

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 4 October 2017 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mr. S. MacDonald-Gay - Chairman, Cllrs. Mrs. A. Adams, Mr. P. Annis,
Mrs. M-F Bailey, Mrs. P. Garrett, Mrs. C. Short

Cllr. Garrett opened the meeting.

86/17] APOLOGIES FOR ABSENCE:

County Councillor Sarah Hohler, Borough Councillor Ann Kemp and Councillor Robinson.

87/17] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

Cllr. Garrett disclosed a pecuniary interest in item 93/17 (c) (1). Cllr. Bailey disclosed a pecuniary interest in item 93/17 (c) (2).

As Cllr. Garrett was not at the last meeting it was suggested moving item 88/17 to when Cllr. Macdonald-Gay arrived at the meeting. Agreed

89/17] REPORTS

- a) County Councillor – County Councillor Sarah Hohler has advised the Clerk that The JTB endorsed the ‘left turn only’ out of Castle Way, Leybourne. The work on adjustments to the traffic signals is scheduled to start in October 2017 to fit in with the improvements to the western carriageway of the junction 4 overbridge.
- b) Borough Councillor – There was no report
- c) Kent Police – Mrs. Garrett reported that on the 12 September 2017 a shop sign in Church Road, Addington was damaged. On the same date steel security gates were damaged at a farm in Addington Lane Trottiscliffe.

90/17] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. The Clerk was asked to remove a poster from the BT box located at the Jet Garage.

2] Speedwatch – Cllr. Annis reported that 2 sessions have been held since the last meeting.

3] Play equipment at the recreation ground – The annual RoSPA inspection took place in July. The Recreation Committee will be considering the report which suggests that the swings and slides will need to be removed.

4] T&MBC Call for Sites – The draft Local Plan will be subject to a further round of public consultation early in 2018.

5] Reinstatement of the footbridge over the M20 – The solicitors for Highways England and Sian Stephens from Hedleys, acting for the Parish Council, are still in the process of investigating the legalities involved. Members expressed their frustration at the time it is taking for Highways England to prepare the necessary paperwork given the fact that they were advised by the Parish Council last November that the areas of interest were partly village green and common land. The draft agreement that has been sent over is incorrect. Sian Roberts has again reminded Highways England that they cannot legally have a licence or Section 38 consent to carry out works on part of the interest land as this is a village green. The section of land Highways England wish to purchase from the Parish Council is registered common land and Sian Roberts has reminded them again that a Section 38 consent is required. Sian Roberts has asked for all references on the Transfer Deed about granting a licence to be removed. Highways England and Aone+ have been advised that should they commence works as planned on the 30 October 2017 without the necessary legalities sorted out then the Parish Council would need to take out an injunction to protect the village green. Aone+ has since reassured the Clerk that they will not break any laws.

6] Dark Skies Policies – The Clerk is waiting to hear what support and advice the CPRE could offer to advise T&MBC to put in place policies in the new Local Plan with respect to external lighting particularly

in rural areas. CPRE has advised the Clerk that they have objected to the recent lighting proposal for Humphries & Parkes.

7] Kent Men of Trees – Trees in the Village Competition 2017 – Results and a report are expected in November.

8] Smart Motorway Junction 3-5 - Members were disappointed to hear that representatives from Highways England were, at very short notice, unable to attend this Parish Council to address any specific issues and concerns. They hope to attend the next Parish Council meeting. The Clerk was asked to advise Highways England that Members would like more information on how the air quality is to be monitored and what measures will be taken to mitigate the likely increase in engine noises particularly from large vehicles i.e. soundproofing proposals. Members would also like to have more information of the location of the proposed safety bays and whether these will be located near existing residential areas.

20:20hrs Cllr. Macdonald-Gay arrived and took over as Chairman

88/17] MINUTES OF THE LAST MEETING:

Following a correction in section 72/17 of the word 'Mr' to 'Mrs' and in 74/17 (5) of the year '2017' to '2018' it was proposed that the Chairman signed the minutes of the Parish Council meeting held on the 6 September 2017 as a correct record. Agreed.

91/17] FINANCE

a) A statement as at 4 October was circulated:

Business Reserve Account	£ 31,811.99
Current Account	£ 12,605.86
Less cheque 1893	£ 792.00
Less cheque 1894	£ 95.00
	£ 11,718.86
Consuls Account	£ 100.00
National Savings Account:	£ 24,864.73

Receipts: T&MBC Precept Second Instalment - £11,500.00

b) Other matters

1] Precept - Members noted that the second instalment of the Precept and Council Tax reduction support grant had been received from T&MBC.

