

**ADDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on the 7 June 2017 at 20:00hrs**  
**in the Pavilion, Park Road.**

**Present:** Cllr. Mrs. P. Garrett – Chairman for this meeting, Cllrs. Mrs. A. Adams, Mr. P. Annis, Mrs. M-F. Bailey, Mr. S. MacDonald-Gay, Mr. P. Robinson  
Borough Councillor Matthew Balfour

**37/17] APOLOGIES FOR ABSENCE:**

County Councillor Sarah Hohler, Borough Councillor Ann Kemp and Councillor Peter Annis.

**38/17] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

Cllr. Garrett disclosed a pecuniary interest in item 44/17 (c) (1). Cllr. Bailey disclosed a pecuniary interest in item 44/17 (c) (2) and (c) (7).

**39/17] MINUTES OF THE LAST MEETING:**

It was proposed that Chairman signed the minutes of the Annual Parish Council meeting held on the 10 May 2017 as a correct record. Agreed.

**40/17] REPORTS**

- a) County Councillor – there was no report.
- b) Borough Councillor – Borough Councillor Matthew Balfour reported that the whole problem of providing lorry parks is being investigated by KCC. The provision of more lorry parks is being considered as is the clamping of lorries that park in areas where they are not meant to park.  
*20:08hrs Borough Councillor Matthew Balfour left the meeting*
- c) Kent Police – The Chairman reported that on the 28 May a wood chipper was stolen from outside a barn in Pilgrims Way, Trottiscliffe. In Offham a number of saddles were stolen from a stable in Teston Road on the 26 May and on the 19 May the exhaust system was stolen from a car also in Teston Road.

**41/17] MATTERS ARISING:**

- 1] Monthly check of the defibrillator and any other update - The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos. Members noted that the Clerk had to arrange for an emergency repair to a glass panel in the BT Box by the Jet Garage. The damage was possibly caused by something been thrown at it. The glass was partially smashed and Members thanked the Clerk for personally clearing and make the area safe and then arranging for a quick replacement panel. The Clerk reported that Brindle Electricians have since cleaned both BT Boxes and are in the process of repairing the light in the BT Box in Trottiscliffe Road.
- 2] Speedwatch – The Clerk reported that the speedwatch equipment is still being repaired. The Clerk also reported that Community Speedwatch is now online for the processing of the data. Operators who are involved in Kent Community Speedwatch are required to be registered on the system; this complies with the requirements of Force Policy, Insurance and Health and Safety requirements. Anyone who was previously involved with CSW will not automatically be signed up on the system and will need to take the online tests. The Clerk has signed up and has done the online tests and will ask Cllr. Annis to do the test. Practical training will not be required for people who have done this before.
- 3] Play equipment at the recreation ground – The annual RoSPA inspection will take place in July.
- 4] T&MBC Call for Sites – There was no update.
- 5] Reinstatement of the footbridge over the M20 – Aone + has advised that Highways England are prepared to pay any reasonable legal costs incurred by the Parish Council during the process of them acquiring any land owned by the Parish Council and has asked for details of the Parish Council's solicitor. The Clerk has contacted Roger Taylor at Wellers Hedleys who has acted for the Parish Council before. Mr. Taylor

has advised that he would be happy to represent the Parish Council. However, before giving details of the legal advisor Members **resolved** that the Clerk should request a further meeting with Aone+ to discuss some of the other details such as the need for North East Street to be cleared, which would actually provide easier access for the construction of the new footbridge, and for acoustic fencing to be installed.

6] Dark Skies Policies – The Clerk is waiting for a response from CPRE to see if they would support the Parish Council by encouraging T&MBC to put in place policies in the new Local Plan with respect to external lighting particularly in rural areas. Hopefully the local representative for the CPRE, which is believed to be Borough Councillor Mike Taylor, would be willing to come to a meeting to discuss how the CPRE could assist in protecting Addington.

7] Kent Men of Trees – Trees in the Village Competition 2017 – The Clerk has entered the village in the competition and is waiting for a date for the Judge to visit.

8] Vacancy on the Parish Council - The Clerk has advised T&MBC of the resignation of Annette Holmes and has placed the Notice of a Vacancy on the noticeboards as requested. The statutory period closes at midnight today and if no election has been called the Parish Council are able to co-opt someone. The Clerk will then place an advert in The Pilgrims and Kent Messenger and on the website to see if anyone would be interested in being co-opted on to the Parish Council.

