest that the Committee continue to bring individual requests for financial support, (such as a contribution to the refurbishment of the flat roof), supported by quotes, to the Parish Council for consideration.

4] Budget 2019/20 Preparation – Cllrs. Garrett and Macdonald-Gay and the Clerk will meet on Monday 10 December 2018 at 7pm to discuss the budget for 2019/20.

5] Bank Mandate – postponed to the next meeting as further new mandate will now be required.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- November)	1977	£ 320.38
HMRC	(Tax – November)	1978	£ 320.37
Mrs L S Goldsmith	(Expenses – November)	1979	£ 163.28
Viking	(Stationery)	1980	£ 98.94
Four Seasons Gardens	(Grounds maintenance)	1981	£ 84.00
Fields in Trust	(Annual Membership)	1982	£ 50.00
Total			£1,036.97

Transfer from Business Reserve Account to Current Account - £1,050.00

The Chairman proposed that the cheques listed above be signed. Agreed.

125/18] PLANNING**a) Applications:**1] TM/18/02625/FL – The Kindlings, London Road, Addington

Erection of a single storey side extension to existing property to create additional living/caring area for disabled son.

Resolved: Object. Members feel that the proposal represents an over intensification of the site and is harmful to both the street scene and residential amenity.

2] TM/18/02608FL – Land East of Mayhill Bungalow, London Road, Addington

Construct 5 bungalows with garaging and access road. *Resolved:*

Resolved: Support. Members would like to highlight the fact that this is Green Belt and that the proposal will affect the openness of the countryside in this area. Members would also like a condition set that the bungalows cannot be converted into two storey dwellings.

21:19hrs The meeting was suspended to allow a member of the public to speak and was reconvened at 21:26hrs

3] TM/18/02777/FL – Land between Regents Court and Park View, London Road, Addington

Erection of 5 four bedroom detached chalet style dwellings.

Resolved: Object. Members would like to highlight the fact that this is Green Belt and remain concerned about the openness of the countryside been affected. In principle Members do not have any objections to the proposed house type. However, Members are most concerned about the proposed access and its proximity to the entrance for The Clearway which would create a staggered crossroads. Members are concerned that this could create a potential accident hot spot.

21:47hrs a member of public left the meeting

b) Decisions: None to report.**c) Other Matters**

1] Big Motoring World, London Road/Bonheure – There was no report.

2] Stubblesdown, London Road – Members asked the Clerk to report to enforcement that another vehicle has been advertised for sale on the highway verge.

3] 16/00337/USEH - Jet Garage portakabin/portaloos for car wash – An Enforcement Notice was served on the 23 July with a compliance date of the 22 September 2018. However the Clerk has been advised that a second appeal has been lodged. T&MBC are waiting to hear from the Planning Inspectorate. The Clerk has reported the two floodlights which have been installed on top of the portakabin which are shining so brightly they are obstructing sight lines for residents coming out of The Clearway. Enforcement has advised that lighting does not always fall within the remit of planning control however as they are attached to unauthorised development they will seek advice to see if they can get them removed as soon as possible and may look to involve Environmental Protection.

4] 17/00312/WORKH – The Seekers Trust – T&MBC served an Enforcement Notice on the 20 June 2018 requiring the removal of the single storey building for the storage of fish within the grounds. The owner has until the 20 January 2019 to comply with the Notice to remove the structure. Members noted more of the structure has now been removed.

5] 17/00182/USEM – 6 Hazelview, East Street – Enforcement are still waiting for a formal planning application regarding a change of use from residential to mixed residential/business use to facilitate a window cleaning business. The Clerk was asked to find out how long the owner has to comply with this request before enforcement action is taken.

126/18] HIGHWAYS:a) Highways & PROW enquiries Outstanding:- (as at 5 December 2018)

1] Enquiry 398278 - Standing light on the island near to the junction of the A20 with Trottscliffe Road is not working. The Clerk was asked to report Members concerns to the Highways Steward and his line manager that this light has not been working properly for some months and that this is a potentially hazardous situation.

- 2] Enquiry 392865 - Sandy Lane – 3 pot-holes in Sandy Lane have now been filled.
- 3] Enquiry – 392689 – St Vincents Lane – The Highways Steward has carried out a repair to the eroded sections of trench with permanent repair tarmac material. The drainage team has also been asked to attend the site to cleanse the gully and jet/cleanse the outlet pipe.

b) New requiring attention

- 1] West of Aldon Lane – the footpath needs to be cleared. The Clerk to report
- 2] Sandy Lane and St Vincents – concern these roads are being used as rat runs by cars trying to avoid queueing at the Seven Mile Lane roundabout. The Clerk to find out if signage could be put up to explain these are single track roads.
- 3] London Road – contractors regularly leaving mud on the road at development on the site of the former dwelling Miline. The Clerk to report.
- 4] Payphone sign – The Clerk to report that a payphone sign on the slip road from Junction 5 of the M20 where it meets the A20 needs to be removed as there is no payphone in the area.

c) Other matters:

- 1] Big Conversation Update – Members discussed the new feeder service which will be a timetabled service and will provide a new link to the Tesco at Lunsford Park offering increased journey opportunities. A working group has been formed and the terms of reference of this group and the minutes of the meeting held on the 26 November 2018 have been circulated. Cllr. Adams will try and attend the next meeting due to be held on the 19 December 2019.

