

ADDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held on the 6 January 2016 at 20:00hrs
in the Pavilion, Park Road.

Present: Cllr. Mrs. S. MacDonald-Gay - Chairman
Cllrs. Mrs. A. Adams, Mrs. M-F. Bailey, Mrs. P. Garrett, Mrs. A. Holmes and
Mr. P. Robinson
County Councillor Sarah Hohler (arrived 20:03hrs). 2 members of public

136/15] APOLOGIES FOR ABSENCE:

Borough Cllrs. Ann Kemp and Matthew Balfour and PCSO Callum Boyd.

137/15 DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

Cllr. Bailey disclosed a pecuniary interest in item 143/15 (c) (2) and Cllr. Garrett disclosed a pecuniary interest in item 143/15 (c) (1).

138/15] MINUTES OF THE LAST MEETING:

It was proposed that the Chairman sign the minutes of the meeting held on the 2 December 2015 as a correct record.

139/15] REPORT

- a) Borough Councillor – There was no report.
- b) County Councillor – County Councillor Sarah Hohler reported that KCC are in the final stages of preparing the budget for 2016/17. KCC are determined to not cut any services. A report from Kent Police following a fatal car crash on Seven Mile Lane will be analysed by KCC when received but it is not thought that the accident was anything to do with condition of the road. KCC have gone out to tender for the cutting of the grass verges.
(20:08hrs County Councillor Sarah Hohler left the meeting)
- c) PCSO Callum Boyd –PCSO Callum Boyd was not able to attend the meeting but sent the following report. On the 5 December items were stolen from vehicles parked in Birling and Offham. On the 7 December a house in Birling was broken into and items were stolen. On the 11 December the number plate was stolen from a vehicle parked in Comp Lane. A garage in the The Close, Birling was broken into on the 24 December and garden items were taken. On the 31 December a house in the Clearway, Addington was broken into and a garage was broken into in Woodgate Road.

140/15] MATTERS ARISING:

1] Monthly check of the defibrillator and any other update

The Clerk advised Members that both of the defibrillators in the village had been checked this month and an update provided on WebNos.

2] Seven Mile Lane

Members have requested that the road markings are reviewed in the next Safety Stage 4 Audit which is due to be carried out shortly.

3] Speedwatch

The Clerk reported that two speedwatch sessions will be taking place this month.

4] Play equipment at the recreation ground

RoSPA are booked to inspect the playground in June, however it was noted that the play equipment is inspected monthly by the Recreation Ground Committee.

5] Review of the Parish Plan

Members agreed to meet on the 18 January to discuss the results and the way forward.

6] Junction at Millhouse Lane/Trottiscliffe Road

Members noted that the formal consultation for the proposed parking restrictions has not yet commenced.

7] Vacancy on the Parish Council

Members noted that the Clerk had advertised the position in The Pilgrim and on the noticeboards and on the website.

8] Nominations for KALC Community Awards Scheme 2016

Members **resolved** unanimously to nominate Cllr. Garrett for this award for her services to the community.

141/15] FINANCE

a) A statement as at 6 January 2016 was circulated:

Balances as at 30 December 2015:

Business Reserve Account	£ 34,016.63
Current Account	£ 1,271.35
Less Cheque 1777 - £588.75	
Less Cheque 1779 - £460.50	
Consuls Account	£ 100.00
National Savings Account:	£ 24,532.24

Receipts: There were none

b) Other matters:

1] Budget 2016/17 - The Chairman, Vice-Chairman and the Clerk had prepared a budget document for circulation. It was noted that the total allocation for S136 funding for 2016/17 is £3,290.00. This includes an allocation of £925.00 for the maintenance of the churchyard. A total estimated expenditure of £27,530.00 which includes £5,000.00 for community projects was agreed. After due consideration of the estimated budget and the Council Tax Base it was **resolved** that the precept upon T&MBC for the financial year 2015/16 should be £19,571.98 including the Council Tax Support Grant of £645.00. Any shortfall would be met from reserves. Cllr. MacDonald-Gay thanked the Clerk and Cllrs. Garrett and Holmes for their work in preparing the budget for 2016/17. The Clerk was asked to place an article in The Pilgrim advising parishioners that this will be the ninth year that Members have resolved not to increase the precept.

c) Cheques for signature:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary- October)	1780	£ 357.70
HMRC	(Clerk's Tax)	1781	£ 238.40
Mrs L S Goldsmith	(Expenses)	1782	£ 86.35
GreenCut	(Tree cutting)	1783	£2,160.00
Viking	(Stationery)	1784	£ 55.12
KALC	(Induction course)	1785	£ 20.00
Total			£2,917.57

Transfer from Business Reserve to Current Account: £3,000.00

The Chairman proposed that the cheques listed overleaf be signed. Agreed.