#### 42/17] FINANCE

a) A statement as at 7 June 2017 was circulated:

Business Reserve Account	£ 44,060.70
Current Account	<u>£ 716.57</u>
Less cheque 1863	346.92
Less cheque 1872	10.00
Consuls Account	£ 100.00
National Savings Account:	£ 24,864.73

**Receipts:** None

b) Other matters:

1] Annual Audit 2016/17 - Annual Return for the year ended 31 March 2017 – Section 2 – Accounting Statements 2016/17, signed by the Chairman and the Responsible Finance Officer (Clerk). Section 4 – Annual Internal Audit Report completed and signed by the Internal Auditor. The bank reconciliation as at 31 March 2017 was approved. The Clerk will place the official Notice of Public Rights and Publication of Unaudited Annual Return on the noticeboards.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Krystal Glass	(BT box repair)	1874	£ 294.00
Mrs L S Goldsmith	(Salary- May)	1875	£ 373.20
HMRC	(Clerk's Tax)	1876	£ 248.80
Mrs L S Goldsmith	(Expenses)	1877	£ 100.74
The FA Bartlett Tree	(Tree survey)	1878	£ 780.00
<b>Total</b>			<b>£1,796.74</b>

**Transfer from Business Reserve Account to Current Account - £1,800.00**

The Chairman proposed that the cheques listed above be signed. Agreed.

43/17] MEMBERS OF THE PUBLIC: There were none.

**44/17] PLANNING****a) Applications:**

1] TM/17/000930/FL – The Birches, Sandy Lane, Addington, ME19 5BX

Retrospective application for alterations to the conservatory and rear extension.

*Resolved: No objections*

2] The Caravan, East Street, Addington, ME19 5DH

Lawful Development Certificate Existing: Change of use of the land for the stationing of a mobile home for residential purposes for a period in excess of ten years.

*Resolved: No objections in principle to the above proposal but would like a condition set that permission is only temporary and for no more than one year to give the occupant an opportunity to find alternative accommodation. We would like to remind you that this land is in an Area of Outstanding Natural Beauty and within Metropolitan Green Belt and we do not feel that the siting of a permanent mobile home is appropriate.*

3] KCC/TM/0130/2017 – Wrotham Quarry, Land south of M20 motorway

Section 73 application to vary conditions 2,3,5,11 & 16 of planning permission TM/10/1481 to extend the end date for extraction until 17 May 2027, increase the annual amount of extraction, extend the extraction period and amend the working and restoration schemes.

*Resolved: No objections to the above proposal but would like KCC to consider any implications the proposal might have on footpath MRI68.*

**b) Decisions:**

1] TM/17/00425/PDVAR – Rellew Farm, Aldon Lane, Addington, ME19 5PJ

Prior Notification: Conversion of agricultural building to a single dwelling pursuant to Part 3

Class Q (a) and Q (b) of Schedule 2 to the Town and Country Planning Order 2015. *Application withdrawn*

**c) Other Matters**

*20:41hrs Cllr. Garrett disclosed a pecuniary interest and left the meeting*

1] Big Motoring World, London Road/Bonheure, Addington – The Clerk has been copied in on further correspondence from a local resident regarding helicopter flights/landings at BMW. Environmental Health are investigating. The Clerk was asked to report to enforcement that staff are parking on the field at Bonheure.

*20:44hrs Cllr. Garrett returned to the meeting. Cllr. Bailey disclosed a pecuniary interest and left the meeting*

2] TM/15/0401/WORKM – Humphries and Parks Ltd. London Road, Addington, ME19 5AN – alleged unauthorised lights - Enforcement has advised that the Parish Council will shortly be consulted on a new planning application which appears on the face of it to be attempting to regularise the floodlights at Humphries and Parks.

*20:47hrs Cllr. Bailey returned to the meeting*

3] TM/16/00112/USEH – Stubblesdown, London Road, Addington, ME19 5AL – Members were pleased to note that the Planning Inspectorate has dismissed the appeal and that the enforcement notice is upheld and that the owner has until the 8 July 2017 to comply. The Clerk was asked to mention to the Ryarsh Parish Clerk that cars are being advertised for sale further along London Road in Ryarsh.

4] Jet Garage – portaloos and new outbuilding for car wash – T&MBC are investigating the buildings on the site and carrying out further investigative works.

5] TM/16/01377/FL – Sunnydene, 19 Clearway, Addington ME19 5BP – appeal against refusal of conservatory, roof enlargement, two storey rear extension and front porch.

6] 17/00163/USEH - Shaw Hill House, Aldon Lane, Addington – alleged unauthorised use of the caravan. Enforcement to investigate.

*20:51hrs Cllr. Bailey disclosed a pecuniary interest and left the meeting*

7] Winsor Works, London Road – Members recalled that the site is now owned by Simms Environmental who intend to use it as a yard. Enforcement are carrying out some checks however local knowledge suggests that there has been no noise coming from the site.

20:52hrs Cllr. Bailey returned to the meeting

8] T&MBC policy on house naming – T&MBC has advised that they do not normally consult Parish Councils on house naming but that they do carry out some checks to avoid confusion and duplication but accepted that a couple of errors have been made in the past. Members **resolved** that the Clerk should ask T&MBC if the Parish Council could be consulted on house naming in future to avoid the possibility of any further duplication.

9] Electoral roll – The Clerk advised that T&MBC has stated that Honeywood Place, Church Road Addington is on the electoral roll for Addington and pays Council Tax for Addington.

10] 17/00156/USEH – 1 Plowenders Close, Addington – regarding alleged unauthorised residential caravan – Enforcement to investigate.

