

ADDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on the 5 November 2014 at 20:00hrs in the Pavilion, Park Road.

Present: Mr. S. MacDonald-Gay- Chairman Cllrs. Mrs. M-F Bailey, Mrs. M, Castle,
Mrs. P. Garrett, Mrs. J. Grey, Mrs. A. Holmes and Mr. P. Robinson
Borough Councillor Matthew Balfour and PCSO Laura Bullen

102/14] APOLOGIES FOR ABSENCE:

County Councillor Sarah Hohler and Borough Councillor Ann Kemp.

103/14] DECLARATION OF INTERESTS:

Cllr. Garrett disclosed a pecuniary interest in item 109/14 (c) (1).

Cllr. Bailey disclosed a pecuniary interest in item 109/14 (c) (3) and (5).

104/14] MINUTES OF THE LAST PARISH COUNCIL MEETING:

It was proposed that the Chairman sign the minutes of the meeting held on the 1 October 2014 as a correct record. Agreed.

105/14] REPORTS:

b) Borough Councillor

Borough Councillor Matthew Balfour expressed his support for the current thinking on the devolution of powers. The possible role of Parish Councils in devolution was discussed. A definition of what constitutes a non-material amendment to a planning proposal was discussed. Borough Councillor Matthew Balfour explained that the definition of any planning proposal/amendment is considered in relation to planning policy and the effect on the plot concerned.

20:14hrs Borough Councillor Matthew Balfour left the meeting

a) County Councillor – There was no report.

c) PCSO Laura Bullen

PCSO Laura Bullen explained that although there has been no reported crime in Addington in October, nearby villages had not been so fortunate. There were 8 shed/garage break-ins in Wrotham and 2 thefts from dwellings and a number of similar thefts in other areas around Sevenoaks. A suspicious vehicle has been spotted in these areas and is being investigated. It was noted that PCSO Laura Bullen will be offering crime prevention advice at the Christmas fayre due to be held St. George's Primary School, Wrotham on the 6 December. PCSO Laura Bullen will try and take some Smartwater packs and other crime prevention materials to the surgeries due to be held at Ad-Pine. It was noted that Kent Police have received a number of complaints about contractors parking on Trottiscliffe Road at Blackmans. It was agreed to place articles in The Pilgrim about the Child Rescue Alert System and about Kent Police's Anti-burglary campaign and protecting personal property. The Clerk will also place posters about the Anti-burglary campaign on the noticeboards.

20:37hrs PCSO Laura Bullen left the meeting

106/14] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update

The Clerk confirmed that the electrician who installed the defibrillators had carried out the monthly inspection. PCSO Laura Bullen had kindly given the Clerk some Smartwater to security mark both defibrillators. The Clerk advised Members that the BT Box at the Jet Garage is monitored by their CCTV. KCC have advised that the UKPN defect near to the BT Box at the Jet Garage is now repaired. The Clerk will inform BT so that their engineer can find out if the power to the BT Box has also been reconnected. The unveiling of the defibrillator in Trottiscliffe Road will be carried out by County Councillor Sarah Hohler on Tuesday 11 November at 2pm.

2) Seven Mile Lane.

KCC have advised the Clerk that the UKPN defect has now been resolved. The tower lights are still in place because the original column on the southern side would have provided insufficient light for the new roundabout. KCC engineers have been assessing the lighting requirements this week. It is hoped that the new lanterns will be fitted shortly.

3) The Third Wrotham (Addington) Quarry Local Community Stakeholder Meeting

There was no update

4) Website

It was noted that the Clerk will be attending a free KCC training course on the 26 November 2014.

5) Speedwatch

Unfortunately the new volunteer could not attend the training course last month but will be hopefully trained soon. Two Speedwatch sessions are planned for November.

6) Kent Men of Trees Competition

The Clerk advised that the Parish Council should receive the report and results next month.

7) Play equipment at the recreation ground

Members noted that the current playground equipment needs to be inspected. It was agreed that the Recreation Committee should place an article in the next edition of The Pilgrim asking residents for ideas/suggestions for their Development Plan to include the play equipment. The possibility of grants and the funding required to make any improvements needs to be investigated.

8) Dates of Parish Council meetings for 2015

The dates of the Parish Council meetings for 2015 were noted.