142/15] MEMBERS OF THE PUBLIC:

A member of public expressed his concern about the current external lighting at Humphries and Parks and referred to informatives and conditions of previous planning permissions and a previous refusal for the site. The member of public believes that the level of current lighting is wholly incompatible with a rural location and requested that the Parish Council asks Enforcement to research the planning history of the site in line with the related planning policies and take appropriate action. A member of public expressed his dismay about the activities that had recently taken place at the Scarbutt's site on the A20. A removals firm has been using the site since the Spring which was reported to Enforcement. A concrete garage has since been turned in to an office and in the past week a number of trees adjacent to the site have been felled. The member of public is concerned that this area will now be surfaced and turned into further

parking and requested that the Clerk reports these concerns to Enforcement for them to take the appropriate action.

20:5hrs 1 member of public left the meeting

143/15] PLANNING

a) Applications:

Cllr. Garrett withdrew from the discussion on item (1).

1] TM/15/03821/FL - Addington Park Lodge, London Road, Addington, ME19 5DB

Removal of existing glass house and small shed and construction of new timber framed shed for storage of garden equipment. Ground level reduce by 600mm to substantially reduce external vista.

Resolved: *We note that this is a retrospective application and welcome the idea to excavate and reduce the ground level to reduce the external vista and on that basis only would have no objections.*

2] TM/15/03855/FL - Nyalii, London Road, Addington, ME19 5AL

Detached garage and engineering operations to alter access and driveway.

Resolved: *No objections to the above proposals subject to any trees that are removed being replaced.*

3] TM/15/03827/FL - The Bungalow, St Vincents Lane, Addington, ME19 5BU

Demolition of existing dwelling and outbuildings and construction of new 5 bedroom dwelling with new vehicular access, parking for parking to front and new single garage, car port and shed to the rear.

Resolved: *Whilst we have no planning grounds on which to object we are concerned about the impact of the bulk of the proposed dwelling on the street scene and would question whether this is appropriate in the locality. We are also concerned about any loss of trees and vegetation. We do not feel that the photographs of the local area submitted with the proposal are relevant to the site. We note with interest the new proposed entrance and would welcome a design that would improve the sight lines and prevent parking on the verge.*

4] TM/15/03684/FL - Addington Village Hall, Park Road, Addington, ME19 5BQ

Single storey rear extension to provide additional storage. Installation of 2 french doors and side lights to replace the existing picture windows. Structural openings and external finishing's remaining the same.

Resolved: *We welcome the proposals but would like to see the proposed patio extended.*

5] TM/15/03604/LB - White Cottage, East Street, Addington, ME19 5DF

Listed Building Application: Lowering floor to ground floor bathroom to increase headroom. Installation of soil pipe for new WC to ground floor bathroom which involves making a hole at low level above ground to connect to external drain.

Resolved: *No objections.*

6] TM/15/03895/LB - White Cottage, East Street, Addington, ME19 5DF

Resolved: *No objections to the above proposals as long as the materials used align with the requirements of listed status.*

b) Decisions:

1] TM/15/03622/TNCA – 1 The Laurels, Addington Green, ME19 5BB

To remove both the Spruce trees located in the front garden – the roots will be ground out and removed. Remove the Tulip tree and Leylandii in the back garden. *No objection*

2] TM/15/03482/FL – The Highlands, London Road, Addington, ME19 5AL

Demolition of conservatory, minor alterations to dwelling and two storey side extension. *Approved*

3] TM/15/03276/FL – Wyndamere, East Street, Addington, ME19 5DE

Single storey rear extension and increase size of existing first floor balcony. *Approved*