#### 45/17] **HIGHWAYS:**

##### a) Highways Outstanding:- (as at 7 June 2017)

- 1] The Clerk has reported that the dog waste bin on the footpath to church is over flowing
- 2] Footpath at East Street – a repair to the swing gate has been requested
- 3] Signs from the Jet Garage on London Road are still blocking the footpath – the Clerk will advise the Highways Steward again.

##### b) New requiring attention

- 1] Waste bin in Plowenders lay-by is hidden by overgrown vegetation
- 2] Trottiscliffe Road – brambles on the footpath on the west side opposite The Links
- 3] Seems various trees in the vicinity of Trottiscliffe Road have been pruned – the Clerk was asked to pass on Members concerns about this work being carried out at this time of year
- 4] Bollard and standing light on centre island as turning left out of Trottiscliffe Road on to the A20 is not lit.
- 5] Vehicles parking and blocking pavement outside Ivanhoe.

##### c) Other matters:

- 1] The Clerk was asked to report Members concerns to the Highways Steward about regular fly tipping taking place in St. Vincents Lane.
- 2] In response to concerns raised by a member of public the Clerk was asked to contact the bus company Aviva and ask if the number 58 bus that comes in the morning could arrive later at the bus stop in Trottiscliffe Road. It is currently arriving half an hour before it needs to leave and is parked in such a way that it makes turning out of Park Road on to Trottiscliffe Road difficult.
- 3] Lorry sign – County Councillor Sarah Hohler has advised the Clerk that it is proposed that the new sign designed to stop large vehicles driving through Addington to get to Trottiscliffe but allowing HGVs to deliver to Addington will be a large blue sign warning HGV drivers that there is a 2m restriction in 1.75 miles in Trottiscliffe. The planned location is on the verge between the golf club entrance and the Addington village sign. Members considered this information and decided that the Clerk should ask for the new sign to be positioned on the A20 to prevent large vehicles getting stuck in Addington and having to turn round.

#### 46/17] **REPORTS OF MEETINGS:**

a) Village Hall – Cllr. Robinson reported that work is in hand to start the new extension. The Village Hall Committee are reviewing their annual insurance which could have implications for the caravan club on the siting of their vans when they hire the hall.

b) Recreation Ground Committee – Cllr. Robinson reported that rubbish is being dumped in bins belonging to the village hall and recreation ground possibly because the recycling bins have been relocated.

c) Parish Partnership Panel – The meeting due to be held on the 15 June has been cancelled because of the General Election.

d) Standards Committee meeting – There has been no meeting.

e) KALC Area Committee – Cllr. Garrett attended the meeting held on the 11 May 2017. The new Chairman of the Committee is hoping to reach out to Parish Councils that do not attend these meetings to get them involved. The new Chairman is hoping to meet with these Parish Councils over the summer to discuss any concerns that have and to get them more involved with KALC. The Committee is thinking of moving the venue for the meetings to the Community Centre at Kings Hills where the hire charges for a meeting room are a lot less than at T&MBC.

**47/17] OPEN SPACES:**

1] Oak tree on the village green – Members **resolved** to accept a quote of £2,514.00 for required works to the tree. The quote includes a figure for removing the bench around the base of the tree. Cllr. Robinson asked to be advised when the contractor will attend to remove the bench so that he can assess the quality of the bench and see if it could be used on the recreation ground. The Clerk will find out if planning permission will be needed to reduce the crown of the tree. The Clerk will advise the local residents when the reduction of crown will take place.

2] Reports that children have been climbing trees on Addington Green have been received. The Clerk was asked to obtain a quote for a sign to be placed on the rear of the existing noticeboard on this green asking members of the public to respect the trees.

**48/17] CORRESPONDENCE:**

a) For information:-

- 1] Area 2 Planning Committee – 5 July May 2017
- 2] Joint Transportation Board – 12 June 2017
- 3] Parish Partnership Panel – 7 September 2017
- 4] Standards Committee – 14 June 2017 - cancelled
- 5] KALC Area Committee Meeting – 10 or 17 August 2017

b) On circulation: -

- 1] Agenda for Area 2 Planning Committee – 24 May
- 2] KALC Tonbridge & Malling Area Committee – minutes of meeting held on 11 May
- 3] KALC Tonbridge & Malling Area Committee – minutes of the Executive Committee meeting held on 8 April
- 4] Kent Police – Rural Policing Update 29 April
- 5] CPRE Fieldwork – Spring 2017
- 6] Countryside Voice – CPRE –Spring 2017

c) New requiring attention: Nothing to consider

**49/17] ANY OTHER BUSINESS:**

- 1] The Noticeboards are due a refurbishment

**50/17] ITEMS FOR THE NEXT MEETING:**

- Speeding traffic on the A20

**51/17] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held on Wednesday 5 July 2017 at 8pm in the Pavilion

**52/17] ANY CONFIDENTIAL MATTERS: There were none.**

The meeting was closed at 21:28hrs

Signed .....Chairman Date .....