107/14] FINANCEa) A statement as at 5 November 2014 was circulated:**Balances as at 1 November 2014:**

Business Reserve Account	£ 29,196.23
Current Account	£ 1,505.79
Unpresented cheque	£ 5.40
	£ 72.00
	£ 250.00
	£ 50.00
	£ 1,128.39
Consuls Account	£ 100.00
National Savings Account:	£ 24,349.62

Receipts

Member Grant for defibrillator £ 1,000.00

b) Other matters:

i) Online banking – The application for online banking will be submitted when Cllr. Grey has provided the necessary identity documents to the bank for the new mandate.

ii) Allocation increase - Members noted that the allocation to Addington Parish Council under the scheme of financial arrangements for 2015/16 is to be increased by 1.3% to £3,276.00. The Clerk will advise St. Margarets Church, the Recreation Ground and Village Hall Committees.

c) Cheques for signature:

Mrs L S Goldsmith	(Expenses)	1686	£ 93.49
Viking	(Stationery)	1687	£ 41.92
Hedleys	(Legal fees)	1688	£ 375.24
Brindle Installations	(Defib installation costs)	1689	£ 960.00
Mrs L S Goldsmith	(Salary- Oct)	1690	£ 542.05
HMRC	(Clerk's Tax)	1691	£ 5.40
Total			£2,018.107

Transfer from Reserve Account to Current Account: £1,000.00

108/14] MEMBERS OF THE PUBLIC:

There were no members of public present.

109/14] PLANNING:**a) Applications:**Applications:

1] TM/14/03218/FL – Squirrels Keep, Trottiscliffe Road, Addington, ME19 5AZ

Demolition and rebuilding of existing side and rear extensions with replacement garage, closure of existing access and formation of new access. *Resolved: No objections*

b) Decisions:

1] TM/14/02985/FL – Shelmerdene, Addington Green, Addington, ME19 5BE

Change of use of agricultural land to residential curtilage (retrospective). *Approved*

c) Other Matters:

Cllr. Garrett remained in the room as only a brief update was given

1) Big Motoring World, London Road, Addington

The Clerk reported that Planning Enforcement has an Enforcement Notice in place on the landscaping and that they are chasing the owner to ensure it is complied with. The Enforcement Notice for the lighting will be issued soon.

2] The Caravan, East Street, Addington – the Clerk will inspect the site again and will report back at the next meeting.

Cllr. Bailey remained in the room as only a brief update was given.

3] 13/00038/WORKM - Windsor car breakers, London Road, Addington – regarding alleged unauthorised engineering works. A full response has still not been received from enforcement however enforcement will not be taking any action until the planning proposals recently submitted have been determined.

4] Pre-fabs at East Street North – T&MBC have advised the Clerk that they are just checking with their legal team about the wording of a Breach of Condition of Notice on this land for the removal of the building which should have been demolished as part of the application for the redeployment of the old scrap yard. Planning Enforcement are hoping to issue an Enforcement Notice this week.

5] Kent Machinery & Humphries – regarding lighting issues. Planning Enforcement has visited the site and has inspected the lights. Although they could not see any new lights it seems some lights have been replaced. Planning Enforcement are just checking that the replacement lights comply with the planning approval.

6] TM/13/03745/OA – Part of Sandy Wood, Ford Lane, Addington – outline application for the erection of one dwelling with all matters reserved except for access. Members noted that an appeal is still in progress.

7] TM/13/03555/FL – Woodgate Farm, Woodgate Road, Addington – demolition of 2 storage buildings and replacement with 1 B8 storage building split into 2 units with parking and drainage. Members noted that an appeal is still in progress.

8] TM/13/01535/OAEA – Kings Hill Phase 3, West Malling, ME19 4QG – Members were disappointed to note that at the Extraordinary meeting for Area 2 Planning Committee held on Tuesday 14 October at 10am at Hadlow Manor Hotel that the proposals were approved.

110/14] HIGHWAYS:

a) Outstanding:- (as at 5 November 2014)

1] Trottiscliffe Road sign at the junction of the A20 needs repairing – KCC are investigating

2] Overgrown vegetation at the junction of the A20 and St. Vincents Lane – Cllr. Robinson has mentioned to the West Malling Golf Club that the area needs to be cut.

3] A sign on the A20 near Hernewell Farm needs attention – the damaged sign has been removed, a replacement sign is expected soon.

4] Overgrown vegetation around highway signs – the Clerk is waiting to find out if KCC will remove vegetation from around all the village signs and clean them.