4] TM/15/02126/FL – Shelmerdene, Addington Green, ME19 5BE

Demolition of existing sheds/buildings and erection of a detached 3-bay garage and single storey outbuilding comprising a home gym, home office and store. *Approved*

Members thanked Cllr. Bailey for attending the Area 2 Planning Committee and speaking on behalf of the Parish Council against these proposals.

c) Other Matters:

21:25hrs Cllr. Garrett disclosed a pecuniary interest and left the room

1] Big Motoring World, London Road/Bonheure, Addington – Enforcement have just received an application on behalf of BMW to adopt a completely new lighting strategy at the BMW site in place of

the lighting presently installed. The application has not yet been validated but as soon as it has been T&MBC will consult with the Parish Council and local residents in the normal way. T&MBC will also be liaising with their technical experts in Environmental Protection concerning the lighting specifications proposed in order to appreciate the impact. Whilst T&MBC consider this formal application they will not proceed with enforcement proceedings with respect to the lighting. The Clerk was asked to remind Enforcement that the planning conditions regarding drainage and the landscaping have still not been satisfied and that enforcement action should be taken.

21:29hrs Cllr. Bailey disclosed a pecuniary interest and left the room. Cllr. Garrett returned to the meeting.

2] 13/00038/WORKM - Winsor car breakers, London Road, Addington – Members were reminded that an appeal has been made to the Planning Inspectorate against the enforcement notice issued by T&MBC alleging a breach of planning control on the site.

21:32hrs Cllr. Bailey returned to the meeting.

3] Pre-fabs at East Street North – The outcome of the Public Inquiry into the appeal which was held on the 24 November 2015 at the Civic Suite, Gibson Building, Kings Hill was not yet known.

4] KCC/TM/0378/2014 – Wrotham Quarry, Addington – Members noted that Ian Fern, the new owner of the quarry would probably be able to make either the March or April meeting.

5] 15/00390/USEM – land adjacent to Kasa, - alleged unauthorised caravan. Planning Enforcement are still investigating whether or not a breach of planning control has occurred.

6] TM/15/02355/FL – 4 Hazelview, East Street, Addington – Members noted that an appeal has been made to the Planning Inspectorate against the decision of T&MBC to refuse permission for a single storey extension to the garage.

7] TM/15/0401/WORKM – Humphries and Parks Ltd. London Road, Addington, ME19 5AN – alleged unauthorised lights. Planning Enforcement have investigated and claim that a breach of planning control has not occurred. Members discussed the comments made by a member of public about this site and the previous planning history. The Clerk was asked to contact the Enforcement Officer concerned, quoting the planning information supplied by the member of public, and challenge his decision that there has been no breach. The Clerk was asked to copy this letter to the Borough Councillors and the Chief Executive.

8] Guidelines for re-consulting on planning proposals – At the last meeting Members asked the Clerk to obtain an explanation from the Borough Councillors about Planning Officer Mark Fewster's comment that Planning Officers have been advised by the Management at T&MBC that re-consultation of applications, including to neighbours and Parish Councils, in some circumstances is not required. Members wanted to understand who makes these decisions and on what basis. Borough Councillor Ann Kemp has since advised that due to the strict time limits imposed for decisions to be taken there is not always enough time to fully re-consult. Members discussed this situation and **resolved** that the Clerk should place an article in The Pilgrim advising parishioners that sometimes planning proposals are modified, known as Non Material Amendments, without the need for any further formal consultation and that they should register for 'alerts' on the planning portal, whether they object or not to the original proposals, which would mean they can track the progress of an application. The Clerk was also asked to obtain a map from T&MBC showing the confines of the village

144/15] HIGHWAYS:

a) Outstanding:- (as at 6 January 2016)

- 1] Woodgate Road – possible problem with drains in the area near to The Paddocks where the road keeps flooding – KCC are continuing their investigations.
- 2] Golf Club signs on the A20 – the Clerk will remind the Highways Steward that the signs are still on the A20.
- 3] Vegetation by the bus stop at the top of The Links – has been cleared.

b) New requiring attention

- 1] Jet Garage – one of their signs is regularly blocking the footpath on the south side of the A20.