2] Annual Return 2017- Members noted the external auditor's report which states that 'on the basis of our review, in our opinion, the information contained in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'. It was also noted that details of the conclusion of the audit have been placed on the notice boards along with a copy of the relevant sections of the Annual Return. A copy of the relevant sections of the Annual Return has been placed on the website.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- September)	1895	£ 377.00
Mrs L S Goldsmith	(Expenses September)	1896	£ 117.84
HMRC	(Clerk's Tax)	1897	£ 251.20
Safeguard	(Wasp inspection)	1898	£ 48.00
PKF Littlejohn LLP	(External Audit)	1900	£ 120.0
Total			£914.04

Transfer from Current Account to Business Reserve Account - £10,600.00

The Chairman proposed that the cheques listed above be signed. Agreed.

92/17] MEMBERS OF THE PUBLIC:

There were none.

93/17] PLANNING**a) Applications:**1] TM/17/02475/FL – Land East of Mayhill Bungalow, London Road, Addington

Demolition of stable. Erection of replacement stable block. *Resolved: No objection but would like conditions set that the lighting in the proposed stable blocks is compatible with Dark Skies policies and that no caravans are to be positioned/stored on the site.*

2] TM/17/02456/FL – 1 The Links, Addington, ME19 5RX

Demolition of conservatory and erection of single storey rear extension. *Resolved: No objection*

3] TM/17/02402/FL – Offham Service Station, London Road, Addington, ME19 5AL - Provision of portable cabin and portaloo for staff facilities associated with existing hand car wash (Retrospective). *Resolved: Object. We question the ownership of the land on which the portable cabin sits, we believe this strip of land could belong to Kent County Council? We are concerned that this car washing business is situated at the entrance to a private property and an engineering company. The car washing activities also regularly block the access to the Parish Council owned defibrillator located in an adopted BT Box. . The electricity connection is a cause for concern as is the discharging of the water used to clean vehicles in the car wash. We would like to understand where the water comes from and see a full waste management plan in place.*

b) Decisions:1] TM/17/02042/FL – 14 The Links, Addington, ME19 5RX

Rear ground floor extension and front porch. *Approved*

2] TM/17/02124/TPOC – The Seekers Trust, The Close, Addington

T2, 3, 4 and 6 – Holly trees to be felled. T5, T7 – Japanese Laurels to be felled. T8, 9 and 10 – large mature Oaks to raise crown to approx. 5 metres. T11 and T12 – dead Silver Birch to be felled. T13 – Conifer to be felled. T14 – Silver Birch to be felled. T15 - young Willow to be felled. *No objection*

c) Other Matters

20:00hrs Cllr. Garrett declared a pecuniary interest and left the meeting

1] Big Motoring World, London Road/Bonheure, Addington – The Clerk has reported to Enforcement that cars to be sold are being parked in the grounds of Bonheure in addition to staff parking there. The Clerk has received reports that a large digger has been heard working in the grounds of Bonheure. As Members are not aware of any planning permissions for works to take place in this area the Clerk was asked to notify Enforcement.

20:34hrs Cllr. Garrett returned to the meeting

2] TM/15/0401/WORKM – Humphries and Parks Ltd. London Road, Addington, ME19 5AN – alleged unauthorised lights. Nothing additional to report. The planning proposal has not yet been determined.

3] Jet Garage – portaloo and new outbuilding for car wash – All enforcement action will cease while the planning proposal TM/17/02402/FL is being considered.

4] 17/00163/USEH - Shaw Hill House, Aldon Lane, Addington – alleged unauthorised use of the caravan. The Clerk was asked to inform Enforcement that the caravan does not seem to be occupied now.

5] 17/00156/USEH – 1 Plowenders Close, Addington – regarding alleged unauthorised residential caravan – Enforcement to investigate.

6] Stubblesdown - Members were pleased to hear that there have been no cars advertised for sale for a few weeks.

7] Seekers Trust – The Clerk was asked to find out if a large structure currently being installed in the grounds needs planning permission.

