

ADDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on the 3 June 2015 at 20:00hrs in the Pavilion, Park Road.

Present: Cllr. Mr. S. MacDonald-Gay- Chairman (arrived 20:20hrs)
Cllrs. Mrs. M-F. Bailey, Mrs. A. Holmes, Mrs. P. Garrett and Mr. P. Robinson
4 members of public

*It was noted that Cllr. MacDonald-Gay would be late arriving at the meeting.
Vice-Chairman Cllr. Holmes therefore opened the meeting*

39/15] APOLOGIES FOR ABSENCE:

County Councillor Sarah Hohler, Borough Cllrs. Matthew Balfour and Ann Kemp.

DECLARATION OF INTERESTS:

Cllr. Garrett disclosed a pecuniary interest in item 46/15 (c) (1). Cllr. Bailey disclosed a pecuniary interest in item 46/15 (c) (2).

40/15] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman sign the minutes of the meeting held on the 13 May 2015 as a correct record. Agreed.

41/15] CO-OPTION

As Mrs. Jacqueline Grey was not present at the meeting it was not possible to co-opt her back on to the Council. It was **resolved** to consider an application from another resident to be co-opted under Confidential Items.

42/15] REPORTS:

a) County Councillor – there was no report.

b) Borough Councillor – there was no report

c) PCSO Laura Bullen – there was no report. It was noted that various tools and equipment were taken from a shed in Church Road, Offham on the 11 May. A man was reported as acting suspiciously in a farm shop on the 15 May in Teston Road, Offham. Members noted again that a person caused damage to a fence and wall trying to gain access to a barn in Park Road, Addington on the 12 May.

43/15] MATTERS ARISING:

1) Monthly check of the defibrillator and any other update

The Clerk advised Members that the defibrillator in Trottscliffe Road had been checked this month and an update provided on WebNos. Members noted that a member of public had reported to the Clerk that the cabinet of the defibrillator at the Jet Garage was open. It seems that the key pad on the door is faulty so the Clerk has removed the equipment. It is hoped that an engineer will repair the key pad soon. In the meantime that Clerk has reported that the defibrillator is not in use.

2) Seven Mile Lane

Members noted that the missing signage has now been installed and that the defective kerb has been repaired. The Clerk was asked to remind KCC that there is still a redundant post on the western side of the roundabout.

3) Speedwatch

The Clerk reported that two speedwatch sessions will take place in June. The equipment needs to be added to the insurance schedule and the Clerk is trying to organise some training for a new volunteer.

4] Play equipment at the recreation ground

Cllr. Robinson explained that the Recreation Ground Committee are still considering how to raise the £25,000 - £30,000 required for the new play equipment. Members noted that a RoSPA visit has not yet been organised.

5] Review of the Parish Plan

Cllrs. Garrett, Holmes and the Clerk had met in between meetings to refine the wording and content of the questionnaire. Members approved the final version of the questionnaire subject to the addition of a question about whether the Parish Council should commence the process of producing a Neighbourhood Plan. It was **resolved** that the Clerk should arrange for the questionnaire to be printed, preferably as an A4 booklet, to be inserted in the July edition of The Pilgrims. The Clerk will ensure that parishioners who do not receive a copy of The Pilgrims receive the questionnaire. Parishioners will be able to return the questionnaire in a number of ways. All questionnaires should be returned by Friday 18 September 2015 and the Clerk was asked to place reminders/posters about the survey in the local newspapers, on the noticeboards and on the website. Cllr. Robinson and Bailey would like to explore again what is involved with producing a Neighbourhood Plan. Members remain concerned about trying to control further redevelopment of the village. The Clerk was asked to find out about the process and costs involved.

6] Emergency Plan

Members noted that the Clerk had incorporated the comments from the Emergency Services Department at KCC. Members suggested that the golf club is approached to be included as a second emergency centre point. The Clerk will then circulate the plan again to Members before publishing it on the website and distributing.

20:23hrs Cllr. Macdonald-Gay took over as Chairman

44/15] **FINANCE**

a) A statement as at 3 June 2015 was circulated:

Business Reserve Account	£ 32,754.24
Current Account	£ 2,439.94
Consuls Account	£ 100.00
National Savings Account:	£ 24,532.24
Receipts	There were none.

b) Other matters:

1] East Facing Slips – Members considered a request from the KALC Working Group for a financial contribution towards an economic benefits study on east facing slips in the vicinity of junction 5 of the M25. Members **resolved** to not make a donation.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- May)	1740	£ 476.90
HMRC	(Clerk's Tax)	1736	£ 119.20
Mrs L S Goldsmith	(Expenses)	1737	£ 99.85
Viking	(Stationery)	1738	£ 51.53
TWIG Trading Ltd	(Grass cutting)	1739	£ 322.09
Total			£1,069.57

Transfer from Reserve Account to Current Account: £1,100.00

The Chairman proposed that the cheques listed above be signed. Agreed.