2] Seven Mile Roundabout – another paving stone on the raised area of the roundabout is protruding.

c) Other matters:

1] Stubblesdown – missing posts and damaged verge. The Clerk has reported this to the Highways Steward and is waiting for a response. It was reported that more than 2 cars have been seen for sale in recent weeks. The two cars for sale were concurrent.

145/15] REPORTS OF MEETINGS:

a) Village Hall – Members discussed the tragic event that had taken place in car park of the village hall on the 31 December when 2 caravans caught fire. The Caravan Club had met as usual for their annual event at this venue. Three people were taken to hospital with serious burns. Two still remain in hospital. Fire crews and ambulances attended the scene and forensic scientists have since established a cause of the explosion and fire. Cllr. Robinson played an enormous part in assisting and offering hospitality to the shocked members of the Caravan Club. Cllr. Robinson reported that this tragic incident had highlighted a few areas of concern which will be considered in a complete review of the emergency plan. The Committee will, for instance, be talking to the fire service about the emergency water supply to this area. A couple of other useful suggestions at the time will also be incorporated in the plan. Members thanked Cllr. Robinson for everything he had done to help with this sad incident.

b) Recreation Ground Committee – Cllr. Robinson reported that the committee will now be using the donation from the Parish Council towards the purchase of a Smart TV rather than a projector.

c) Parish Partnership Panel – there has been no meeting.

d) Standards Committee meeting – Members noted that the next meeting due to be held on the 18 January 2016 has been cancelled. The Standards Hearing Panel met on the 4 January 2016 to consider a Code of Conduct Complaint against Mike Taylor, a Borough and Parish Councillor for Borough Green. In respect of the T&MBC Code of Conduct, the Panel recommended that T&MBC issues a formal censure. In addition the Panel will send a formal letter to Councillor Taylor, the terms of which will be finalised by the Panel in due course.

e) KALC Area Committee – there has been no meeting.

10:02hrs In accordance with the Standing Orders it was resolved to continue with the meeting.

146/15] OPEN SPACES:

1] Protecting trees in the village – the Clerk was asked to find out from T&MBC how the Parish Council could try and protect both the trees and the heritage in Addington. Ideally Members would like to start a programme of identifying trees that should have TPOs. Incidents such as the recent cutting down and removal of trees in an area of woodland near to Scarbutts on London Road are of concern. It was also suggested and agreed that the Clerk approaches Kent Men of Trees to see if they would be willing to help identify any trees of special interest.

2] Temporary Public Path Diversion Order MR164 (Part) and MR165(Part) – Members noted that any objections to an Order to temporarily divert a section of the above footpaths should be received by PROW by the 15 January 2016.

3] East Street North – Members noted that one of the oak saplings has disappeared.

147/15] CORRESPONDENCE:

a) For information:-

1] Area 2 Planning Committee – 27 January 2016

2] Joint Transportation Board – 14 March 2016

3] Parish Partnership Panel – 18 February 2016

4] Standards Committee – 18 January 2016

5] KALC Area Committee Meeting – 14 January 2016

b) On circulation: -

- 1] KCC Parish Seminar – copy of presentation
- 2] JPCTCG – agenda for meeting due to be held on the 18 January 2016
- 3] Parish News December 2015
- 4] KCC Parish Seminar – presentation slides
- 5] National Employment Savings Scheme (NEST) – details of auto enrolment scheme
- 6] Pensions – Auto enrolment and what it means

c) New requiring attention

- 1] National Planning Policy Consultation – Cllr. Robinson agreed to respond to the consultation
- 2] Provisional Local Government Finance Settlement Referendum Principles - It was noted that Parish Councils will not be subject to Referendum Principles in 2016/17.

148/15] ANY OTHER BUSINESS:

- 1] Pension Scheme for the Clerk – to be discussed at the next meeting.

149/15] ITEMS FOR THE NEXT MEETING:

- 1] Pensions Scheme

150/15] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Wednesday 3 February 2016 at 20:00hrs in the pavilion.

151/15] ANY CONFIDENTIAL ITEMS: There were none.

The meeting was closed at 22:13hrs

SignedChairman Date