New requiring attention

- 1] New advertisement sign for the golf club has appeared on the northern side of the A20 between Aldon Lane and Hernewell Farm – the Clerk to report.
- 2] A parking sign which used to be near to the layby on the western side of Stubblesdown on the south side of the A20 needs to be reinstated – the Clerk to report.
- 3] Request for a street sign giving directions to the village hall on the west side of Park Road.

b) Other matters:

- 1] Posts on the A20 – The posts have been removed by a KCC contractor.
- 2] Verges and new village sign outside Stubblesdown – information from KCC on the process involved with getting vehicles removed from verges and footways was circulated to Members. KCC are waiting for a response from the DVLA in order for them to serve a Section 131 Notice to remove the vehicles parked on the verge. KCC will also be contacting the owner of the vehicles and their insurance company to reclaim the cost of repairing the damaged verge.
- 3] New sign on the A20 advertising an estate agent – the Clerk was asked to find out if KCC permit such a sign on one of their verges.
- 4] Winter salt/sand bag from KCC – Cllr. Robinson agreed to take delivery of the salt/sand bag from KCC which will be stored in the village hall car park.
- 5] Dry stream at the recreation ground – an officer from the Environmental Agency has agreed to meet with the Clerk and Cllrs. MacDonald-Gay and Robinson on Tuesday 9 December 2014 to discuss the problem.
- 6] Ongoing maintenance on the footbridge at East Street – the Clerk was asked to find out if the works to the footbridge have been completed and if the shrouding will be taken down or whether more works are planned.

111/14 REPORTS OF MEETINGS:

- a) Village Hall – there was no report.
- b) Recreation Ground – Cllr. Robinson explained that the committee are seeking the views of local residents and suggestions for the draft Development Plan. As mentioned an article will be placed in the next edition of The Pilgrim.
- c) Parish Partnership Panel – there has been no meeting.
- d) Standards Committee meeting – there has been no meeting.

112/14] OPEN SPACES:

- a) To discuss a request to erect a nativity scene on Addington Green - It was **resolved** that the Parish Council will give permission for St Margaret's Addington to erect a nativity scene on the village green for the month of December 2014 subject to the following conditions:
 - 1) St Margaret's Church provides a letter stating that they take full responsibility for the erection of the nativity scene;
 - 2) A copy of the Church's Public Liability Insurance is provided demonstrating that this insurance will provide cover.

113/14] CORRESPONDENCE:a) For information:-

- 1] Area 2 Planning Committee – 29 October 2014
- 2] Joint Transportation Board – 1 December 2014
- 3] Parish Partnership Panel – 27 November 2014

b) On circulation: -

- 1] KALC Minutes of meeting held on 21 October 2014
- 2] Tonbridge & Malling Community Safety Partnership Newsletter – October/November 2014
- 3] Downsmail – October 2014
- 4] NHS West Kent Clinical Commissioning Group Patient Newsletter – Autumn 2014
- 5] KALC Parish News – October 2014

- 6] KALC – Notice of 67th AGM on Saturday 22 November
- 7] KALC Strategic Plan 2015-2025
- 8] KALC Constitution
- 9] KALC Annual Report 2013/2014
- 10] ACRK – 91st AGM on Thursday 20 November 2014
- 11] JPCTCG – Minutes of meeting held on 9 October 2014
- 12] Clerk & Councils Direct – November 2014
- 13] Fields in Trust – Friends Update Autumn 2014
- 14] KALC publications for Elections 2015

c) New requiring attention:-

- 1] KALC Community Awards Scheme 2015 - Members **resolved** to adopt the scheme and to bring any suggestions for nominations to the next meeting.
- 2] KCC Budget Consultation – Cllr. Robinson offered to respond to the consultation on behalf of the Parish Council. The Clerk will place details about the consultation on the website.
- 3] DCLG Consultation – Planning and Travellers - Cllr. Robinson offered to respond to the consultation on behalf of the Parish Council.
- 4] Request to support a proposal that Town and Parish Councils should be made statutory consultees in the application process for Vehicle Operator Licence Applications and Renewals – Members **resolved** to support the proposals.
- 5] The Kent Police and Crime Commissioner – consultation on policing in Kent and conference on 21 November 2014 - Cllr. Robinson offered to respond to the consultation on behalf of the Parish Council. Cllr. Garrett may attend the conference.

114/14] ANY OTHER BUSINESS:

- 1] The Clerk will send out the invitations for Christmas drinks and nibbles to be held at 7.30pm on Wednesday 3 December 2014 in the Pavilion.
- 2] Cllr. Garrett advised Members that they had been invited to the nativity play at Leybourne Grange Riding School at 1pm on the 12 December.

115/14] ITEMS FOR THE NEXT MEETING:

- 1] Village signs cleaning
- 2] Comments on the Recreation Committee Development Plan
- 3] Nominations for the KALC Community Awards 2015

116/14] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on the 3 December 2014 at 20:00hrs in the pavilion.

117/14] ANY CONFIDENTIAL ITEMS

There were none.

The meeting was closed at 21:55hrs

SignedChairman Date