45/15] MEMBERS OF THE PUBLIC:

Three members of public explained how their daily lives are being disturbed by the activities on the Winsor site. Concern was expressed about the noise coming from the site from the early hours to late into the evening and the possibility that there is asbestos on the site. In addition they expressed concern about the fact heavy plant machinery turning into the site is obstructing the A20 several times a day. They were disappointed that an Officer at T&MBC had recommended approval to the Area 2 Planning Committee for planning application TM/14/01688/FL but had attached 20 conditions. Concern was expressed about the fact that if the planning application is approved whether enforcement would take action if there was a breach of any of these conditions.

20:43hrs 3 members of public left the meeting

46/15] PLANNING:**a) Applications:**

1] TM/15/01527/FL – Meads, 25 Clearway, Addington, ME19 5BO

Single storey front and side extension, formation of ground floor shower room and new roof to entire property to create master suite and loft level. *Resolved: No objections*

b) Decisions:

1] TM/15/01348/NMA – White Owl Barn, London Road, Addington, ME19 5DD

Non material amendment: Change of position of door and window and to alter roof of planning permission TM/14/01290/FL. *Approved*

2] TM/15/01335/DEN - Franklin East Street Addington, ME19 5DF

Prior Notification of Demolition of the detached dwelling of Franklin, including associated outbuildings and hardstanding. *Prior approval not required*

c) Other Matters:

20:48hrs Cllr. Garrett disclosed a pecuniary interest and left the meeting.

1) Big Motoring World, London Road, Addington - Planning Enforcement have advised the Clerk that they will be shortly sending a response to the Parish Council's recent letter expressing Member's disappointment with the time it is taking to enforce a Breach of Condition Notice against the landscaping and lighting.

20:50hrs Cllr. Garrett returned to the meeting. Cllr. Bailey disclosed a pecuniary interest and left the room

2] 13/00038/WORKM - Winsor car breakers, London Road, Addington – regarding alleged unauthorised engineering works. A full response has still not been received from enforcement however enforcement will not be taking any action until the planning proposals submitted have been determined. Members were informed that a decision about planning application TM/14/01688/FL had been deferred and that a site visit with Members from the Area 2 Planning Committee will be taking place on the 22 June. Members discussed the comments received from the members of the public. The Clerk was asked to write to the Borough Councillors and County Councillor and the local MP expressing the concerns of local residents about the noise and activities taking place on this site and also to convey their fears that should the planning proposals be approved whether any of the conditions would ever be enforced. It was **resolved** that Cllrs. MacDonald-Gay and Robinson would attend the site meeting due to be held with Members from the Area 2 Planning Committee on the 22 June.

20:58 hrs Cllr. Bailey returned to the meeting

3] Pre-fabs at East Street North – Planning Enforcement is continuing to prosecute the owner for failing to comply with the Breach of Conditions Notice. A further Enforcement Notice against the use of the site has been served but an appeal by the owner has been lodged.

4] TM/15/00048/USEM – Stubblesdown, London Road, Addington – Members noted that Planning Enforcement will be sending a response to a letter from the Parish Council stating that Member's feel there is sufficient evidence of a material change of use. The Clerk had also asked Planning Enforcement to explain how many car sales a week at a private property is deemed acceptable.

5] TM/15/00065/TPOM - Tree felling on the north side of St. Vincents Lane – Planning Enforcement have inspected the premises and can see no evidence of any trees being felled. The case has now been closed.

5] Shaw Hill House – The Clerk has reported that a minibus has been parked next to the caravan on the site and seems to be used as living accommodation. Planning Enforcement will be inspecting the site to see if a breach of planning conditions is taking place.

47/15] HIGHWAYS:

a) Outstanding:- (as at 3 June 2015)

1] A sign on the A20 near the layby at the junction with Trottscliffe Road needs replacing. KCC have removed the post but not replaced the sign. Members **resolved** that a replacement sign is now not necessary.

2] A parking sign which used to be near to the layby on the western side of Stubblesdown on the south side of the A20 needs to be reinstated – The request has been passed to T&MBC to assess.

3] New golf club sign on the A20 – the Highways Steward will contact the owner.

4] Woodgate Road – possible problem with drains in the area near to The Paddocks where the road keeps flooding – KCC are continuing their investigations.