94/17] HIGHWAYS:a) Highways Outstanding:- (as at 4 October 2017)

- 1] CSM 12837921. Bollard and standing light on centre-island as turning left out of Trottiscliffe Road on to the A20 is not lit. KCC has advised that there is a cable fault. Works to repair the fault should be taking place soon.
- 2] Enquiry 284515 – the Clerk has reported the damaged sign outside Gable Cottage, London Road but it is still lying on the ground. The Clerk will find out when T&MBC plan to reinstate the sign.
- 3] Enquiry 304102 - Footpath on the east side of Trottiscliffe Road down from The Angel is very uneven – The Clerk has reported.
- 4] Enquiry 304103 - Footpath near to the bus stop in Trottiscliffe Road on the west side is damaged. It appears to have roots growing up through it which seem to be coming from adjacent thorny hedge. The Clerk has reported.

b) New requiring attention

- 1] Pothole west of Aldon lane on the southern carriageway
- 2] Squirrels Keep, Trottiscliffe Road – footpath damaged

2] Other matters:

- 1] Speeding traffic on the A20 – Councillor Sarah Hohler has advised that the forms for the speed counter on the A20 have been completed and submitted and that she will let the Clerk know when it is due to be installed.
- 2] Fly-tipping – Members were very concerned to hear about the number and amount of fly-tipping incidents in St. Vincents Lane and Park Road. The Clerk has reported the fly-tipped rubbish to T&MBC but none of it has been removed. Members discussed the suitability of installing CCTV but agreed that the Clerk should contact T&MBC first to see what they suggest and whether signage could be used. The Clerk still has a stock of fly-tipping warning signs which were quite effective at preventing fly-tipping in Plowenders lay-by.

95/17] REPORTS OF MEETINGS:

Village Hall – No report.

b) Recreation Ground Committee – No report.

c) Parish Partnership Panel – Cllr. Adams attended the meeting held on the 7 September 2017. Cllr. Adams advised that Inspector Maxine Martin, who has recently joined the Community Safety Unit, provided a verbal update on the ongoing reorganisation of Kent Police, funding implications and key areas of focus. In addition the draft Parish Charter was discussed.

d) Standards Committee meeting – The meeting due to be held on the 16 October 2017 has been cancelled.

e) KALC Area Committee – Cllr. Garrett has given her apologies for the next meeting due to be held on the 12 October 2017. Cllr. Garrett advised that the new Chairman of the KALC Area Committee would like a tour of each parish to try and understand their key issues and any concerns. The Clerk will arrange a visit.

96/17] OPEN SPACES:

1] Village Green – Members considered 2 quotes for the grass cutting for 2018. The Clerk was asked to get further clarification on a couple of items before Members make a decision.

97/17] CORRESPONDENCE:a) For information:-

- 1] Area 2 Planning Committee – 8 November 2017
- 2] Joint Transportation Board – 27 November 2017
- 3] Parish Partnership Panel – 16 November 2017
- 4] Standards Committee – 16 October 2017 - Cancelled
- 5] KALC Area Committee Meeting – 12 October 2017

b) On circulation: -

- 1] Kent Police – Speedwatch – September 2017
- 2] ACRK – Notification of Annual Meeting on 26 October 2017
- 3] Minutes of Parish Partnership Panel meeting held on 7 September 2017
- 4] T&MBC – Decisions taken by Cabinet on 25 September 2017
- 5] KALC Tonbridge & Malling Committee – Agenda for meeting on 12 October 2017
- 6] Tonbridge & Malling Community Safety Partnership – Newsletter September/October
- 7] The Clerk Magazine – September 2017
- 8] NALC – Chief Executive’s Bulletin – September 2017

c) New requiring attention:

- 1] Department for Communities and Local Government consultation on “Planning for the right homes in the right places” - The Clerk will ask Cllr. Robinson to respond on behalf of the Parish Council. Cllr. Short’s useful comments were noted.
- 2] KCC Highways Tracker Survey 2017 – The Clerk will respond on behalf of the Parish Council and Members were encouraged to complete and return a survey form.

98/17] ANY OTHER BUSINESS:

- 1] Cllr. Garrett gave her apologies for the next meeting.

99/17] ITEMS FOR THE NEXT MEETING:

- 1] Set date to discuss precept
- 2] Discuss Christmas drinks and nibbles.

100/17] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Wednesday 1 November 2017 at 8pm in the Pavilion

101/17] ANY CONFIDENTIAL MATTERS: There were none.

The meeting was closed at 21:19hrs

SignedChairman Date