127/18] REPORTS OF MEETINGS:

- a) Village Hall Committee – There was no report.
- b) Recreation Ground Committee – There was no report.
- c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 15 November 2018. There is only going to be one change to polling stations following a review and this is in Wouldham. The consultation on the Local Plan was one of the main talking points. Highways England also attended the meeting to discuss and answer questions on the Smart Motorway works on the M20. Highways England will be installing 27 new gantries and 5 new emergency areas. They are now going to resurface all lanes with a low noise material. There is a group called the ‘Kent Corridor Group’ who meet monthly. This group, which is made up of representatives from Highways England and contractors working on projects on Kent motorways, meet to ensure they liaise and work together regarding closures etc. Highways England are hoping to be in a position to announce any planned closures on the M20 for 2019 in December 2018. By March 2019 they hope to have finished the verge work for the new Smart Motorway on the M20 and have resurfaced the hard shoulder so that they can start work on the central reservation. Cllr. Adams quizzed the representatives from Highways England at the meeting about the delay in reinstating the East Street footbridge but did not receive any firm answers. An update on T&MBC services was received along with a report from Kent Police. These papers will be circulated in the correspondence file.
- d) Standards Committee – There has been no meeting
- e) KALC Area Committee – There has been no meeting. Cllr. Garrett attended the Annual General Meeting on the 17 November 2019. The notes from this meeting have been circulated.

128/18] OPEN SPACES:

- 1] Oak Tree on village green – The Clerk met with a Bartletts Tree expert and reported that the finding of the new fungus (Grifola frondosa-hen of the woods) is an indication that the tree is in further decline. However, this particular fungi is not particularly aggressive and trees can stand for many years after fruiting has occurred. The survey undertaken last year suggests that the tree should be structurally tested again in April 2020. In the meantime Bartletts recommend that a root de-compaction is carried out again over the winter and that the tree continues to have a phosphite drench twice a year. The Clerk advised Members that it could cost as much as £5,000.00 to take the tree down. It is possible that the tree could be condemned following the next survey due in 2020. The Clerk was asked to advise the Management Company for Addington Green residents of this information.

22:00hrs In accordance with Standing Orders Members resolved to continue with the meeting

129/18] CORRESPONDENCE:

- a) For information:-
- 1] Area 2 Planning Committee – 12 December 2018
 - 2] Joint Transportation Board – 11 March 2019
 - 3] Parish Partnership Panel – 7 February 2019
 - 4] Standards Committee – 15 January 2019
 - 5] KALC Area Meeting – 10 January 2019
- b) On circulation: -
- 1] Agenda Area 2 Planning Committee – 7 November 2018
 - 2] T&MBC New Waste Service FAQs
 - 3] T&MBC New Weekly Food Waste Collection Service FAQs
 - 4] Tonbridge & Malling Community Safety Partnership – Newsletter Nov/Dec 2018
 - 5] Fields in Trust Newsletter
 - 6] KALC Notice of AGM – to be held 17 November 2018
 - 7] KALC Budget Forecast 2018
 - 8] KALC Constitution
 - 9] KALC Annual Report 2018/18
 - 10] KALC – Minutes of meeting held on 4 October 2018
 - 11] Parish News – October 2017
 - 12] Kent Police & Crime Commissioner Newsletter September/October 2018
 - 13] Parish Partnership Panel Meeting – Paper - Borough Council Services Update
 - 14] Parish Partnership Panel Meeting – Paper – Kent Police Update
- c) New requiring attention:
- 1] KCC Consultation on Libraries, Registration and Archives Strategy – noted. The Clerk will place information on the consultation on the website.
 - 2] Local Elections 2019 – Information on the election due to take place on the 2 May 2018 was noted

130/18 ANY OTHER BUSINESS:

- 1] The Clerk to send a letter of thanks to Audrey Reeves for all her work organising the Addington Senior Citizens Club for so many years.

131/18] ITEMS FOR THE NEXT MEETING: Nothing additional.

132/18] DATE OF THE NEXT MEETING:

The next Parish Council meeting will be held on Wednesday 9 January 2019 in the Pavilion

133/18] ANY CONFIDENTIAL MATTERS: There was none.

The meeting was closed at 10:06hrs

SignedChairman Date