5] Vegetation blocking road signs in the village – KCC have asked the Clerk to submit an individual report for each road sign that is blocked by vegetation

6] Speed sign at junction of Trottscliffe Road and A20 needs recalibrating – KCC have inspected the sign and concluded that the activation speed of 47mph is an appropriate speed for the hazard ahead and does not need recalibrating. KCC will continue to monitor the sign.

7] Highways Drainage Cleansing Programme 2015/16 – KCC have advised that East Street and East Street North are only down as targeted cleansing because they are not main roads and because there have been no drainage enquiries since 2009.

New requiring attention

1] Turning right out of Trottscliffe Road on to the A20 – sight lines blocked by vegetation

2] Footpaths on the A20 – vegetation needs clearing along most of the footpaths on the A20.

c) Other matters:

1] Ragstone wall around perimeter of the golf course – continues to be eroded by wildlife.

48/15] REPORTS OF MEETINGS:

a) Village Hall – Cllr. Robinson reported that the committee have had their AGM. Unfortunately the hot water boiler is leaking which could cost £250.00 to repair. The Clerk reported that the committee are preparing a grant application for funding to repair the worn out flooring in the toilets. Members agreed that the Clerk could write a letter offering the support of the Parish Council for this application.

b) Recreation Ground – there has been no meeting.

c) Parish Partnership Panel - there has been no meeting.

d) Standards Committee meeting – there has been no meeting.

49/15] OPEN SPACES:

1] Posts on Addington green – Having considered a quote for £1,247.50 to a) remove all existing softwood posts by mechanical means, b) replace four posts (immediately opposite public house) with ground anchored large timber rounds. c) replace remaining posts with 1500mm x 125mm x 125mm oak posts finished with a four way flat top at the last meeting Members **resolved** to accept this quote on the basis that splitting the costs of the project over 2 years would not be cost effective. The Clerk was asked to deliver a letter to all the residents on the green giving the date when the posts will be replaced and also asking for their help in protecting the new posts.

2] Maintenance programme for the oak tree on Addington green – The Clerk reported on a meeting with Liz Guthrie from T&MBC. Members were pleased to hear that Liz Guthrie believes that the tree is in good health. Following her advice Members agreed that it would be

helpful to have a climbing survey later in the year to confirm the health of the tree. In addition the crown will probably need reducing again later in the year for which permission from T&MBC will be required.

50/15] CORRESPONDENCE:

a) For information:-

- 1] Area 2 Planning Committee – 8 July 2015
- 2] Joint Transportation Board – 15 June 2015
- 3] Parish Partnership Panel – 18 June 2015
- 4] Standards Committee

b) On circulation: -

- 1] Fields in Trust – Impact Report 2014
- 2] Fields in Trust AGM – 11 June 2015
- 3] Downs Mail – April 2015

c) New requiring attention:-

- 1] Weald Grammar School – change of priority given to catchment areas. Members were disappointed to hear that earlier in the year Weald Grammar School had changed the ranking of its catchment areas to the detriment of the residents in Addington. Whereas Addington used to fall into Area A it now falls under Area B. Kings Hill has moved from Area B to Area A. This means that potential pupils from the area could struggle to get in. Cllr. MacDonald-Gay reported that Offham Parish Council would support any representation that the Parish Council may make about this change, particularly given that local residents were not consulted. The Clerk was asked to prepare a letter in conjunction with Offham Parish Council expressing the Parish Council's disappointment with this decision and outlining the implications for children in the village.
- 2] Try Angles Awards 2015 – no nominations were suggested.
- 3] DCLG Consultation on Local Government Ombudsman and Larger Parish Councils – Members **resolved** to not submit any comments on the consultation documents.
- 4] KALC Pilot Local Warden Support Officer Scheme – Members **resolved** to not be part of the pilot scheme.

51/15] ANY OTHER BUSINESS:

- 1] Members noted that the Clerk has accepted the offer of the position to be Clerk to Trottscliffe Parish Council.
- 2] The number of boot fairs for the year to date was noted.

52/15] ITEMS FOR THE NEXT MEETING:

- 1] Progress with the consultation on installing yellow lines at the junction of Millhouse Lane and Trottscliffe Road.

53/15] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on the 1 July 2015 at 20:00hrs in the pavilion.

The meeting was closed at 21:49hrs to members of the public.

54/15] ANY CONFIDENTIAL ITEMS

Members discussed an application from a Mrs. Ann Adams to be co-opted. Members **resolved** to co-opt Mrs. Adams at the next meeting.

The meeting was closed at 21:52hrs

SignedChairman Date